



Update _2_0_95

Clinical Reminders

VA-Community Care Emergency Treatment UPDATE

Install Guide

September 2019

Product Development
Office of Information Technology
Department of Veterans Affairs

Table of Contents

| | |
|-------------------------------|----------|
| INTRODUCTION | 1 |
| INSTALL DETAILS | 3 |
| INSTALL EXAMPLE..... | 3 |
| POST INSTALLATION..... | 7 |

Introduction

Description:

The Community Care Emergency Treatment note has been updated to correct documentation flow and improves communication with the Community Provider when a Veteran self presents to the community facility emergency department or has been admitted due to an emergency. This progress note also allows timely determination for Veterans Emergency episode of care.

“VA Health Care Eligibility with Determination” section has been added to this enhanced Emergency Treatment note. This section allows for the Administrative and Clinical staff to determine the approval or disapproval of the Mission Act eligibility for emergency care Title 38 CFR 17.4020 (c) payment authority.

The Community Care Emergency Treatment note has the capability to automatically generate a Community Care-Emergency Treatment Approval consult when the emergency treatment services are approved for Title 38 CFR 17.4020 (c) based on the mission act eligibility criteria.

UPDATE_2_0_95 contains 1 Reminder Exchange entry:

UPDATE_2_0_95 VA-COMMUNITY CARE EMERGENCY CARE UPDATE

The exchange file contains the following components:

TIU TEMPLATE FIELD

TEXT 30 CHAR (REQ)
VA FACILITIES2 REQ
DATE & TIME (REQ)
RB YES/NO LC REQ
DATE (*)
WP 1 LINE REQ
DATE NOW DEFAULT
WORD PROCESSING - 2 LINES
NVCC DISCHARGE DISPOSITION 2
GEN DATE
GEN WORD PROC NARROW
GEN TEXT 5 SPACES
GEN TEXT BOX 2 SP
GEN TEXT BOX 25
GEN DATE/REQ TIME
GEN TEXT BOX 50
NVCC VA/NON VA
GEN YES NO SINGLE LINE
GEN TEXT BOX LONG2
00 EDIT BOX 70X5
GEN YES NO
GEN YES/NO
NVCC YES/NO/UNKNOWN NOT REQUIRED
GEN YES/NO/NA

WP 2/74
CC LIFE-SUSTAINING TX ORDERS-HN
WORD PROCESSING (REQUIRED)3
NON VA CARE DAY/MONTH
NUMBER BOX
NON VA CARE LEVEL OF CARE
NON VA CARE WRKSHEET METHOD/CONTACT
GEN TEXT BOX 30
GEN NOT APPLICABLE
GEN DATE REQUIRED
WP 2/74REQ
GEN TEXT BOX 50 REQUIRED
NVCC ADMISSION ROUTE
YES/NO/UNKNOWN (REQ)
TEXT (1-20 CHAR)
TEXT (1-30 CHAR)
TEXT 50 REQUIRED
DATE
GEN WORD PROCESSING REQ
GEN PLEASE EXPLAIN
RB YES/NO/UNKNOWN SL
GEN TEXT BOX 20 SPACES
GEN BED TYPE
NVCC POC DEPT
GEN TEXT BOX 25 REQUIRED

HEALTH FACTORS

VA-REMINDER UPDATES
VA-UPDATE_2_0_89
COMMUNITY CARE
HOSPITAL NOTIFICATION OTHER COJ
COM CARE HOSPITAL NOTE
NOT APPROVED FOR 38 U.S.C. 1703
APPROVED FOR 38 U.S.C. 1703
NOT ELIGIBLE FOR 38 U.S.C. 1703
ELIGIBLE FOR 38 U.S.C. 1703
HN PATIENT ADMISSION UNKNOWN
HN PATIENT NOT ADMITTED
HN PATIENT ADMITTED

REMINDER SPONSOR

VHA Office of Community Care

REMINDER TERM

VA-REMINDER UPDATE_2_0_89

REMINDER DIALOG

VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D)

HEALTH SUMMARY TYPE

Service Connected Disabilities

HEALTH SUMMARY OBJECTS

SERVICE DISABILITIES (TIU)

