

Date: <Date of Ballot>

CORPORATE LETTER
<Attraction Name>

<Barcode>

<Attraction Logos>

<Membership Name>
(Barcode #1)
Expiry Date: <Date>

This is to certify that the following employee is authorised to visit <Attraction Name> under your Company's Corporate Membership number <Membership Number>.

Employee

< Full Name as Per NRIC>

Date of Visit

< Date of Visit>

Present this letter to enjoy up to 20% discount at selected Retail and F&B outlets.

Terms and Conditions

- All corporate members **must** secure a time slot via [<Attraction Link>](#) and comply to <Attraction Name> Safe Management Measures for your safety and well-being, otherwise entry is not allowed. Time slot bookings are subject to availability, on a first come, first served basis.
 - Each letter allows complimentary admission to <Attraction Name> for up to <Number> persons, one of whom must be an employee of the corporate member named above. The employee must be present and produce valid staff pass or NRIC along with the signed letter for benefit to apply.
 - Each letter can only be used **ONCE** a day.
 - In the event of unauthorized use or copy of the letter, <Attraction Name> will deny entry and verification will be done with the company which will take appropriate action for any wilful violation.
 - In the event that the letter is detected to be presented more than once on the same day; the employee will be liable for the additional entry at <Attraction Name> prevailing walk-in rate accordingly.
 - Your existing Corporate Membership will expire once the validity period is over.
- In addition, you shall adhere to the Membership terms and conditions stated [<Attraction Link>](#) during your visit.

Best Regards,

Manager, Human Resource
[INSERT FULL NAME OF CORPORATE MEMBER IN CAPS]