

OSCAR MANKIEWICZ

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PROFESSIONAL SUMMARY

I am a hard worker with strong work ethics. I am well disciplined, a great listener who learns quickly. I am very patient, I get the work done and can work well by myself or in groups. I have both excellent written and verbal skills. I communicate easily.

EDUCATION

2014-2018: St. Aloysius Gonzaga Secondary School

PROFESSIONAL EXPERIENCE

JAN 2016- JAN 2017 KING-O-MATIC INDUSTRIES

Canada's largest wholesaler of automotive aftermarket drive line components

- Receiving daily work orders to assure accuracy
- Assembly of work orders
- Picking and packing of orders
- Loading of trucks and making sure the paperwork is correct
- Assist in inventory control – counting of product on the shelf and reporting any discrepancies

MAR 2018- AUG 2018 THE HOME DEPOT

American home improvement supplies retailing company that sells tools, construction products, and services

- Assisted customers with loading their vehicles
- Returned shopping cart back to corrals
- Assisted other employees with unloading trailers
- Assisted customers with finding the items needed for their projects

May 2019- Present **IMPERIUM BUILDING SERVICES**

Building Services Company which specialize in Cleaning High Rises and Underground Parkings

- Cleaned high rise buildings in downtown Toronto and Mississauga
- Lifted heavy equipment up to 200lbs (Swing Stage parts, Engines)
- Assisted in moving equipment from job site to job site

AWARDS AND ACHIEVEMENTS

- **Cadet Service Award** - Awarded in 2015 for 4 years plus service in Air Cadets
- **National Lifeguard Certification** – Awarded in 2016 for completion of National Lifeguard Course
- **First Aid & CPR Certification** – Awarded in 2016
- **Grade 10 Subject Achievement Award** – Awarded in 2016 for achieving the highest mark in grade 10 applied math.

REFERENCES AVAILABLE UPON REQUEST