JONATHAN

VIRTUAL ASSISTANT

- linkedin.com/in/jonathan-zapata
- zap.jong@gmail.com
- (+63) 975 3523 608
- oxygen1991.github.io/my-portfolio/

RELEVANT SKILLS

- Graphic Designing
- Customer Service
- Video Editing
- MS Suite & Google Apps
- Basic Programming (CSS, HTML, JS)
- Website Maintenance
- Social Media Manager

SOFT SKILLS

- Analytical Skills
- Critical Thinking Skills
- Computer Skills
- Time Management Skills
- Problem Solving Skills

WORK EXPERIENCE

TEACHER

**PUBLIC TEACHER
(2020-2023)**
Department of Education San Pablo

- *ICT Teacher: Taught Computer Systems Servicing & JAVA Programming*
- *Contemporary Arts Teacher*

**COLLEGE INSTRUCTOR
(2018-2020)**
Laguna State Polytechnic University

- *Arts Teacher.*
- *Organization and Management Teacher*
- *Educational Technology Teacher*
- *Multimedia Creator (Video Creation and Editing)*

EDUCATION HISTORY

Bachelor of Science in Industrial Education Major in Electronics
Laguna State Polytechnic University

Associate in Information Technology
Dalubhasaan ng Lungsod ng San Pablo

LICENSE & CERTIFICATION

*Licensed Professional Teacher
2017*