

Université IBN KHALDOUN –TIARET-
Faculté Des Mathématiques et de l'informatique
Département d'informatique, -2019/2020-

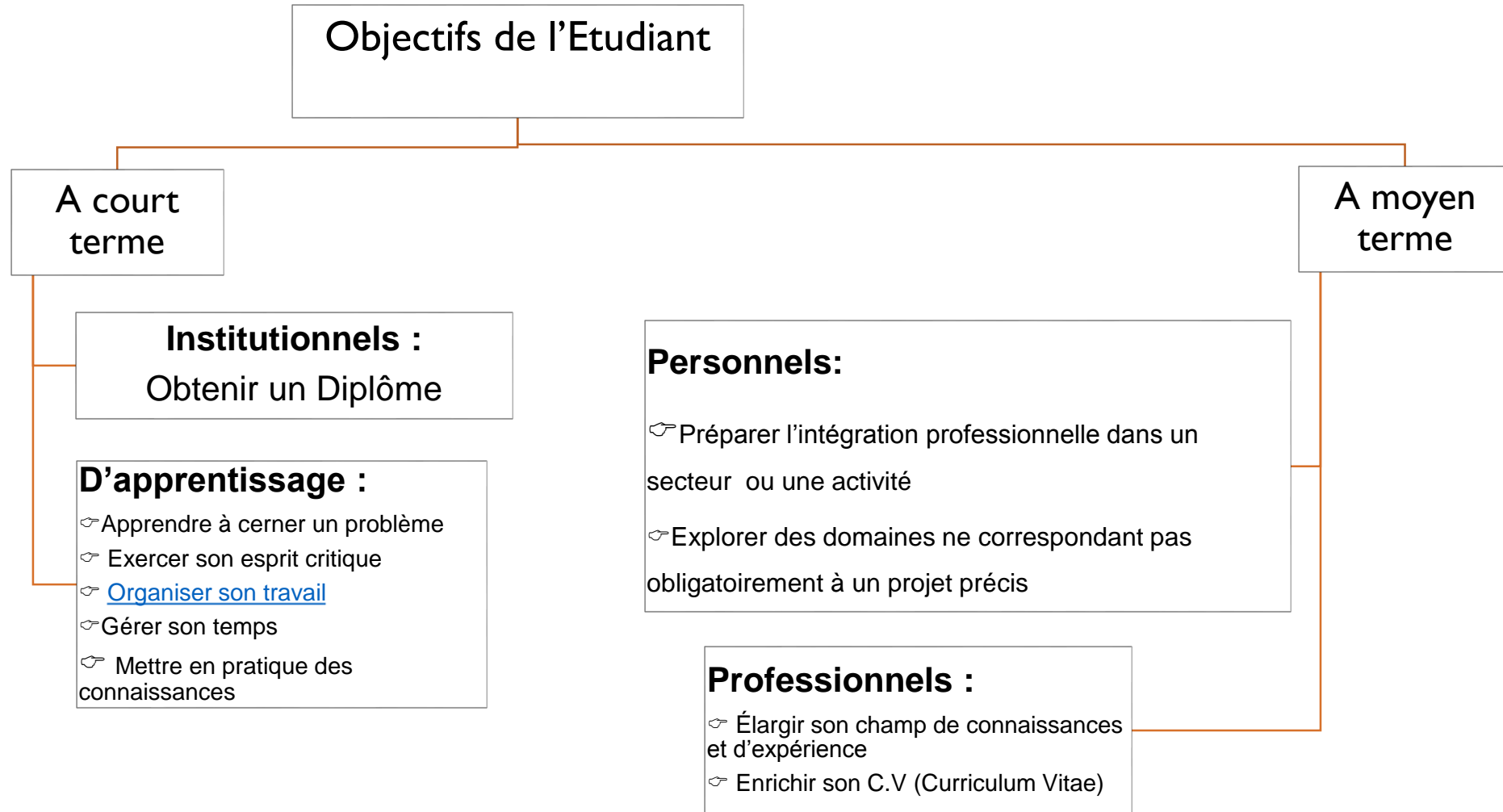
Recherche Bibliographique



**Recommandations pour
Réussir l'Entretien d'Embauche**



Introduction



Liberté..



