

Team Meeting

Date: 23/02/2022

Attendance

Meeting called by: Callum Organ

Where the meeting will be held: Discord

Attendees: Alex Cleverley, Callum Organ, Josh Fruin, Thomas Mahoney

Minutes

Agenda Item: Database

Discussion: Database required to progress with API and other areas of development.

Conclusions: Database to be set up and tables to be created. Database to be designed prior in an ERD manner.

Action items:

- Josh to create database
- Alex to create ERD

Deadline: 09/03/2022

Agenda Item: Reworking Risk Mitigation Plan

Discussion: Feedback on submitted coursework stated that Risk Mitigation Plan reads more like an outline of risks – and there is no classification.

Conclusions: Rework the Risk Mitigation Plan document.

Action items:

- Callum to rework Risk Mitigation Plan

Deadline: 09/03/2022