

Update _2_0_45

Clinical Reminders VA-Maternity Care Coordinator Note

Install Guide

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Product Development
Office of Information Technology
Department of Veterans Affairs

Table of Contents

| Introduction | 1 | |
|--|---|---|
| Pre-Installation | 4 | 1 |
| Install Details | | |
| INSTALL EXAMPLE | | |
| POST INSTALLATION | | |
| LOST INSTITUTE CONTROL OF THE CONTRO | | • |

Introduction

Description:

This national dialog is needed to standardized documentation of Maternity Care Coordination, as well as to capture health factor data of maternity care for veteran patients.

The dialog template is for maternity care coordinators (MCCs), or those acting in that capacity, to document and track pregnant Veterans whose maternity care is being paid for by the VA, according to the VHA Directive 1330.03.

The dialog template matches the current call templates being used which exist as Word templates. Calls are made at specified gestational weeks and touch on topics MCCs are required to review with the Veterans. The MCCs are currently documenting using the MCC Telephone Care Program generated Word templates, copying and pasting into CPRS, or not using the templates at all thus risking missing topics needed to be covered. In addition - to capture required data on maternal and fetal outcomes, additional work is required to gather data on those outcomesfacilities have various ways they are doing this including using SharePoint forms and Excel spreadsheets – none of that data is being collected at a national level.

Our goal is to provide an electronic template for this required documentation, to capture data and to ease the overall workload of the MCCs. The format will be familiar to the MCCs.

One reminder dialog is being distributed with this update:

UPDATE_2_0_45 contains 1 Reminder Exchange entry:

UPDATE_2_0_45 VA-MATERNITY CARE COORDINATOR NOTE

The exchange file contains the following components:

TIU TEMPLATE FIELD

VA-MCC DIRECTIVE
TEXT (1-60 CHARACTERS) REQ
TEXT 3 SPACES
DATE
TEXT (6 CHAR)
TEXT (1-60 CHAR)1
MCC GESTATE AGE
DATE (*)
BLANK SPACE1
TEXT (1-60 CHAR)

HEALTH FACTORS

VA-REMINDER UPDATES VA-UPDATE_2_0_45 VA-MCC CALLS (C)

- VA-MCC CALL7 MADE
- VA-MCC CALL6B MADE
- VA-MCC CALL6A MADE
- VA-MCC CALL5 MADE
- VA-MCC CALL4 MADE
- VA-MCC CALL3 MADE
- VA-MCC CALL2 MADE
- VA-MCC CALL1 MADE
- VA-MCC INTIMATE PARTNER VIOLENCE (C)
- VA-MCC VIOLENCE YES
- **VA-MCC VIOLENCE NO**
- VA-MCC DEPRESSION (C)
- VA-MCC DEPRESSION EDINBURG SCREEN GIVEN
- VA-MCC DEPRESSION SCREEN POSITIVE
- VA-MCC DEPRESSION SCREEN INTERMEDIATE
- VA-MCC DEPRESSION SCREEN NEGATIVE
- VA-MCC DELIVERY INFORMATION (C)
- VA-MCC BABY HOSP STAY DOCUMENTED
- VA-MCC PATIENT HOSP STAY DOCUMENTED
- VA-MCC COMPLICATION CLAMPSIA
- VA-MCC COMPLICATION INFECTIONS
- VA-MCC COMPLICATION HEMORRAGE
- VA-MCC LABOR HOURS DOCUMENTED
- VA-MCC BIRTH WEIGHT DOCUMENTED
- VA-MCC DELIVERED CSECTION
- VA-MCC DELIVERED ASSIST VAGINAL
- VA-MCC DELIVERED VAGINAL
- VA-MCC BIRTH MULTIPLES
- VA-MCC BIRTH TWINS
- VA-MCC BIRTH SINGLETON
- VA-MCC DELIVERY DATE
- VA-MCC FETAL DEMISE
- VA-MCC LIVE BIRTH
- VA-MCC TOBACCO USE (C)
- VA-MCC TOBACCO SMOKE 2ND HAND EXPOSE NO
- VA-MCC TOBACCO SMOKE 2ND HAND EXPOSE YES
- VA-MCC TOBACCO SMOKES DOES NOT
- VA-MCC TOBACCO SMOKES RECENTLY OUIT
- VA-MCC TOBACCO SMOKES YES
- VA-MCC ALCOHOL USE (C)
- VA-MCC ALCOHOL DOES CONSUME
- VA-MCC ALCOHOL DOES NOT CONSUME
- VA-MCC HISTORY OF OBSTETRIC PROBLEMS (C)
- VA-MCC HISTORY OF PRETERM BIRTH
- VA-MCC HISTORY OF PRECLAMPIA
- VA-MCC HISTORY OF POSTPARTUM DEPRESSION

VA-MCC HISTORY OF GESTATIONAL DIABETES

VA-MCC HISTORY OF CESAREAN

VA-MCC HISTORY OF HEALTH PROBLEMS (C)

VA-MCC HISTORY OF OBESITY

VA-MCC HISTORY OF THYROID

VA-MCC HISTORY OF STI

VA-MCC HISTORY OF HYPERTENSION

VA-MCC HISTORY OF RENAL DISEASE

VA-MCC HISTORY OF SEIZURE DISORDER

VA-MCC HISTORY OF NACOTIC OBESITY

VA-MCC HISTORY OF LUPUS

VA-MCC HISTORY OF HYPERCOAGULABLE

VA-MCC HISTORY OF HIV

VA-MCC HISTORY OF DIABETES

VA-MCC HISTORY OF DEPRESSION/MH DISORDER

VA-MCC HISTORY OF CHRONIC PAIN

VA-MCC HISTORY OF ASTHMA

REMINDER SPONSOR

WOMEN VETERANS HEALTH PROGRAM

REMINDER TERM

VA-REMINDER UPDATE 2 0 45

REMINDER DIALOG

VA-MATERNITY CARE COORDINATION

HEALTH SUMMARY TYPE

VA-MCC CALLS MADE

VA-MCC DELIVERY INFORMATION

PALLI PHQ2 PH9

VA-MCC TOBACCO

VA-MCC ALCOHOL

VA-MCC IPV

VA-MCC DEPRESSION SCREEN

VA-MCC HEALTH PROBLEMS

HEALTH SUMMARY OBJECTS

VA-MCC CALLS MADE (TIU)