Trouver un emploi ..

Pursuit of happiness



Préparez-vous à un entretien d'embauche avec une analyse SWOT

Strengths	Weaknesses
Opportunities	Threats

Préparez-vous à un entretien d'embauche avec une analyse SWOT

<ul style="list-style-type: none">• Points forts<ul style="list-style-type: none">○ Éducation○ Certification○ Accomplissement○ Avantage par rapport aux autres○ Des qualités qui vous séparent de vos concurrents○ ..	<ul style="list-style-type: none">• Faiblesses<ul style="list-style-type: none">○ Domaine manquant de compétences / certification○ Habitudes de travail négatives○ Ce que les autres vous ont dit○ Réseau faible○ ..
<ul style="list-style-type: none">• Opportunités<ul style="list-style-type: none">○ Nouvelles tendances○ Peu de concurrents dans votre région○ Besoin naissant de votre domaine○ meilleure économie○ autre industrie○ ...	<ul style="list-style-type: none">• Menaces<ul style="list-style-type: none">○ Nouvelles technologies○ Réduction des effectifs○ Obligation familiale○ ...

Dossier de candidature sur le poste: Position XXX

- Lettre de motivation
- Curriculum Vitae
 - Données personnelles
 - Étude
 - Expériences Académiques
 - Expériences Professionnelles
 - Compétences diverses
- Référents
- Annexes/Pièces Jointes

Lettre de motivation

1. Présentez-vous
2. Reliez à ses recherches et montrez que vous avez fait des efforts pour lire son travail
3. Mettre l'accent sur vos compétences qui rapportent à son domaine de professionnel/ recherche
4. Réaffirmer l'adéquation entre votre expertise et son travail
5. Joignez ces documents importants
6. Mentionnez vous êtes prêt pour un éventuel entretien afin de convaincre votre motivations
7. Conclure

Lettre de motivation

Dear Dr. [Last Name],

This is [your firstname lastname], [description of your current education stage]. I am writing to you because I am interested in your research work and I am looking for a [PhD/MSc] opportunity in your team. In particular, I find your work addressing the problem of [problem1] to be very interesting. The idea of [I, you proposed in [publication]] is promising. Moreover, your solution to/investigation of [problem2] in [publication2] is intriguing.

Introduce yourself

Relate to his research and show you have done effort reading his work

I have obtained my BSc from [name of university], [name of department] with an overall GPA of [your GPA].

My graduation project was [mention it if only related to research of the professor].

I have also obtained my MSc from [name of university], [name of department] with an overall GPA of [your GPA]. During my MSc, I developed [studied] [mention solution or problem of your MSc focus]. This work resulted in [number of publications] publications in the [name of conferences and/or journals].

After my MSc [BSc], I joined [name of company] as [title of job]. There, I developed [investigated] [industry projects related to the area].

In addition to the aforementioned projects, I have also taken [graduate courses related to the area], or [projects you worked on related to the area of research].

Quantitative info about yourself with a focus on what relates to his research area

Reaffirm the match between your expertise and his work and ask again for what you want

Therefore, I believe my expertise best matches your line of research and I would appreciate if you give me the chance to join your team to work on similar problems.

Attach those important documents

Kindly find attached my resume, BSc [and MSc] transcripts, in addition to my publications.

I have taken the [English exam] and I achieved a score of [4].

Mention this if you need English exam or mention when you are planning to take it, or mention that you do not need one in case you are not required to

I am very much looking forward to a personal interview, where I can present more details. Thank you for your consideration

Conclude

Best regards,
[your first & last name]

Exemple : Lettre de motivation

Algiers, April 15th 2017

Dear Sir,

Sending a motivation letter one day before the deadline can be interpreted as a lack of motivation, believe me it is not, and I will try to prove this throughout this letter.

