

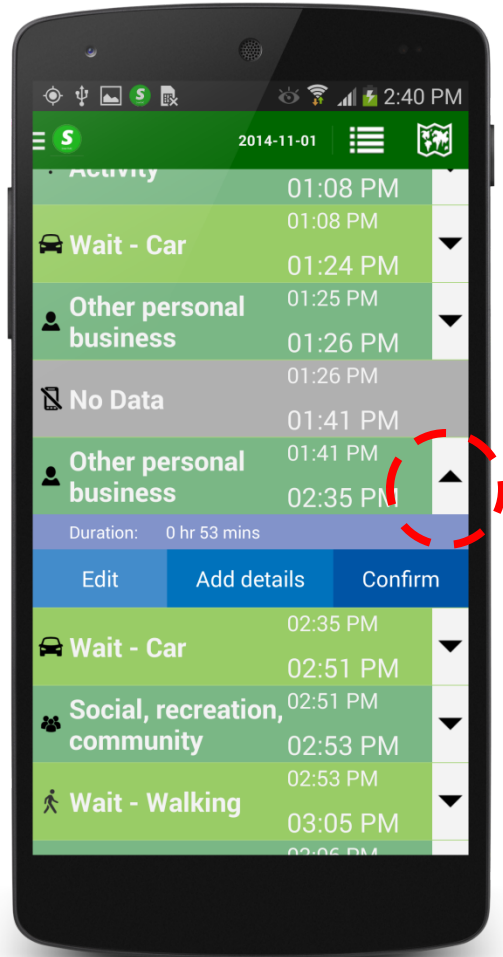
# Changing/editing Trips



**SmarTrAC Navigation Guide**

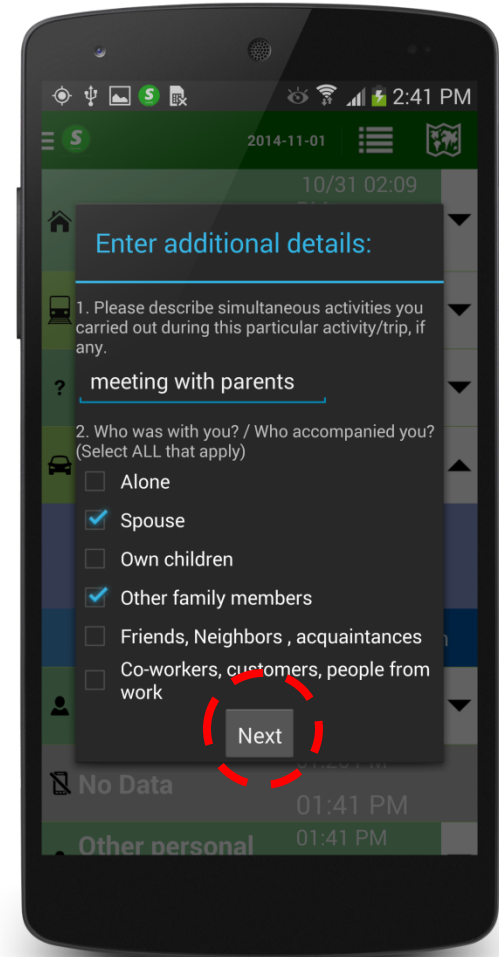


# Changing/editing Trips



To correct or change trip or add details to an activity click on a calendar item.

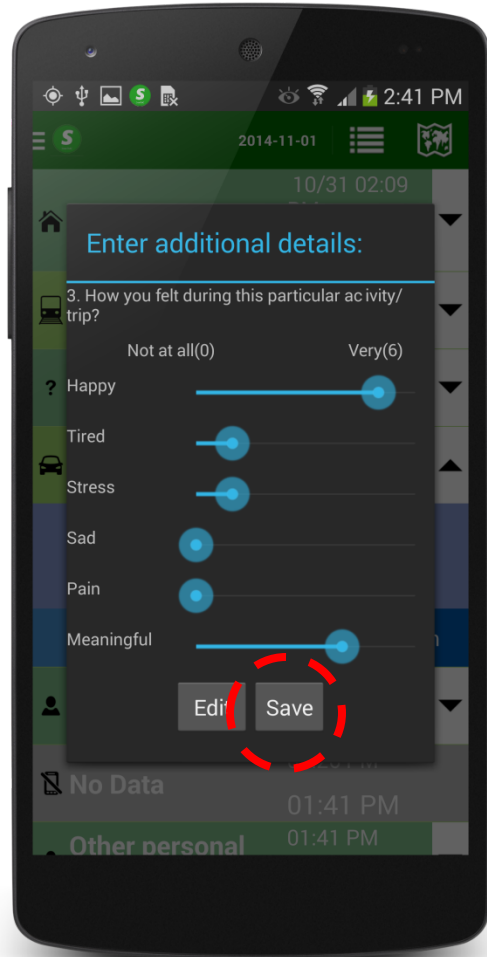
Click on "Add details" to enter additional trip information. Click "Next" (To be changed to single page)