VA-MCC DELIVERY INFORMATION (TIU)

PALLI PHQ2 PH9 (TIU)

VA-MCC TOBACCO (TIU)

VA-MCC ALCOHOL (TIU)

VA-MCC IPV (TIU)

VA-MCC DEPRESSION SCREEN (TIU)

VA-MCC HEALTH PROBLEMS (TIU)

TIU DOCUMENT DEFINTION

VA-MCC CALLS MADE

VA-MCC DELIVERY INFORMATION

PALLI PHQ2 PHQ9 (TIU)

VA-MCC TOBACCO

VA-MCC ALCOHOL

VA-MCC INTIMATE PARTNER VIOLENCE

VA-MCC DEPRESSION SCREEN

VA-MCC HEALTH PROBLEMS

Pre-Installation

Setup of Note title

This note title may already exist at your site, If not, create the following and add it to the same document class as your other women's health notes.

Name: VA-MATERNITY CARE COORDINATION

VHA Enterprise Standard Title: WOMENS HEALTH PROGRESS NOTE OR

WOMENS HEALTH NOTE

Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the TIU/ASU Implementation Guide

Install Details

This update is being distributed as a web host file. The address for the host file is:

http://vista.med.va.gov/reminders/UPDATE_2_0_45.PRD

The file will be installed using Reminder Exchange, programmer access is not required. The total time for installation should be less than 30 minutes.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

```
+ Next Screen - Prev Screen
                                        ?? More Actions
                                                                          >>>
CFE Create Exchange File Entry
                                      LHF Load Host File
CHF Create Host File
                                      LMM Load MailMan Message
CMM Create MailMan Message
                                           List Reminder Definitions
                                      LR
DFE Delete Exchange File Entry
                                      LWH Load Web Host File
IFE Install Exchange File Entry
                                           Reminder Definition Inquiry
                                      RI
IH Installation History
Select Action: Next Screen// lwh Load Web Host File
Input the URL for the .prd file: http://vista.med.va.gov/reminders/UPDATE 2 0 45.PRD
```

At the <u>Select Action:</u> prompt, enter <u>LWH</u> for Load Web Host File At the <u>Input the url for the .prd file:</u> prompt, type the following web address: http://vista.med.va.gov/reminders/UPDATE 2 0 45.PRD

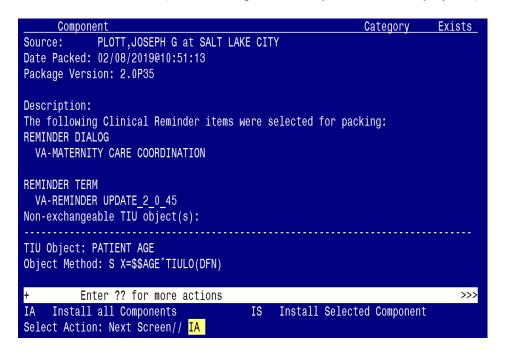
http://vista.med.va.gov/reminders/UPDATE_2_0_45.PRD successfully loaded.

You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled **UPDATE_2_0_45 VA-MATERNITY CARE COORDINATOR NOTE** in reminder exchange

| +Item | Entry | Source | Date Packed | | |
|--|---|-------------------------|------------------|--|--|
| 118 | UPDATE_2_0_45 VA-MATERNITY | PLOTT@SALT LAKE CI | 02/08/2019@10:51 | | |
| | CARE COORDINATOR NOTE | | | | |
| 119 | UPDATE_2_0_46 VA-MH TOBACCO | GRIFFITH@SALT LAKE CI | 08/14/2018@09:34 | | |
| | USE SCREEN | | | | |
| 120 | UPDATE_2_0_47 VA-HEPATITIS B | MONTGOMERY@SALT LAKE CI | 08/15/2018@13:48 | | |
| | IMMUNIZATIONS | | | | |
| 121 | UPDATE_2_0_48 MISC UPDATE 6 | GRIFFITH@SALT LAKE CI | 05/09/2018@13:39 | | |
| 122 | UPDATE_2_0_49 VA-SUICIDE | GRIFFITH@SALT LAKE CI | 01/17/2019@06:50 | | |
| | BEHAVIOR AND OVERDOSE REPORT | | | | |
| 123 | UPDATE_2_0_5 MISC UPDATE 1 | GRIFFITH@SALT LAKE CI | 05/03/2016@09:42 | | |
| + | + Next Screen - Prev Scree | n ?? More Actions | >>> | | |
| CFE C | reate Exchange File Entry | LHF Load Host File | | | |
| CHF C | reate Host File | LMM Load MailMan Messa | ige | | |
| CMM C | CMM Create MailMan Message LR List Reminder Definitions | | | | |
| | DFE Delete Exchange File Entry LWH Load Web Host File | | | | |
| IFE Install Exchange File Entry RI Reminder Definition Inquiry | | | | | |
| IH Installation History | | | | | |
| Select Action: Next Screen// IFE | | | | | |
| Enter a list or range of numbers (1-237): 118 | | | | | |

At the <u>Select Action</u> prompt, enter <u>IFE</u> for Install Exchange File Entry Enter the number that corresponds with your entry titled <u>UPDATE_2_0_45 VA-MATERNITY</u> CARE COORDINATOR NOTE (in this example it is entry 118 it will vary by site)



At the <u>Select Action</u> prompt, type <u>IA</u> for Install all Components and hit enter. Select Action: Next Screen// <u>IA</u> Install all Components

You will see several prompts, for all new entries you will choose I to Install

For components that already exists but the packed component is different, you will choose O to Overwrite. One Exception You May Be Prompted to address: Choose S to Skip if prompted for Health Summary Type "PALLI PHQ2 PHQ9"

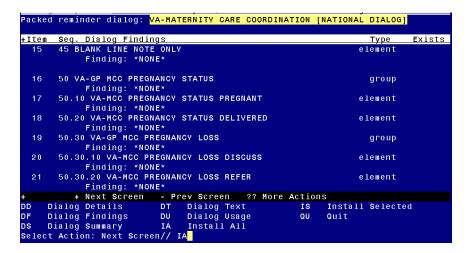
HEALTH SUMMARY TYPE entry named PALLI PHQ2 PH9 already exists but the packed component is different, what do you want to do?