First, I shall introduce myself; my name is Imene which means “faith” in Arabic, I am twenty four years old and a sixth year medical student.

I have always dreamt to be a Doctor; my parents thought the first time that it was just a child’s dream, but they realize very soon that I was serious about it. I worked very hard and to my delight I was accepted at the University of Medicine of Algiers, one of the best in Algeria, where there are several university hospitals, the best in the country, the largest of which is also the largest in Africa. So I am surrounded and learning from the best practitioners in the country.

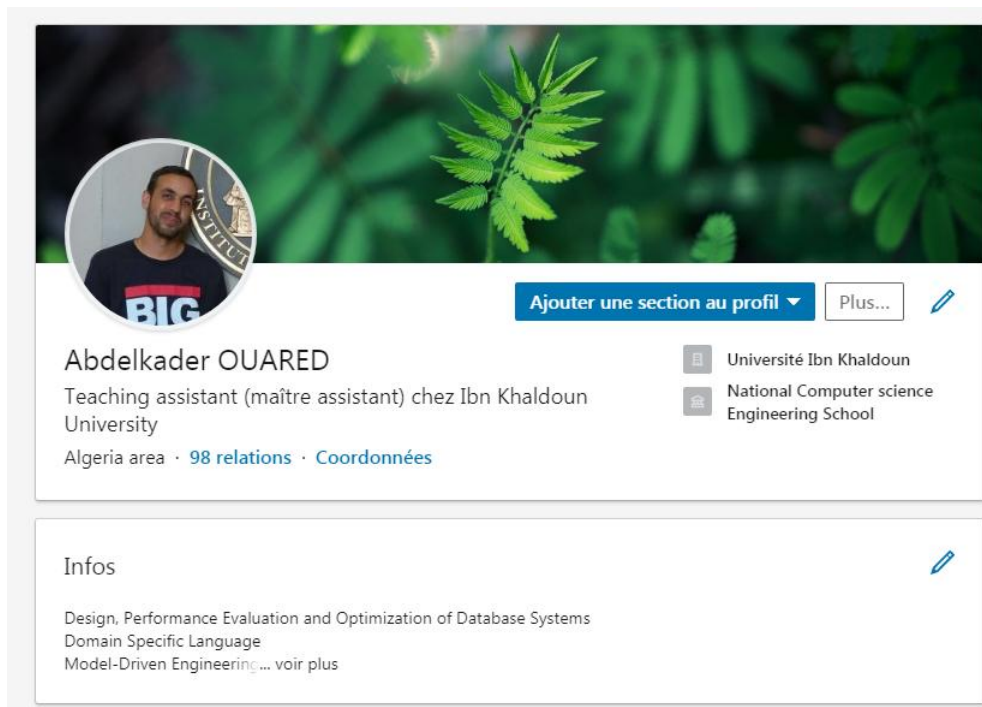
I work very hard, I am not complaining though, because I spend the best moment in my life in learning,

Exercice: Ecrire un CV et une lettre de motivation pour cette opportunité



- **Merci de postuler avant le 21 Janvier 2020** sur ce lien du site McKinsey & Company**, en choisissant l'une de ces deux options : [New Leaders Program Fellow – Digital & Analytics](#) OU [New Leaders Program Fellow - Generalist](#), tout en y ajoutant :
 - Votre CV (en anglais ou français)
 - Une lettre de motivation (en anglais ou français)
 - Vos relevés de notes des deux dernières années
- Les candidats sélectionnés seront invités pour démarrer le processus de recrutement avec le cabinet, qui s'organisera autour de 4 étapes et durant lequel vous bénéficierez de coaching intensif : **test de logique, entretien de motivation**, 1er tour d'entretiens, 2nd tour d'entretiens.



