

#### Speech

- 1. Universal, everybody acquires it.
- 2. Spoken language has dialect variations that represent a region

#### Writing

- 1. Not everyone learns to read and write.
- 2. Written language is more restricted and generally follows a standardized form of grammar, structure, organization, and vocabulary.

### Speech

3. Speakers use their voices (pitch, rhythm, stress) and their bodies to communicate their message.

### 4. Speakers use pauses and intonation

#### Writing

3. Writers rely on the words on the page to express meaning and their ideas.

4. Writers use punctuation.

#### Speech Writing

- 5. Speakers pronounce
- and unplanned
- 7. Speakers have immediate

audiences

- 5. Writers spell.
- 6. Speaking is often spontaneous 6. Most writing is planned and can
  - be changed through editing and
  - revision
  - 7. Writers have a delayed response
  - from audiences or none at all

### Speech

- 8. Speech is usually informal and repetitive
- **9.** Speakers use simpler sentences connected by lots of ands and buts.

### Writing

8. Writing on the other hand is more formal and compact.

9. Writers use more complex sentences

### **Speech**

10. Speakers draw on their listeners' reactions to know how or whether to continue.

11. Speakers can gauge the attitudes, beliefs, and feelings of their audience by their verbal and non-verbal reactions.

#### Writing

10. Writers are often solitary in their process.

11. Writers must consider what and how much their audience needs to know about a given topic.

### Speech

– The worst part about it was I had a friend Sitting up here and she's saying "ha ha"... And I was saying "Go get the police... go Get someone"...I later learned that there are Some people who do that in the face of disaster...I mean they just start cracking up as opposed to crying.

### Writing

- My helpful friend, perhaps realizing that I was serious, began laughing. Sue roared all the harder situation became difficult. She claimed I looked funny, clinging there screaming. I realized that she was laughing Because she was incapable of acting: the situation must have been greatly disturbing to her, and so she treated it as if it were another situation.