Select one of the following:

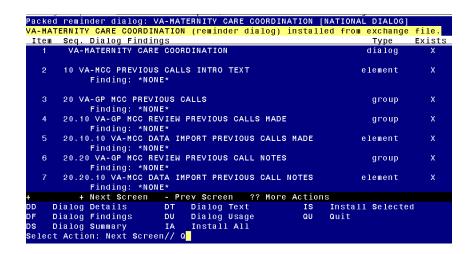
- C Create a new entry by copying to a new name
- O Overwrite the current entry
- U Update
- Q Quit the install
- S Skip, do not install this entry

Enter response: O//S

You will be promped to install the reminder dialog component:



At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog – VA-MATERNITY CARE COORDINATOR. Select Action: Next Screen// <u>IA</u> Install All Install reminder dialog and all components with no further changes: Y// <u>Yes</u>



When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**

You will then be prompted to install the health summary components. Choose I to install all components. One Exception You May Be Prompted to address: Choose S to Skip if prompted for Health Summary Type "PALLI PHO2 PHO9"

HEALTH SUMMARY TYPE entry named PALLI PHQ2 PH9 already exists but the packed component is different, what do you want to do?

Select one of the following:

- C Create a new entry by copying to a new name
- O Overwrite the current entry
- U Update
- Q Quit the install
- S Skip, do not install this entry

Enter response: O//S



You will then be returned to this screen. At the **Select Action** prompt, type **Q.** Install complete

Post Installation

1. Make the Dialog able to be attached to a Personal/Shared template or to a progress note title.

```
From the Reminders Manager Menu:
Select Reminder Managers Menu Option: CP CPRS Reminder Configuration
 CA Add/Edit Reminder Categories
 CL CPRS Lookup Categories
 CS CPRS Cover Sheet Reminder List
 MH Mental Health Dialogs Active
 PN Progress Note Headers
 RA Reminder GUI Resolution Active
 TIU TIU Template Reminder Dialog Parameter
 DL Default Outside Location
 PT
      Position Reminder Text at Cursor
Reminder Dialogs allowed as Templates may be set for the following:
```

Select CPRS Reminder Configuration Option: TIU TIU Template Reminder Dialog Parameter

```
1 User
          USR [choose from NEW PERSON]
```

SRV 3 Service [choose from SERVICE/SECTION]

4 Division DIV [choose from INSTITUTION]

5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: 5 Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: ?

VA-VETERANS CHOICE NOTE 148

149 VA-TBI SCREENING When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number NOT on this list. For this example, looking above I see the number 150 is not present, so I will use 150.

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// Y YES

Display Sequence: 150// <Enter> 150

Clinical Reminder Dialog: type in the name of the dialog

VA-MATERNITY CARE COORDINATION then <enter reminder dialog NATIONAL OK? Yes// <Enter (Yes)

2. Associate the reminder dialog with the note title or shared template in CPRS

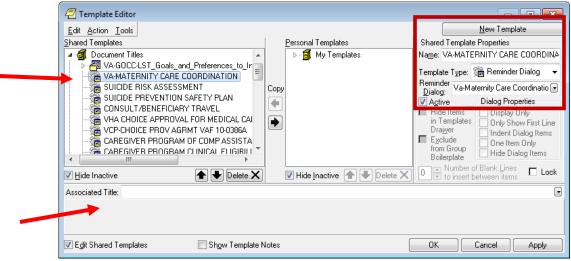
To do this, go to Template Editor, then Document Titles, select the appropriate folder (if applicable), and choose New Template (top right-hand corner).

1. Type in the following information:

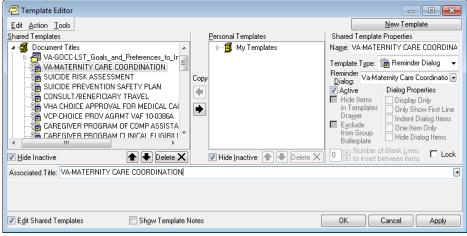
Name: VA-MATERNITY CARE COORDINATION

Template Type: Reminder Dialog

Reminder Dialog: Va-Maternity Care Coordination



Next, type in the Associated Title, which in this case is:



Hit Apply and OK

3. Complete section 3a (edit object) if the VA-MCC (TIU) object exists in your system. Complete section 3b (create object) if the VA-MCC (TIU) object does NOT exist in your system.

<mark>3a - Edit t</mark>he VA-MCC (TIU) Health Summary Type: (step by step is highlighted in <mark>yellow</mark>)

Log into VISTA and go to the Document Definitions menu: ^document definitions (Manager)

- --- Manager Document Definition Menu ---
- <TEST ACCOUNT> 1 Edit Document Definitions
- <TEST ACCOUNT> 2 Sort Document Definitions
- <TEST ACCOUNT> 3 Create Document Definitions
- <TEST ACCOUNT> 4 Create Objects
- <TEST ACCOUNT> 5 Create TIU/Health Summary Objects

Select Document Definitions (Manager) <TEST ACCOUNT> Option:

5 Create TIU/Health Summary Objects

TIU Health Summary Object Sep 07, 2018@11:10:54 Page: 1 of 28

TIU Object Name Health Summary Type

- 1 ABD IMAGES LAST 5Y ABD IMAGES LAST 5Y
- 2 ABDOMINAL ULTRASOUND ABDOMINAL ULTRASOUND
- 3 ACTIVE INPT MEDS ACTIVE INPT MEDS
- 4 ACTIVE OUTPT MEDS ACTIVE OUTPT MEDS
- 5 ACTIVE PROBLEMS W/COMMENT ACTIVE PROBLEMS W/COMMENT
- + Enter ?? for more actions

Create New TIU Object Find

Detailed Display/Edit TIU Object Detailed Display/Edit HS Object

Ouit

Select Action: Next Screen// sl SL

Search for: VA-MCC (TIU)

TIU Health Summary Object Sep 07, 2018@10:48:54 Page: 19 of 28

+ TIU Object Name Health Summary Type

253 VA-MCC (TIU) VA-MCC (TIU)

254 VA-MCC ALCOHOL VA-MCC ALCOHOL

255 VA-MCC CALLS MADE VA-MCC CALLS MADE

256 VA-MCC DELIVERY INFORMATION VA-MCC DELIVERY INFORMATION

+ Enter ?? for more actions

Create New TIU Object Find

Detailed Display/Edit TIU Object Detailed Display/Edit HS Object

Ouit

Select Action: Next Screen// 253

Note: the sequence number for VA-MCC (TIU) may be different in your system

TIUHS Detailed Display/Edit Sep 07, 2018@10:48:56 Page: 1 of 1

TIU Object Name: VA-MCC (TIU)

