

VALLEY Construction Supply, Inc.

"Wholesale Concrete Accessories & Framing Supplies"

GENERAL EMPLOYMENT APPLICATION

DATE _____

FULL NAME _____ SOC. SEC. # _____ TELE# _____
PRESENT ADDRESS _____ HOW LONG _____
PREVIOUS ADDRESS _____ HOW LONG _____
DRIVERS LICENSE# _____ STATE _____ ENDORSEMENTS (IF ANY) _____

PERSONAL STATUS

IF HIRED CAN YOU PRODUCE PROOF OF AGE? _____ ARE YOU OVER 18 YEARS OF AGE? _____
DO YOU HAVE FAMILY OR OBLIGATIONS WHICH WOULD PREVENT YOUR WORKING OVERTIME OR WORKING REGULAR HOURS? _____ IF YES, EXPLAIN _____

GENERAL INFORMATION

POSITION APPLYING FOR _____
DATE AVAILABLE FOR EMPLOYMENT _____
SALARY REQUIRED _____ PER MONTH.
WHAT PROMPTED YOUR APPLICATION? AD _____ EMPLOYEE _____ AGENCY _____ OTHER _____
HAVE YOU WORKED FOR US BEFORE? _____ DATE _____ TO _____ UNDER SAME NAME? _____
DO YOU HAVE FRIEND OR RELATIVES EMPLOYED BY THIS COMPANY? _____
NAME _____
IF YOU ARE NOT A CITIZEN OF THIS COUNTRY, DO YOU HAVE THE LEGAL RIGHT TO REMAIN HERE AND TO WORK HERE? _____ PERMANENTLY? _____
TEMPORARILY? _____
HAVE YOU EVER BEEN BONDED? _____ IF YES, NAME OF EMPLOYER _____
HAVE YOU EVER BEEN CONVICTED IN A CRIMINAL CASE? _____ IF YES, GIVE NATURE AND DISPOSITION _____

(CONVICTION RECORDS ARE NOT NECESSARILY A BAR TO EMPLOYMENT)

HAVE YOU SERVED IN THIS COUNTRY'S ARMED SERVICES? _____ BRANCH _____
DATE IN _____ DATE OUT _____ IN RESERVE? _____ RANK AT DISCHARGE _____
DO YOU HAVE ANY SPECIAL SKILLS OR TALENTS YOU WOULD LIKE TO DEVELOPE FOR CAREER USE? _____

DO YOU SPEAK, READ, OR WRITE LANGUAGES OTHER THAN ENGLISH? _____
WHAT WERE YOUR OUTSIDE INTERESTS AND HOBBIES WHILE IN SCHOOL? _____

BEGINNING WITH MOST RECENT EMPLOYER, ACCOUNT FOR ALL TIME INCLUDING UNEMPLOYED PERIODS.

CONTINUE ON SEPARATE SHEET IF NECESSARY.

| FROM | TO | PRESENT OR MOST RECENT EMPLOYER | TYPE OF BUSINESS |
|------|----|---------------------------------|------------------|
|------|----|---------------------------------|------------------|

ADDRESS

MAY WE CONTACT

YES ___ NO ___

NAME OF CURRENT OR FINAL SUPERVISOR

STARTING POSITION / SALARY

ENDING POSITION / SALARY

REASON FOR LEAVING

FROM

TO

PRIOR EMPLOYER

TYPE OF BUSINESS

ADDRESS

STARTING SALARY

/

FINAL SALARY

NAME OF FINAL SUPERVISOR

REASON FOR LEAVING

FROM

TO

PRIOR EMPLOYER

TYPE OF BUSINESS

ADDRESS

STARTING SALARY

/

FINAL SALARY

NAME OF FINAL SUPERVISOR

REASON FOR LEAVING

NOTES (IF ANY) REGARDING ABOVE:

EMPLOYMENT-AT-WILL DISCLAIMER

"WE ARE AN 'AT-WILL' EMPLOYER AND OPERATE UNDER THE PROVISION THAT EMPLOYEES HAVE THE RIGHT TO RESIGN THEIR POSITION AT ANY TIME, WITH OR WITHOUT NOTICE, AND WITH OR WITHOUT CAUSE, BUT WOULD APPRECIATE A 2 -WEEK NOTICE, WE THE EMPLOYER, HAVE SIMILAR RIGHTS TO TERMINATE THE EMPLOYMENT RELATIONSHIP AT ANY TIME, WITH OR WITHOUT NOTICE AND WITH OR WITHOUT CAUSE."

THANK YOU FOR COMPLETING THIS APPLICATION FORM AND FOR YOUR INTEREST IN EMPLOYMENT WITH US. WE WOULD LIKE TO ASSURE YOU THAT YOUR OPPORTUNITY FOR EMPLOYMENT WITH THIS COMPANY WILL BE BASED ONLY ON YOUR MERIT AND ON NO OTHER CONSIDERATION.

I HEREBY CERTIFY THAT THE FACTS SET FORTH IN THE ABOVE EMPLOYMENT APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE CONSIDERED SUFFICIENT CAUSE FOR DISMISSAL.

SIGNATURE OF APPLICANT _____ DATE _____