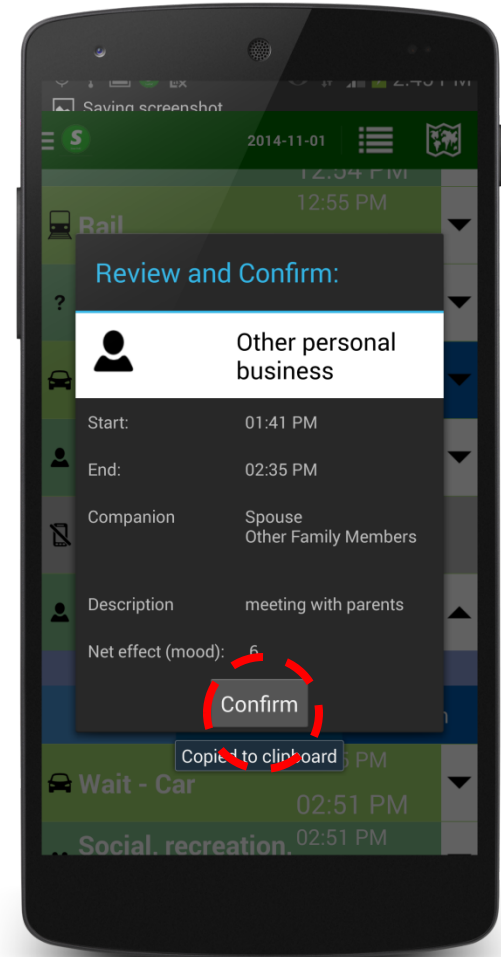
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# Changing/editing Trips



Click "Save" to save changes.

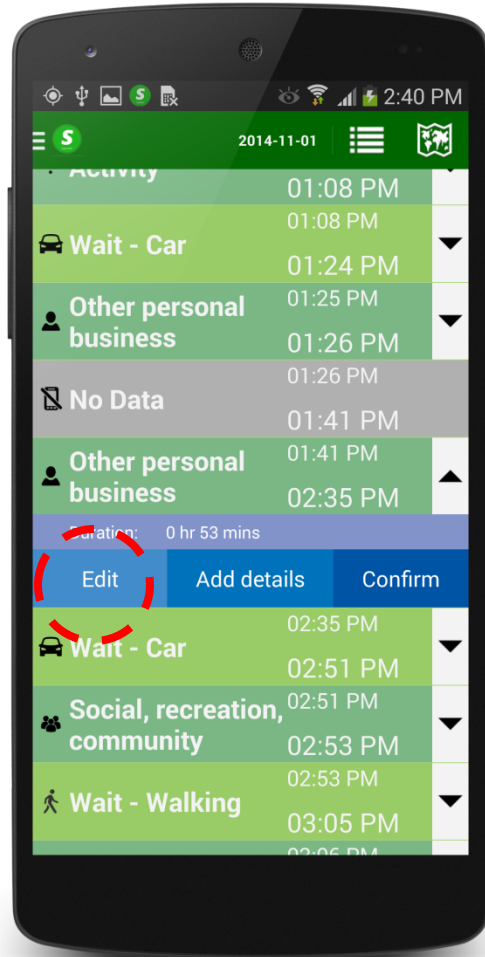


Confirm all additional information provided by clicking "Confirm".