Owner: xxxxxx Status: ACTIVE HS Object: VA-MCC (TIU) (TIU)
HS Type: VA-MCC (TIU)

Technical Field: S X=\$\$TIU^GMTSOBJ(DFN,6580193)

Enter ?? for more actions

Change HS Object Detail Display/Edit HS Object

Change Health Summary Type

HS OBJECT DISPLAY Sep 07, 2018@10:49:02

Detailed Display for VA-MCC (TIU)

HS Object: VA-MCC (TIU) (TIU)
Health Summary Type: VA-MCC (TIU)
Report Period:

Creator:

HS Object

Print Label: NO Print Report Date and Time: NO
Print Blank Line after Label: NO Print Confidentiality Banner: NO
Customized Header: YES Print Report Date and Time: NO
Suppress Components w/o Data: YES Print Component Header: NO
Print Deceased Information: NO Print Time-Occurrence Limits: NO
National Object: NO Underline Component Header: NO
Blank Line After Header: NO

Overwrite No Data:

Enter ?? for more actions

Select Action: Quit// ed
1 Edit HS Object

2 Edit HS Type

CHOOSE 1-2: 2 Edit HS Type

Editing Health Summary Type 'VA-MCC (TIU)'

NAME: VA-MCC (TIU)// TITLE: VA-MCC (TIU)//

SUPPRESS PRINT OF COMPONENTS WITHOUT DATA: yes//

LOCK:

OWNER: <ENTER YOUR NAME HERE>

Select COMPONENT: SPN

Select COMPONENT: spn

1 SPN1 SPN1 2 SPN2 SPN2

3 SPN3

4 SPN4

5 SPN5

Press <Enter> to see more, '^' to exit this list, OR

CHOOSE 1-5:

6 SPN PROGRESS NOTES SELECTED SPN

CHOOSE 1-6: 6 PROGRESS NOTES SELECTED SPN

SUMMARY ORDER: 5// 5 OCCURRENCE LIMIT: 8

TIME LIMIT:

HEADER NAME: Selected Prog Notes//

No selection items chosen.

Select new items one at a time in the sequence you want them displayed. You may select any number of items.

Select SELECTION ITEM: VA-MATERNITY CARE COORDINATION

Searching for a TIU DOCUMENT DEFINITION, (pointed-to by SELECTION ITEM)

Searching for a TIU DOCUMENT DEFINITION
VA-MATERNITY CARE COORDINATION TITLE
Std Title: WOMENS HEALTH PROGRESS NOTE
...OK? Yes// (Yes)
Select SELECTION ITEM:
Select COMPONENT:

Do you wish to review the Summary Type structure before continuing? NO// Please hold on while I resequence the summary order.

Type <Enter> to continue or '^' to exit:

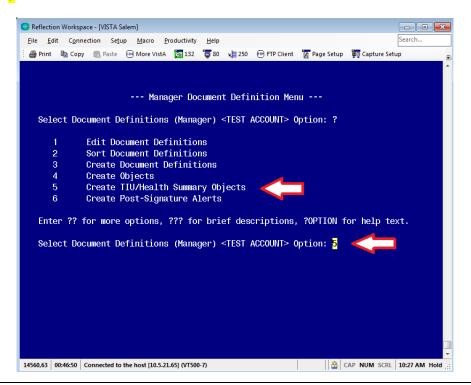
Done!

3b. Create the VA-MCC (TIU) Health Summary Type:

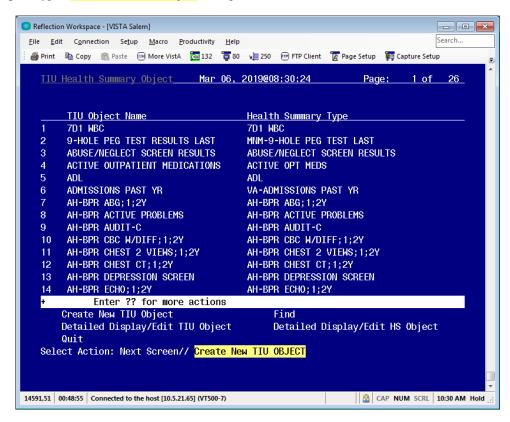
You only need to complete this Post-Installation step if the VA-MCC (TIU) object does not exist in your system. If you completed step 3a, you do not need to complete this step.

Step 1: Log into VISTA

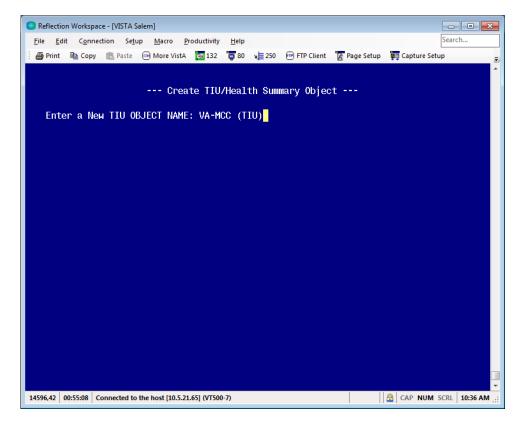
Step 2: Go to the DOCUMENT DEFINITION menu and select CREATE DOCUMENT DEFINITION; Option 5



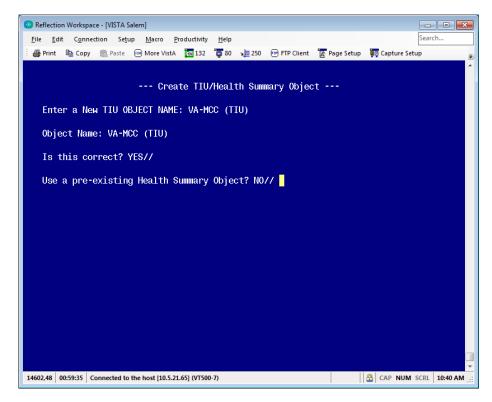
Step 3: Type "Create New TIU Object" and press ENTER