TIU DOCUMENT DEFINITION

SERVICE DISABILITIES

Install Details

This update is being distributed as a web host file. The address for the host file is:

http://vista.med.va.gov/reminders/UPDATE_2_0_95.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

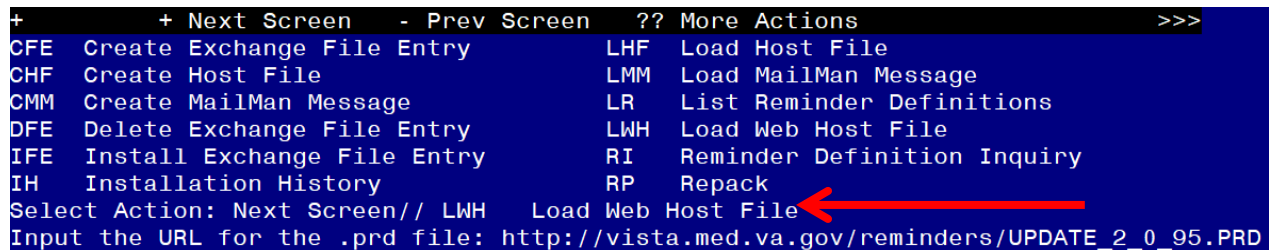
Installation:

=====

This update can be loaded with users on the system. Installation will take less than 10 minutes.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista



```
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry      LHF  Load Host File
CHF  Create Host File                 LMM  Load MailMan Message
CMM  Create MailMan Message           LR   List Reminder Definitions
DFE  Delete Exchange File Entry       LWH  Load Web Host File
IFE  Install Exchange File Entry       RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// LWH   Load Web Host File
Input the URL for the .prd file: http://vista.med.va.gov/reminders/UPDATE_2_0_95.PRD
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

http://vista.med.va.gov/reminders/UPDATE_2_0_95.PRD

http://vista.med.va.gov/reminders/UPDATE_2_0_95.PRD successfully loaded.

You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled **UPDATE_2_0_95 VA-COMMUNITY CARE EMERGENCY CARE UPDATE** in reminder exchange.

| +Item | Entry | Source | Date Packed |
|---|---|-----------------------|-----------------------------|
| 195 | UPDATE_2_0_94 VA-CRC UPDATE | GRIFFITH@SALT LAKE CI | 08/28/2019@11:50 |
| 196 | UPDATE_2_0_95 VA-COMMUNITY CARE EMERGENCY CARE UPDATE | GRIFFITH@SALT LAKE CI | 08/28/2019@13:09 |
| 197 | V7-HIV SCREENING (2012) | MURPHY@ATLANTA VAMC | 01/09/2019@14:51 |
| 198 | V7-HIV SCREENING (2012) | GRIFFITH@ZZ ALBANY | 01/10/2019@06:25 |
| 199 | V7-HIV SCREENING (2012) | GRIFFITH@ZZ ALBANY | 01/10/2019@08:54 |
| 200 | VA BRANCHING LOGIC REMINDER UPDATES OEF/OIF | VOLPP@NORTHERN CAL | 09/13/2010@11:42 |
| 201 | VA MH SCREENING REMINDERS UPDATE | VOLPP@NORTHERN CAL | 09/13/2010@11:36 |
| + + Next Screen - Prev Screen ?? More Actions >>> | | | |
| CFE | Create Exchange File Entry | LHF | Load Host File |
| CHF | Create Host File | LMM | Load MailMan Message |
| CMM | Create MailMan Message | LR | List Reminder Definitions |
| DFE | Delete Exchange File Entry | LWH | Load Web Host File |
| IFE | Install Exchange File Entry | RI | Reminder Definition Inquiry |
| IH | Installation History | RP | Repack |
| Select Action: Next Screen// IFE Install Exchange File Entry | | | |
| Enter a list or range of numbers (1-303): 196 | | | |

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry

Enter the number that corresponds with your entry **UPDATE_2_0_95 VA-COMMUNITY CARE EMERGENCY CARE UPDATE** (in this example it is entry 196 it will vary by site)

| Component | Category | Exists |
|--|------------------------|----------------------------------|
| Source: GRIFFITH,ELIZABETH A at SALT LAKE CITY | | |
| Date Packed: 08/28/2019@13:09:18 | | |
| Package Version: 2.0P35 | | |
| Description: | | |
| The following Clinical Reminder items were selected for packing: | | |
| REMINDER DIALOG | | |
| VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D) | | |
| REMINDER TERM | | |
| VA-REMINDER UPDATE_2_0_95 | | |
