

**The Contemporary is currently accepting Internship Applications for September 2016–May 2017.**

**The deadline is July 5, 2016.**

**The Contemporary seeks three interns to contribute to our team for one whole academic year.**

The Contemporary is a nomadic, non-collecting art museum in Baltimore, Maryland. Our mission expands the idea of a museum as an incubator that commissions site-specific and subject-oriented projects. We engage diverse audiences and advance contemporary art through projects and educational programming. Our work is inspired by three guiding principles: *artists matter, collaboration is key, and audience is everywhere.*

# Internship Program Application

The Contemporary // [contemporary.org](http://contemporary.org) // 443 - 388 - 8980 // 429 N Eutaw St, 1S, Baltimore, MD 21201

## Description

The internship provides an opportunity for individuals to learn about the operation of a nomadic, non-collecting museum focused on site-specific and subject-oriented projects in Baltimore. Interns will work closely with our small staff to carry out projects and facilitate our additional programming such as our Speaker Series that brings internationally-recognized artists, critics, curators, and art professionals to Baltimore. Interns are responsible for producing an issue of our annual intern publication, *Scroll*, under the guidance of museum staff.

The Contemporary offers each intern a stipend of \$1000. Additionally, academic credit may be arranged with the intern's college/university. Student status, however, is not a prerequisite for consideration.

## Commitment and Duties

Internships begin in September and end in May (a duration of 9 months or one academic year) with an expected time commitment averaging 10 hours per week.

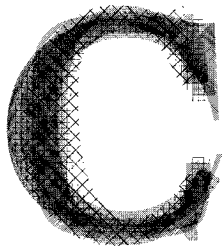
Interns will collaborate to conceptualize, create, design, and produce one issue of our annual research-based publication, *Scroll*. Each issue explores a cultural topic relevant to the city of Baltimore and the mission of The Contemporary. *Scroll* will be available for free to the public in print and online.

Interns will be treated as staff members and will assist the museum with routine work as well as special projects. Other intern responsibilities include but are not limited to administrative tasks, archiving, digitization, assisting during museum events, and attending field trips.

## Qualifications

The ideal intern is highly motivated, curious, and has a strong interest in Baltimore, contemporary art, and our mission to expand the role of the museum as incubator and engage diverse audiences. The candidate should have excellent computer, organizational, design, and interpersonal skills, as well as effective reading and writing skills.

**[www.contemporary.org/internshipapplication](http://www.contemporary.org/internshipapplication)**



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## Application Procedure

Please submit the following application materials to our online portal listed below. Resumes and statements should be attached as PDFs. Portfolio items can be PDF, JPG, GIF MP3, MP4, or MOV. Incomplete or late applications will not be considered.

**LINK:** [contemporary.org/internshipapplication](http://contemporary.org/internshipapplication)

- Application Form
- Resume
- Personal Statement
- Portfolio

## Application Timeline and Selection

- *Application Deadline:* All materials are due by **July 5, 2016**
- *Invitation for Interview:* Candidates selected for interviews will be notified by **July 15, 2016**
- *Notification of Decision:* Selected candidates will be notified via email by **August 15, 2016**

## Questions

If you have any questions about the application process, please send inquiries to [info@contemporary.org](mailto:info@contemporary.org) with "Internship Inquiry" in the subject line.

## Personal Statement

Please summarize in 500 words or less why you are interested in interning with The Contemporary and how you think you could contribute to our team. Additionally, please highlight your specific interests in contemporary art practice and share the topics, trends, and areas of focus or research that appeal to you.

## Portfolio

Please provide a portfolio that best summarizes your accomplishments thus far. The portfolio will inform us of your individual style and capacity. It can include work you've done individually, as part of a group, or while interning with another institution. Portfolio items can include but are not limited to artworks, exhibitions, publications, films, sound, and essays. Please limit your portfolio to 15 items and include a PDF that lists and describes the materials included— ie: project title, short description, date, and size (if applicable).

**SUBMIT YOUR  
APPLICATION  
NOW!**

**[www.contemporary.org/internshipapplication](http://www.contemporary.org/internshipapplication)**