

## Ngon Ngon 's Weekly Tasks

Weeks from:...../...../.....

No.	Area	Activities	Signature	Date	Note
1	Kitchen	Change the cooking oil			
2	Kitchen	Change cooking sauce container			
3	Kitchen	Cleaning the floor			
4	All	Using un-block liquid for all the sink in restaurant  <input type="checkbox"/> 4 Sinks in Kitchen <input type="checkbox"/> 3 Sinks in Toilet <input type="checkbox"/> 2 Sinks in preparation room			
5	Kitchen	Tidy the fridges  <input type="checkbox"/> Fridge 1 <input type="checkbox"/> Fridge 2 <input type="checkbox"/> Fridge 3			
6	Preparation room	Tidy the fridges  <input type="checkbox"/> Fridge 1 <input type="checkbox"/> Fridge 2 <input type="checkbox"/> Fridge 3 <input type="checkbox"/> Fridge 4			
7	Kitchen	Cleaning the bin			
8	Outside	Cleaning the bin			