| Keywords: | | |
| Components: | | |
| + Enter ?? for more actions >>> | | |
| IA | Install all Components | IS Install Selected Component |
| Select Action: Next Screen// IA | | |

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

Select Action: Next Screen// **IA Install all Components**

You will see several prompts, for all new entries you will choose **I to Install**

For components that already exists but the packed component is different, you will choose **O to Overwrite.**

You will be prompted to install the reminder dialog component – YOU WILL INSTALL ALL EVEN IF THE COMPONENTS SHOW AN X TO INDICATE THEY EXIST:

Packed reminder dialog: VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D) [NA]

| Item | Seq. | Dialog Findings | Type | Exists |
|--|-----------------|---|--------------|------------------------|
| 1 | | VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D) | dialog | X |
| 2 | 5 | VA-CC HOSPITAL NOTIFICATION NOTE VERSION Finding: *NONE* | element | X |
| 3 | 10 | VA-GP NVCC NON VA FACILITY INTAKE (G) Finding: *NONE* | group | X |
| 4 | 10.10 | VA-GP NVCC NON VA FACILITY INTAKE FACILITY (G) Finding: *NONE* | group | X |
| 5 | 10.10.10 | VA-GP NVCC NON VA FACILITY INTAKE FACILITY INFO1 (G) Finding: *NONE* | group | X |
| 6 | 10.10.15 | VAL-CC REFERRAL HOSPITALS Finding: *NONE* | group | X |
| + + Next Screen - Prev Screen ?? More Actions | | | | |
| DD | Dialog Details | DT | Dialog Text | IS Install Selected |
| DF | Dialog Findings | DU | Dialog Usage | QU Quit |
| DS | Dialog Summary | IA | Install All | |

Select Action: Next Screen// IA

At the **Select Action** prompt, type **IA** to install the dialog – **VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D)**

Select Action: Next Screen// **IA Install All**

Install reminder dialog and all components with no further changes: Y// **Yes**

Packed reminder dialog: VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D) [NA]
VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D) (reminder dialog) installed

| Item | Seq. | Dialog Findings | Type | Exists |
|--|-----------------|---|--------------|------------------------|
| 1 | | VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D) | dialog | X |
| 2 | 5 | VA-CC HOSPITAL NOTIFICATION NOTE VERSION Finding: *NONE* | element | X |
| 3 | 10 | VA-GP NVCC NON VA FACILITY INTAKE (G) Finding: *NONE* | group | X |
| 4 | 10.10 | VA-GP NVCC NON VA FACILITY INTAKE FACILITY (G) Finding: *NONE* | group | X |
| 5 | 10.10.10 | VA-GP NVCC NON VA FACILITY INTAKE FACILITY INFO1 (G) Finding: *NONE* | group | X |
| 6 | 10.10.15 | VAL-CC REFERRAL HOSPITALS Finding: *NONE* | group | X |
| + + Next Screen - Prev Screen ?? More Actions | | | | |
| DD | Dialog Details | DT | Dialog Text | IS Install Selected |
| DF | Dialog Findings | DU | Dialog Usage | QU Quit |
| DS | Dialog Summary | IA | Install All | |

Select Action: Next Screen// Q

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

You will then be prompted to install the health summary components, for all new entries you will choose **I to Install**

For components that already exists but the packed component is different, you will choose **S to Skip**.

