**Name: *<Name>***

**Week Ending Tuesday : *<1/28/2020> ; <Week 2>***

**Project Name: *< ECSBMCFP>***

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| **Current Week’s Activities** |
| **Completed**  **In Progress**   * *Tasks:* Continue working on our individual tasks for the project. Cory and Bryant digging into source code, Tim researching Asp.net with React, and Blake Wireframing the UI. * *Deliverables:* Complete evaluations and Design assignment * *Meetings:* No meeting this week with Nick Grounds * *Communications:* Update Notion page on progress of individual task * *Decisions:* * *Etc.* Meeting on Thursday to work on project   **Issues / Other**   1. *<enter issue>* |

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| **Next Week’s Activities** |
| **Planned**   * *Tasks:* Review progress on individual assignments, and see if we can move forward with next set of tasks * *Deliverables:* Tech Demo * *Meetings:* Undecided * *Communications:* * *Decisions:* * *Etc.*   **Risks / Other** |

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| **Last Week’s Activities** |
| **Completed**   * *Tasks:* We set up our team based workflow page on Notion. It allows us to coordinate the tasks we will complete this semester. We set up meeting times with Nic Grounds for this semester. We met and talked about our overall plan for the semester and our tool for the tech proposal. * *Deliverables* * *Meetings:* Meeting with Nick Grounds on Thursday 2:00 * *Communications:* Set up Notion * *Decisions* * *Etc* |