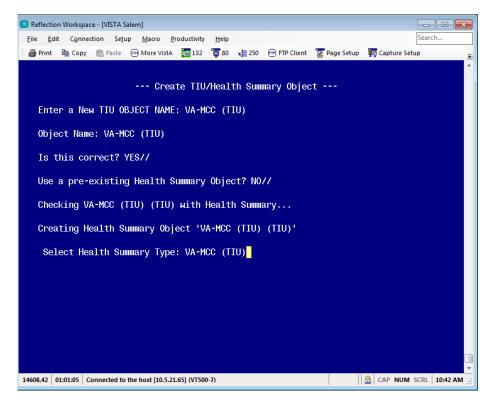
Step 4: At the 'Enter a new TIU OBJECT NAME' prompt, type "VA-MCC (TIU)"



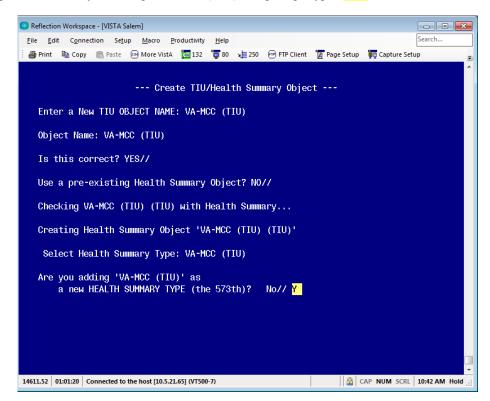
Step 5: At the 'Is this correct?' prompt, press ENTER for the default "YES" ... and at the 'Use a pre-existing Health Summary Object?' prompt, press ENTER for the default "NO"



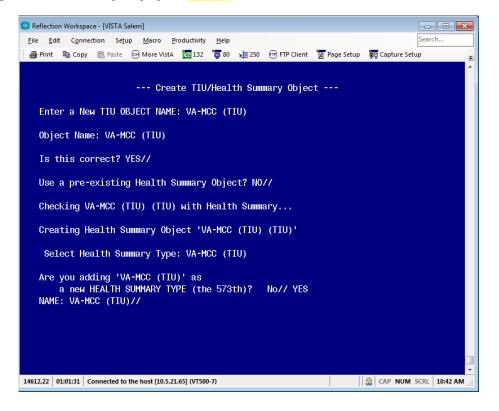
Step 6: At the 'Select Health Summary Type:' prompt, type "VA-MCC (TIU)"



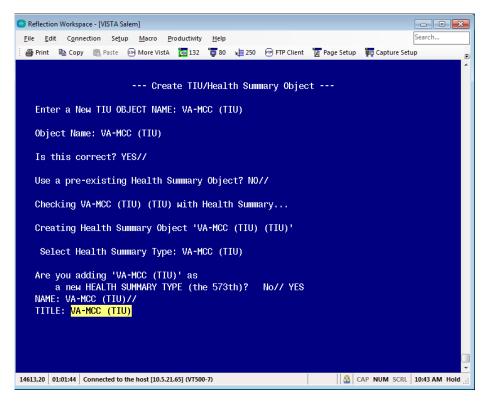
Step 7: At the 'Are you adding VA-MCC (TIU) ... 'prompt, type "YES"



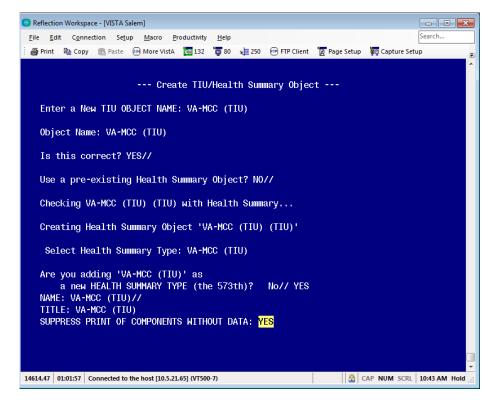
Step 8: At the 'NAME' prompt, press ENTER



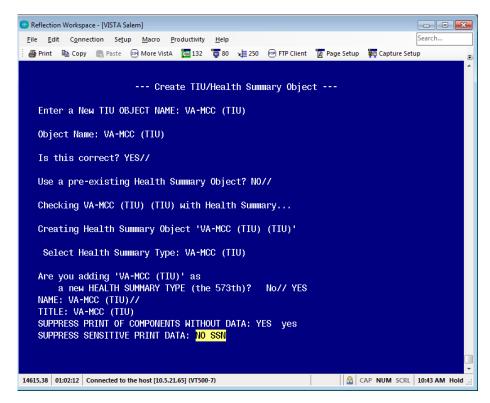
Step 9: At the 'TITLE' prompt, type "VA-MCC (TIU)" and press ENTER



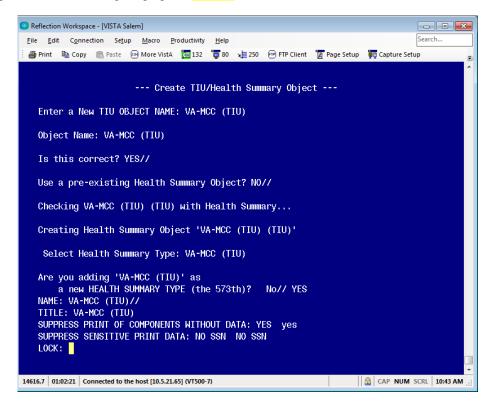
Step 10: At the 'SUPPRESS PRINT OF COMPONENTS ...' prompt, type "YES" and press ENTER



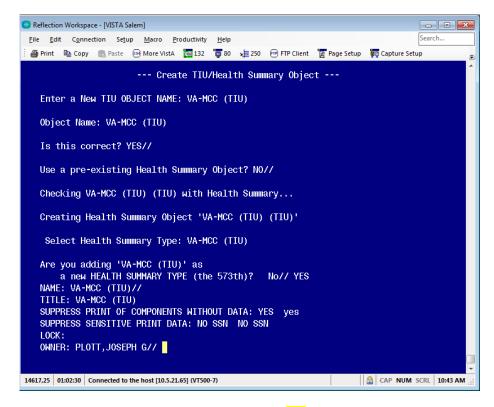
Step 11: At the 'SUPPRESS SENSITIVE PRINT DATA:' prompt, type "NO SSN" and press ENTER