```
Component Category Exists
Source: GRIFFITH,ELIZABETH A at SALT LAKE CITY
Date Packed: 08/28/2019@13:09:18
Package Version: 2.0P35

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D)

REMINDER TERM
  VA-REMINDER UPDATE_2_0_95

Keywords:

Components:

+ + Next Screen - Prev Screen ?? More Actions >>>
IA Install all Components IS Install Selected Component
Select Action: Next Screen// Q
```

You will then be returned to this screen. At the Select Action prompt, type **Q**.

Install complete.

Post Installation

1. **Make the Dialog able to be attached to a Personal/Shared template or to a progress note title.**

If you installed update 89, this step should already be complete

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: **CP CPRS Reminder Configuration**

CA Add/Edit Reminder Categories
CL CPRS Lookup Categories
CS CPRS Cover Sheet Reminder List
MH Mental Health Dialogs Active
PN Progress Note Headers
RA Reminder GUI Resolution Active
TIU TIU Template Reminder Dialog Parameter
DL Default Outside Location
PT Position Reminder Text at Cursor

Select CPRS Reminder Configuration Option: **TIU TIU Template Reminder Dialog Parameter**

Reminder Dialogs allowed as Templates may be set for the following:

1 User USR [choose from NEW PERSON]
3 Service SRV [choose from SERVICE/SECTION]
4 Division DIV [choose from INSTITUTION]
5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level*

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: **?**

148 VA-VETERANS CHOICE NOTE

149 VA-TBI SCREENING

*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.*

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// **Y YES**

Display Sequence: 150// **<Enter>** 150

Clinical Reminder Dialog: **type in the name of the dialog**

VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D)

then **<enter>** reminder dialog NATIONAL

OK? Yes// **<Enter>** (Yes)

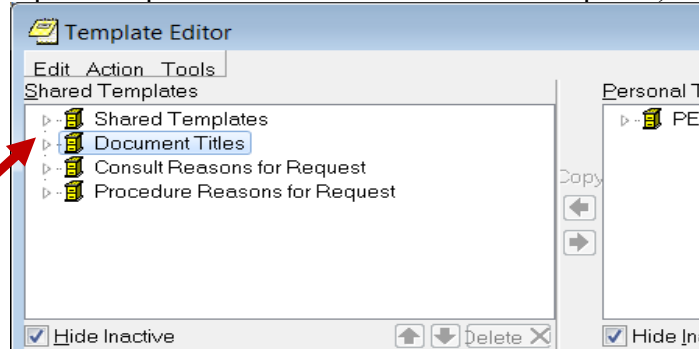
2. Setup of Note title/ Associate the reminder dialog with the note title or shared template in CPRS

If you installed update 89, this step should already be complete – you will need to activate the new note title in Document Definition Manager

Create a new progress note title **COMMUNITY CARE EMERGENCY TREATMENT**