<https://www.mckinsey.com/careers/search-jobs/jobs/newleadersprogramfellowdigitalanalytics-37080>



Votre profil professionnel sur les réseaux sociaux





ResearchGate

Facebook:  

Github:  

LinkedIn:  

Twitter:  





LinkedIn ?



500 millions
de membres
dans le monde

dont 13 millions
en France



+ 200.000
membres
dans le monde
chaque jour



Plus de 50%
des membres
actifs sont
sur mobile

CRM



Comment créer un profil LinkedIn ?

- Photo
- Entête (Titre)
- Résumé
 - 2 premières lignes de votre résumé → *click voir plus*
- Publier des articles « *blog* »

→ Aujourd'hui vous devez développer votre cercle avec **une personnalisation**

Comment créer un profil LinkedIn

- Pourquoi êtes-vous sur LinkedIn ?
 - Je suis un expert , je suis là pour vous apporter une valeur ajoutée, monter la valeur ajoutée (*accélérer, optimiser, réduire*)
- Les **3 priorités** essentielles pour un profil LinkedIn (**Le Titre, Le Résumé, La dernière expérience**)
- Gérer son profil LinkedIn en plusieurs langues
- Soigner le résumé de son profil LinkedIn et surtout les 2 premières lignes
- La dernière expérience de votre profil LinkedIn est la plus importante
- Ajouter des compétences à votre profil LinkedIn
- Ajouter des recommandations à votre profil LinkedIn
-

Utilisez ces stratégies pour augmenter votre visibilité

- Rédiger un article
- Illustrer votre expertise régulièrement
 - + Partage → + visibilité → le **plus lu** , **LinkedIn hashtags** (@, #)
- Partagez et publiez avec les objectifs professionnels de votre métier et votre savoir
- Influencez votre réseau
- Mettre un commentaire et rester bien objectif
- Privilégier le partage de nouveauté
- Participez aux opportunités d'apprentissage.
- Démontrez votre expertise.
- Développez votre réseau... ..

Utilisez ces stratégies pour augmenter votre visibilité

- Solliciter des personnes de votre métier # @Nom
- Mentionner quelqu'une pour avoir l'audience
- Aller liker
- Mettez des commentaires sur tel sujet
- Enrichir la conversation → pour avoir de l'audience
- Utiliser des trucs intelligents et originaux (*Faire preuve d'originalité*)

Exemple: Augmenter l'audience

Recherche d'emploi

"Ceux qui pensent que
c'est impossible sont priés
de ne pas déranger
ceux qui essaient ..."

Bonjour à tous, un "j'aime" de votre part
m'aidera peut être à trouver mon futur
emploi


Publié le 22 novembre 2016

 **Alexandra Mougati** · Suivre
LOOKING FOR NEW OPPORTUNITIES IN LUXURY / Le...

Bonjour à tous , un "j'aime" de votre part m'aidera peut être à trouver mon futur
emploi ... Je suis à la recherche d'un poste d'assistante commerciale adv ou de
gestionnaire logistique supply chain dans l'industrie du luxe (Mode, Joaillerie,
Cosmétiques) sur Paris ou à l'étranger. Je suis bilingue en anglais et je possède plusieurs
années d'expérience en commerce international.

Merci d'avance :)

Le mémoire

14:20 62 %
 **Jeremy Bakkalian**
Responsable du Bureau des marchés du GHT Paris Ps...
4 mois

« La mobilisation de l'achat public pour l'innovation »

Ma soutenance étant passée, je propose à toutes les
personnes intéressées par le sujet de leur faire parvenir
une copie de mon travail. N'hésitez donc pas à partager
ou à me communiquer votre courriel si vous êtes
curieux :-)



386 J'aime • 376 commentaires



Offre d'emploi

21:39 19 %

a partagé la nouvelle de **Barbara FORRIC**
10 heures

 **Barbara FORRIC**
Chargée de mission RH chez FRAISSINET et Associés

Cher Réseau, je recherche très activement un(e)
Commercial(e) Sédentaire B to B (débutant accepté).
Poste à pourvoir en CDI. Basé à Aix-en-Pr ...voir plus

2 J'aime



Les prérequis les plus importants

Passion, curiosité, créativité, discipline, persévérance,
persévérance et minutie, passion, curiosité, créativité,
discipline, persistance, persévérance et minutie...



