

Procedure summary

This procedure describes safe traffic flow and pond access for operations at the IABR in Columbus, NM.

**** Delivery vehicles will proceed in the most convenient direction of travel for a safe and efficient offloading of materials. Staging chemicals using forklift, or pump set up may also require alternate routes. These cases will be addressed as they present themselves.****

Related Procedures

Procedure impacts and concerns

Safety	In order to maintain vehicle awareness, the horn must be honked before moving any vehicle: Twice to move forward and three times when moving in reverse. A spotter must be used when moving F-450 in reverse. All operations will require radio for communications. Follow all safety precautions associated with specific daily tasks..	Follow Posted Speed Limit Signs
Quality	N/A	
Delivery	N/A	
Environmental	N/A	
Cost	N/A	
Compliance	Compliance with OSHA's Hazardous Waste Operations and Response, and Hazardous Communication Standard in addition to the Sapphire Energy, Inc. Chemical Hygiene Plan is required where applicable. See 29 CFR 1910.120 and 1200. An AUL list, MSDSs and label information will be available for easy reference in a binder in the administration building	

Responsibilities and owners

Document Owner	Manage content and distribution	Leo Willis
Process Owner	Responsible for content and process validation	Rebecca White
Site Manager	Responsible for implementation and conformance	Rebecca White

Process

Process description

This procedure describes travel regulations for on-site access roads including speed and direction of travel for all vehicle use. It also explains how to approach ponds and fenced pond access points for daily operations.

Process diagram: Work Instruction



Figure 2: Harvest Return Pond (HRP)

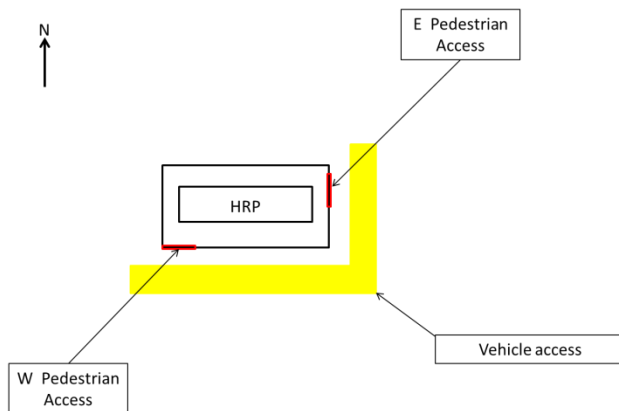


Figure 3: DAF Feed Pond (DFP)

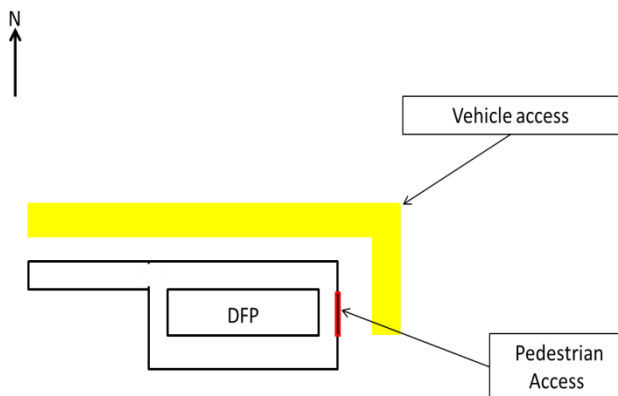
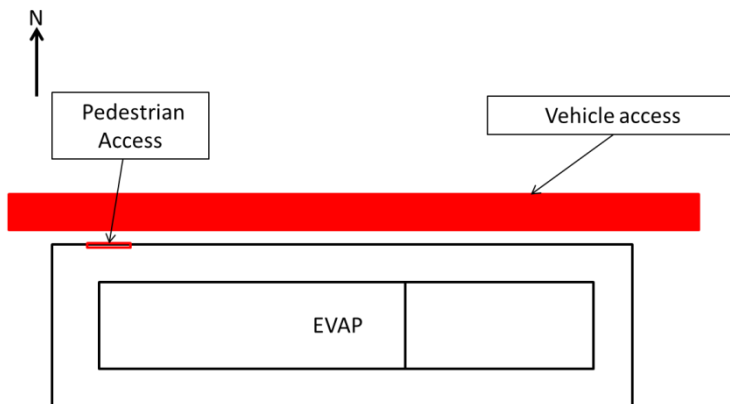


Figure 4.



2.3.5 Exiting Vehicle

2.3.5.1 Park vehicle on access road

- 2.3.5.2 Enable parking (emergency) brake
- 2.3.5.3 Leave keys in vehicle
- 2.3.5.4 WALK to pond of interest and begin task

Required documents

Input documents

Output documents

Document control

Revision history

R0 – Initial Release – Adriana Rascon	03/15/2012
R1 – Adriana Rascon	07/06/2012
R2- Adriana Rascon	09/05/2013
R3- Leo Willis	08/26/2014

Document approval

Document reviewers

Risk analysis

<Risk name>

<Mitigation plan>

<Owner>

<RPN>