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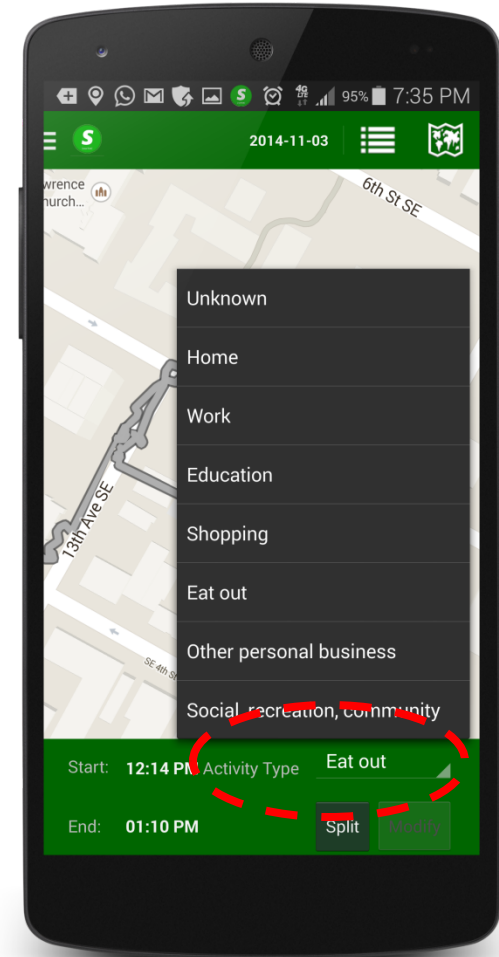
# Changing/editing Trips



To edit an activity click “Edit” under any activity.



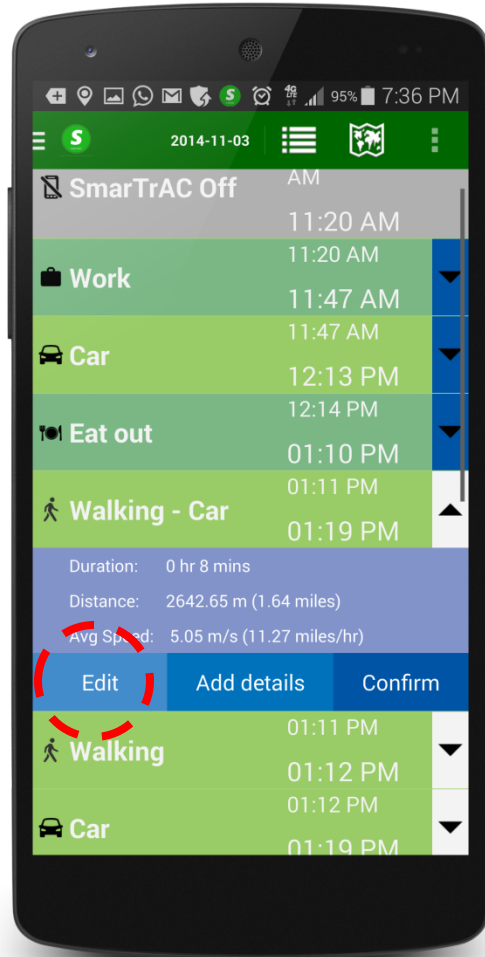
Click on “Activity Type” and select desired option from pop-up menu. Then click on “Modify” at the bottom right corner of the screen.



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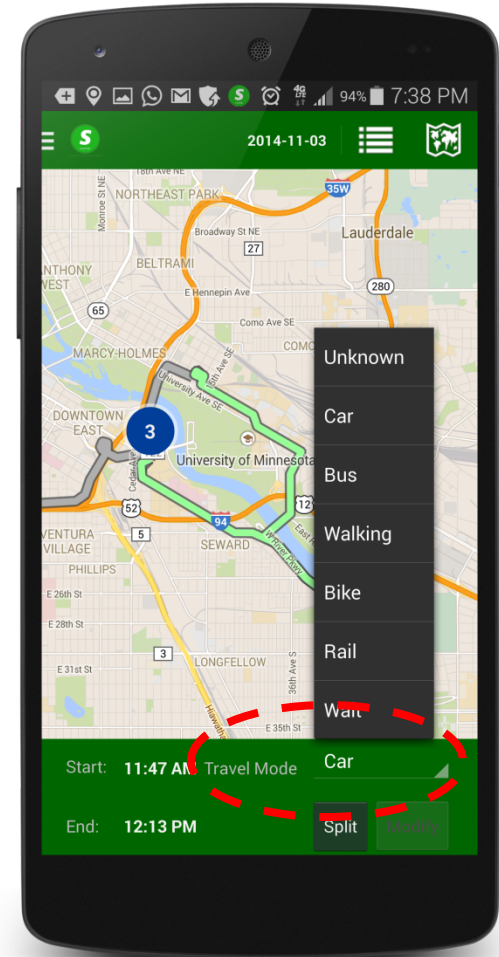