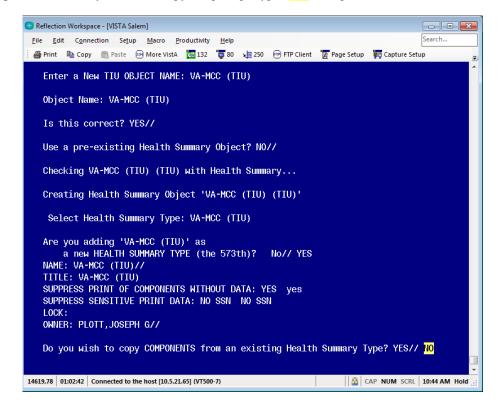
Step 12: At the 'LOCK' prompt, press **ENTER**



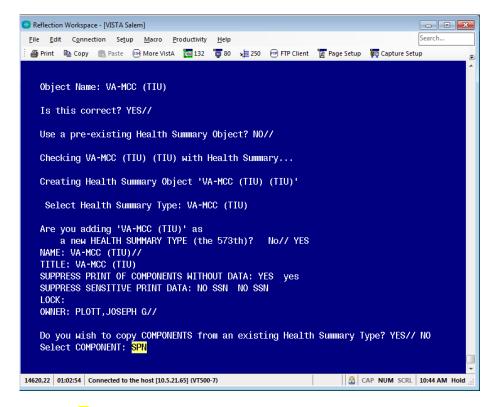
Step 13: At the 'OWNER' prompt, press ENTER



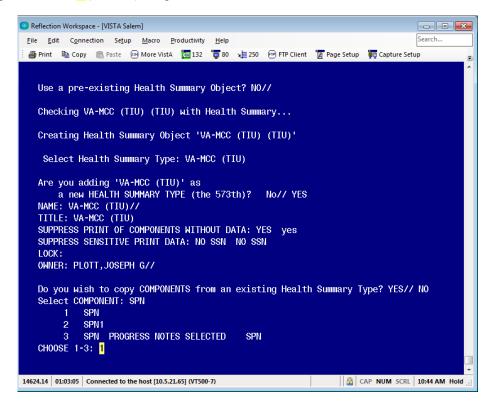
Step 14: At the 'Do you wish to copy ...' prompt, type "NO" and press ENTER



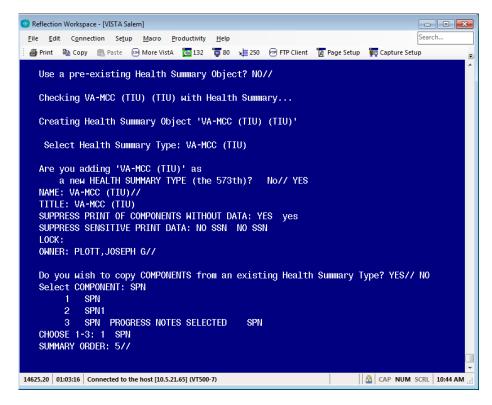
Step 15: At the 'Select COMPONENT:' prompt, type "SPN" and press ENTER



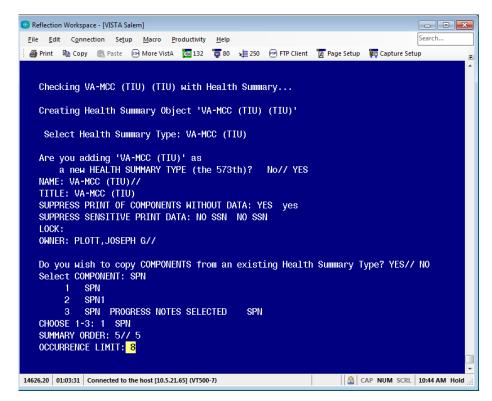
Step 16: Select # 1 (i.e. SPN) and press ENTER



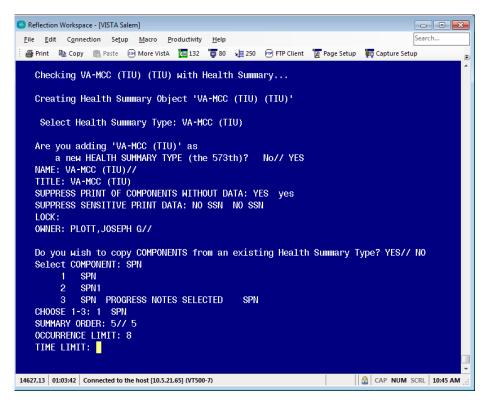
Step 17: At the 'SUMMARY ORDER:' prompt, leave the default as-is and press ENTER



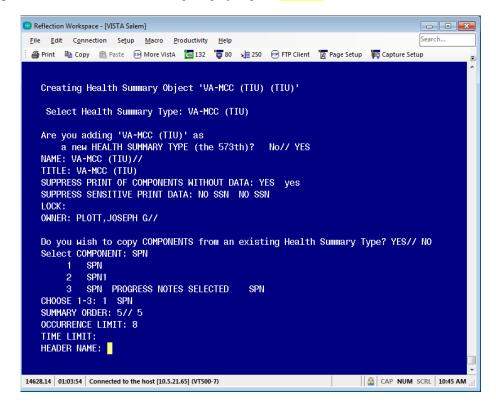
Step 18: At the 'OCCURRENCE LIMIT:' prompt, type "8" and press ENTER



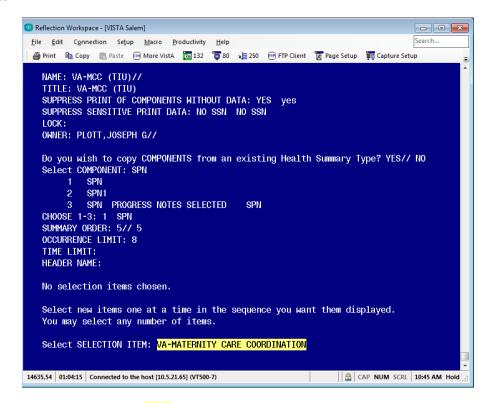
Step 19: At the 'TIME LIMIT:' prompt, just press **ENTER**