Associate the new title to the standard title NONVA NOTE.

Open Template Editor and from Shared Templates, select File “Document Titles”



Click ‘triangle’ to left of Document Titles to expand.

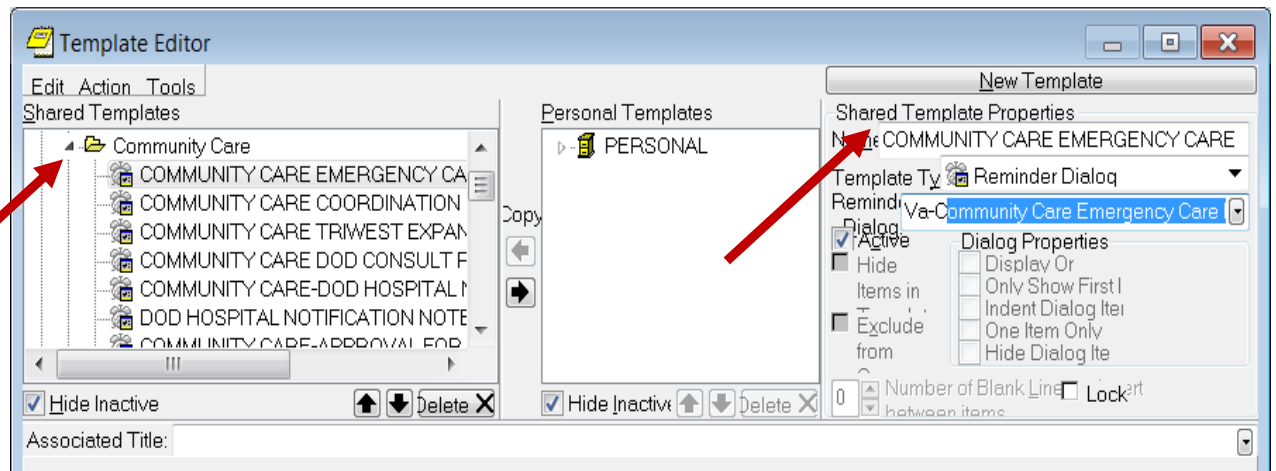
Select the folder where the title **Community Care Emergency Treatment** will be located—in this example “Community Care”

Now click “**New Template**” on the top right side of the Template Editor

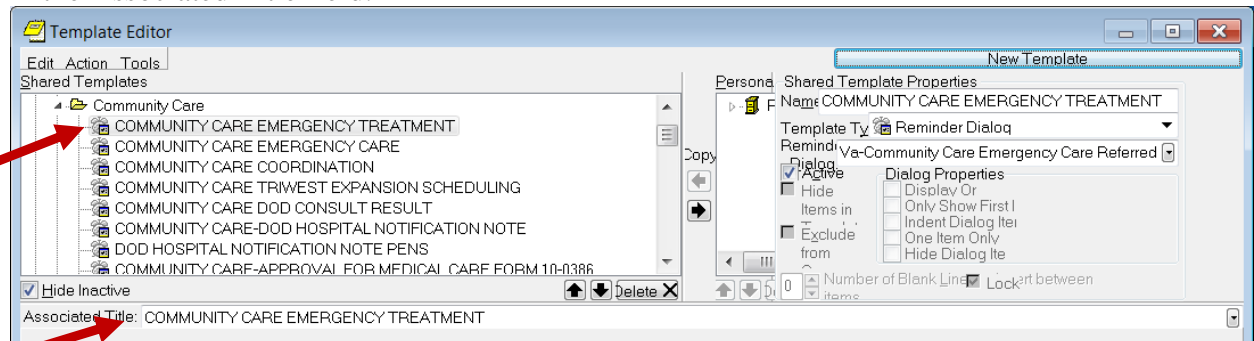
In the “**Name**” field enter “Community Care Emergency Care.

Change **Template type** to Reminder Dialog.

In reminder Dialog field enter “VA-COMMUNITY CARE EMERGENCY CARE REFERRED TIMELY (D)” and the reminder dialog should be found as below.



Now go to Shared Templates located at left side of screen below. You should see the reminder dialog name displayed. Click on the Reminder Dialog to select it and enter the Progress Note title **COMMUNITY CARE EMERGENCY TREATMENT** in the Associated Title field.



Test the progress note title in CPRS to see new template is attached.

3. If you receive a message that the TIU OBJECT |SERVICE DISABILITIES| could not be found, you may edit the Reminder Dialog Group: VAL-GP CCCI CARE COORDINATION WORKSHEET INFO (G) and replace the object with your local TIU Object. Do not edit the other items in the Group as this will impact national data reporting.
4. This template has the ability to place an order for a consult. The technical guide for creating that consult and the location of the txml template to associate the template with can be found here:

<https://vaww.portal2.va.gov/sites/cbopc/BSM/NVCC/I/default.aspx?RootFolder=%2Fsites%2Fcbopc%2FBSM%2FNVCC%2FI%2FCT%2FCOMMUNITY%20CARE%2DEMERGENCY%20TREATMENT&FolderCTID=0x012000FDD8C45E59E206499F1C8B2273BCD223&View={2D052A5C-4045-4A62-8F6F-0BB47D4C47AB}&InitialTabId=Ribbon%2ERead&VisibilityContext=WSSTabPersistence>

This technical guide will also include instructions for linking the consult to the template.

NOTE: If you require further technical assistance, if there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:

Category: Enterprise Applications

Enterprise Application: VistA - Clinical Reminders

Assignment Group: NTL SUP Clin 2