# Changing/editing Trips



To edit a trip click “Edit” under any trip.

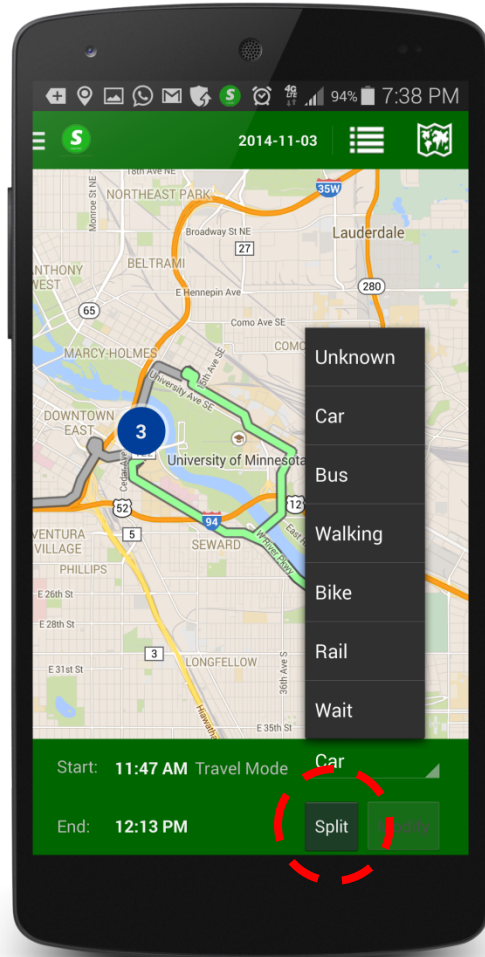
The trip being edited is shown in green on the map. Click on “Travel Mode” and select desired option from pop-up menu. Then click on “Modify” at the bottom right corner of the screen.



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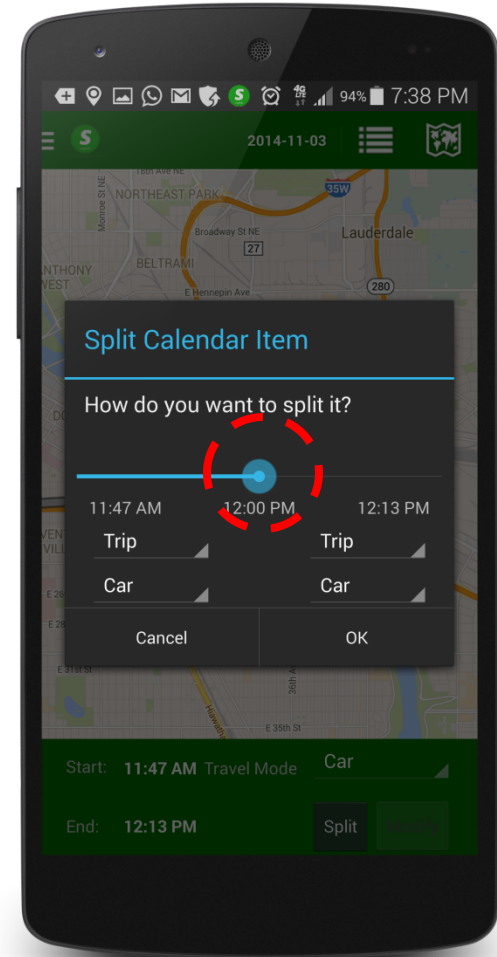
# Changing/editing Trips



To split a trip click on the “Split” option. For example, a 30 minute car trip can be split into 2 minutes of walking and 28 minutes of a car trip.



Use the slider to split trips into desired segments.



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