Ne mentionne pas l'intelligence parce qu'elle n'est pas
importante parfois et est moins importante que les autres
attitudes mentionnées

What are the most common questions you'll be asked in a job interview ?

- 1) Tell me something about yourself.**
- 2) can you Summarize your experience**
- 3) What are your strengths and weaknesses (Depend of the job)**
- 4) Why do you want to work for us**
- 5) What do you know about our company (you must do your research about)**

What are the most common questions you'll be asked in a job interview ?

1) Tell me something about yourself.

Or introduce yourself (My name, I am .., currently.. + Small topic:
The weather , The traffic, Your Journey , Your neighbourhood ,
Where you live)

What are the most common questions you'll be asked in a job interview ?

2) can you Summarize your experience

- Studies,
- Professional

What are the most common questions you'll be asked in a job interview ?

- **3) What are your strengths and weaknesses (Depend of the job)**
 - **Strengths**
 - Avoid telling random strengths
 - Mention strengths that are relevant to the job
 - **Weaknesses**
 - Tell something which is insignificant to your job
 - Mention a Weakness that you are overcoming or that you have already overcome
 - Say what are the actions you are taking or that you have already taken to overcome these weaknesses

What are the most common questions you'll be asked in a job interview ?

- 4) Why do you want to work for us
 - Motivation & Ambition (*I see myself as, It's my ambitions to be...; I have been always, I am good at..*)

What are the most common questions you'll be asked in a job interview ?

- **5) What do you know about our company (you must do your research about)**
 - The description of the company
 - Community initiatives they do (products)
 - The main fields they are interested in working on

Example of Interview Questions PostDoc

Example of Interview Questions

PostDoc

1. **Tell us about yourself**
2. **Why are you interested in this job position?**
3. **What areas of our research are you most interested in and why?**
4. **What skills and experience can you bring to this project?**
5. **How would you seek funding for your work?**
6. **What difficulties would you expect to encounter during this project?**
7. **Describe a situation where your input made a difference.**
8. **Tell us about a time you experienced a setback**
9. **Why do you hope to gain from the postdoc experience?**
10. **Do you have any questions about the job ?**

1 Tell us about yourself

- Thank you for providing me the opportunity to introduce myself
- My name is Ouared Abdelkadder, I received my PhD in computer science from the National high school of Computer science in Algiers Algeria , in 2019 under the supervision of Dr. Ladjel
- Currently work as (I am) assistant teacher at the Department of mathematical and computer science of Ibn Khaldoun university, Tiaret, Algeria since 2012
- **My research interests are** : database performance and optimization

1 Tell us about yourself

- **Small Topics:**

- The weather
- The traffic
- Your Journey
- Your neighbourhood (Votre quartier)
- Where you live

- **Example:**

I usually use the weekend to engage in my personal hobbies to prevent me from burning out. I like to play football and footing

2. Why are you interested in this postdoc position?

- After searching for a postdoc , I try to select for postdocs who are driven and ambitious ,
- I have seen your research area. I read some of your research articles, and the area of research is very interesting and is more related to my field.
- I was very ambitious and very much impressed about the ML and deep learning.
- I am interested to pursue postdoc as my carrier in machine learning and data science.
- Because:
 - I have wide educational background in datamining and relevant experience. I was well trained to use machine learning techniques
 - I once worked as In..... for years
 - I also have a background in database optimization using tensorflow , such as writing programs of classification, regression and clustering
 - During my Ph.D. study, I participated in..

2. Why are you interested in this postdoc position?

What do you think we do at this company?