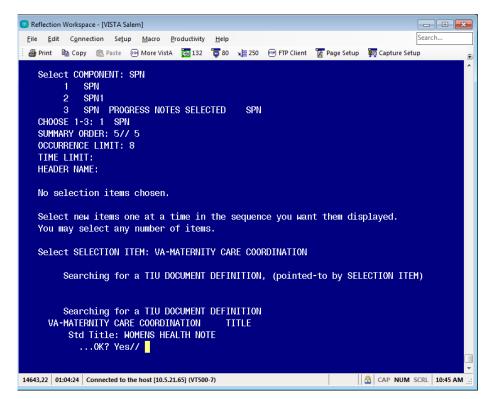
Step 20: At the 'HEADER NAME:' prompt, just press ENTER



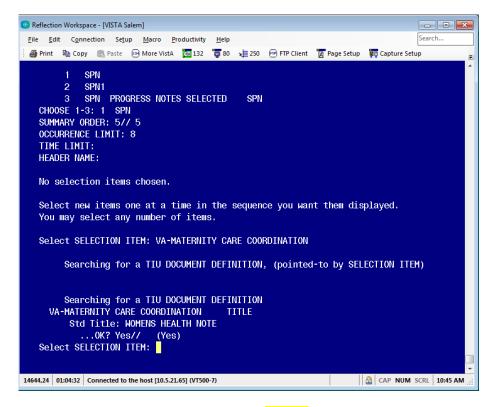
Step 21: At the 'SELECTION ITEM:' prompt, type "VA-MATERNITY CARE COORDINATION" and press ENTER



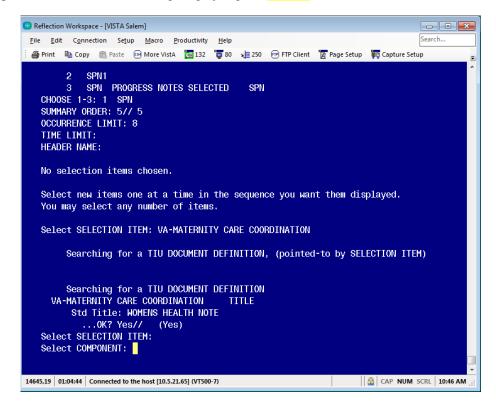
Step 22: Leave the default at "YES" and press ENTER



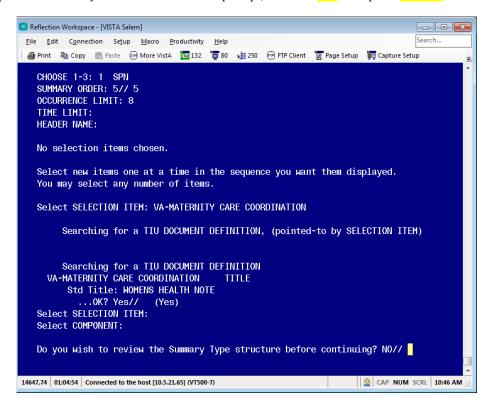
Step 23: At the 'SELECTION ITEM:' prompt, just press ENTER



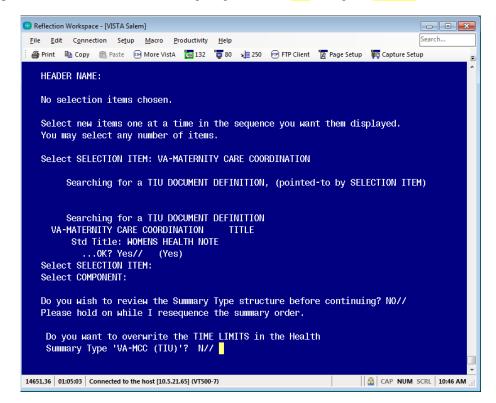
Step 24: At the 'COMPONENT:' prompt, just press ENTER



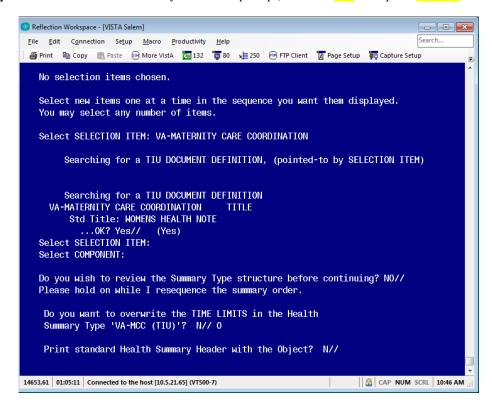
Step 25: At the 'Do you wish to review ...?' prompt, leave at "NO" and press ENTER



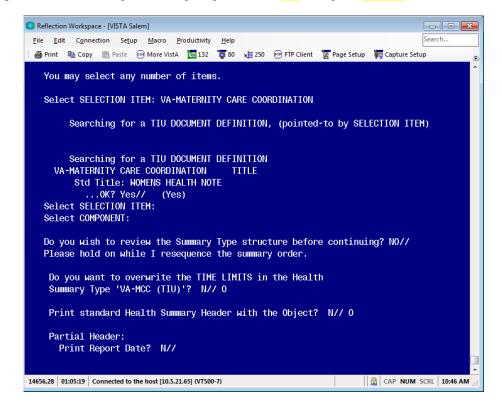
Step 26: At the '...TIME LIMITS ... ' prompt, leave at "NO" and press ENTER



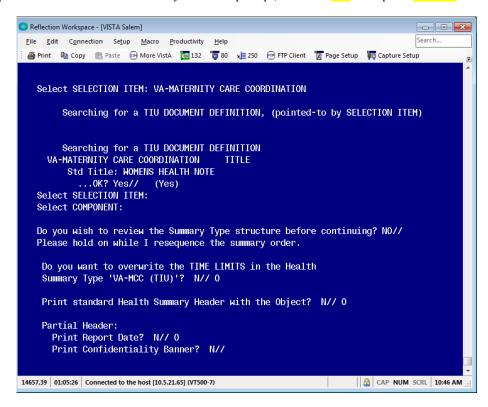
Step 27: At the '... Health Summary Header ...' prompt, leave at "NO" and press ENTER