- I read on your website that xxx Company
- I also know that xxx Company is the leader in
- That's why I'm excited to have the opportunity to join this company

3. What areas of our research are you most interested in and why?

- During my studies I became very interested in and, its principles and associated method that allow the evaluation of potential environmental pollution risks and their prevention.
- I read some of your research articles, and the area of research being pursued in your group is very interesting.

4. What skills and experience can you bring to this project?

- I'm confident I'll be in a
- I'm confident that I can offer positive contributions to your research group by design models and implementation of these models by using different machine learning algorithms
 - **I have the educational background and relevant experience required by the job.**
 - **and have two years experience in this field**
 - **I once worked as a QC inspector in a Sino American company for five years**
- I've just graduated from university . I can't very much experienced in this field. But nothing is too difficult for **a diligent** student
- I worked at LIAS laboratory in french for one year and I've learned how to deal with critical situations

4. What skills and experience can you bring to this project?

- I had opportunity to work as in (at).....
- It was a great experience that I know it will help me when start working with you
- My professor told me that I was very creative. He liked my papers because....
- I think my supervisor would describe me as ...

5. How would you seek funding for your work?

It's optional but you have to prove that you'll be able to do it

6. What difficulties would you expect to encounter during this project?

- The challenges faced by postdocs is a gap between my domain and the application domain that concern biology
- I have English technique for writing and reading scientific papers
 - Now, i make
 - But, I'm....
 - Finally.....

7. Describe a situation where your input made a difference.

During my studies of phd student.

I start de my research to answer : how to resolve a problem of reuse of database cost models

I propose a solution that can can be seen **trivial and naïf** solution

But after developpement , my solution has been pupblished in confernce rang A and journal of quality

8. Tell us about a time you experienced a setback.

- On day..... (I remember the day I completed.... Since I was)
- Always in my phd student the problem its how to propose a generic cost models to resolve this problem of my thesis
- I make a lot of plane and lists but often like plan goes out the windows
- I think on my that a solution must be complexe
- At the end I found that sometimes the naif solution is interesting
- I believe in persistence and flexible thinking in problem solving.
- The most memorable accomplishment I had as a; This was

9. Why do you hope to gain from the postdoc experience?

Because I want to work in the wider world of research and I think it will be fun to resolve a real problem and make a lasting contribution to society through research.

Your project will give me skills and experience valued by many employers.

- **What are your medium/long term goals?**

- I would like to become
- My goal always is to
- I want to become

- **What do you want to be doing five years from now?**

- ✓ In five years, I see myself as a valued employee of a company. I want to be an expert at my position and start training to be a manager
- ✓ One of my goals is to obtain a position in this company. I know that once I start working here, it will be for a long time

Do you have any questions about the job?

- **Mistake:** Not negotiating
- The FIX
- Negotiate!
- Think in terms of « compensation package»
- Find out what is negotiable:
 - Salary?
 - Hard Benefits ? (flex schedule, work from home, profesional development opps)
 - Special Tools ? (cell phone, laptop, etc.)
 - One-time perks? (moving expenses, students loan repayment, etc.)
- Know your negotiable value points and limits

Other Questions

- Tell us about yourself
 - Why are you interested in this job position?
 - What areas of our research are you most interested in and why?
 - What skills and experience can you bring to this project?
 - How would you seek funding for your work?
 - What difficulties would you expect to encounter during this project?
 - Describe a situation where your input made a difference.
 - Tell us about a time you experienced a setback
 - Why do you hope to gain from the postdoc experience?
 - Do you have any questions about the job ?
- Tell us about yourself
 - Why are you interested in this job position?
 - What areas of our research are you most interested in and why?
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 - What difficulties would you expect to encounter during this project?
 - Describe a situation where your input made a difference.
 - Tell us about a time you experienced a setback
 - Why do you hope to gain from the postdoc experience?
 - Do you have any questions about the job ?

Your journey to find a job ...

This part of my life, this part right here? This is called 'happiness'