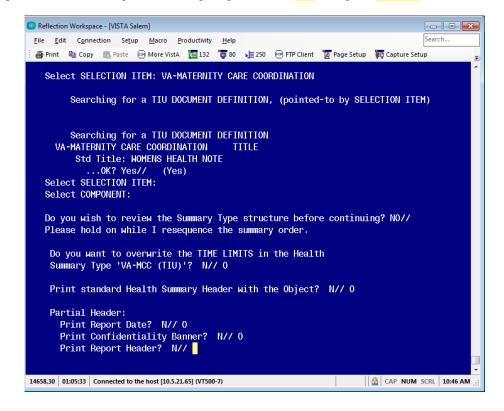
Step 28: At the 'Print Report Date?' prompt, leave at "NO" and press ENTER



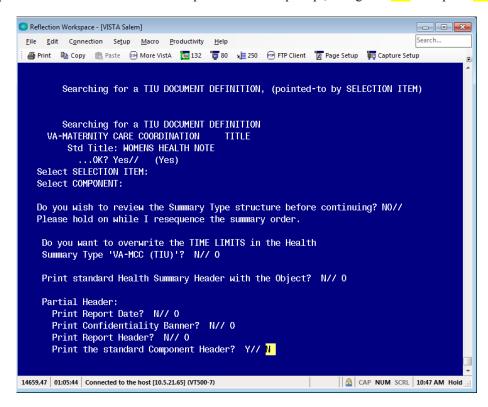
Step 29: At the 'Print Confidentiality Banner?' prompt, leave at "NO" and press ENTER



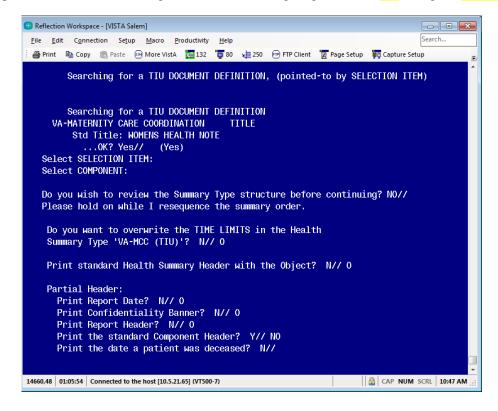
Step 30: At the 'Print Report Header?' prompt, leave at "NO" and press ENTER



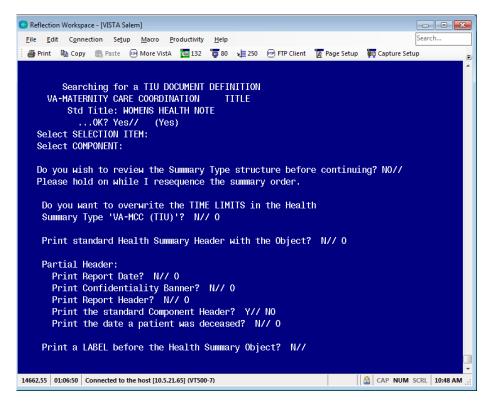
Step 31: At the 'Print the standard Component Header?' prompt, change to "NO" and press ENTER



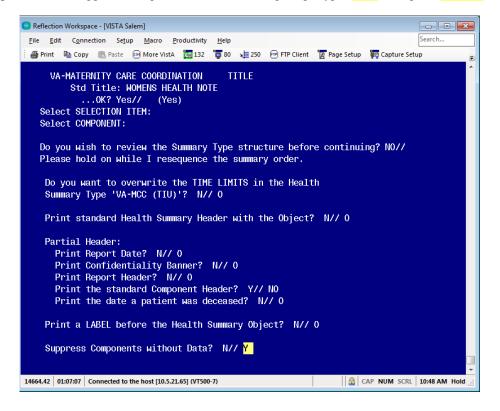
Step 32: At the 'Print the date a patient was deceased?' prompt, leave at "NO" and press ENTER



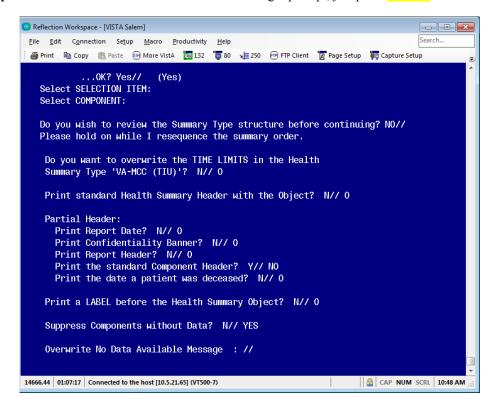
Step 33: At the 'Print a LABEL ...?' prompt, leave at "NO" and press ENTER



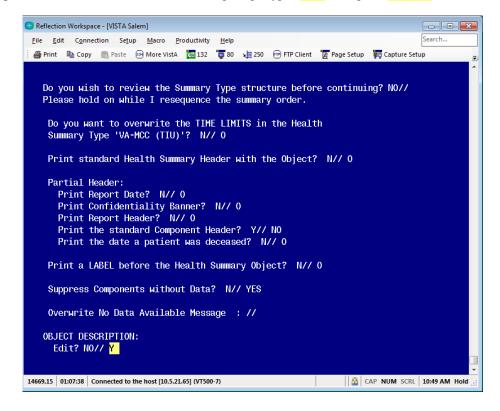
Step 34: At the 'Suppress Components without data?' prompt, type "YES" and press ENTER



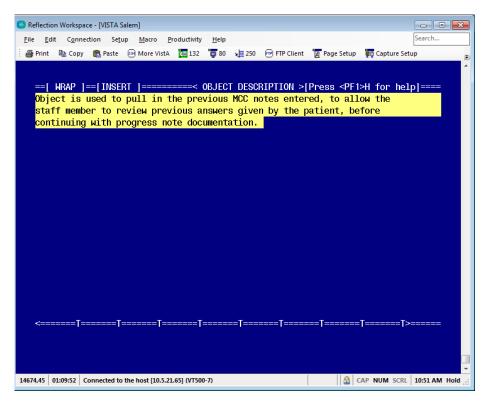
Step 35: At the 'Overwrite No Data Available Message' prompt, just press ENTER



Step 36: At the 'OBJECT DESCRIPTION' prompt, type "YES" and press ENTER



Step 37: Enter the text you see below and press F1+E



Step 38: At the 'Ok?' prompt, just press **ENTER**

Step 39: Done! Press ENTER

NOTE: If you require further technical assistance, if there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:

Category: Enterprise Applications

Subcategory: Applications

Enterprise Application: VistA - Clinical Reminders