

Student ID # _____ Last Name: _____ First Name: _____ Term: _____ 20 _____



CALIFORNIA PREPARATORY COLLEGE

ADD / DROP FORM

If Summer, circle session: I II III

Part I. Student

Date of Submission: ____/____/20____

ADD Courses

| Prefix | CRN | Course Title / Units | Days | Times | Instructor |
|--------|-----|----------------------|------|-------|------------|
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of Units: Before ADD Request _____ After ADD Request _____

DROP Courses

| Prefix | CRN | Course Title / Units | Days | Times | Instructor |
|--------|-----|----------------------|------|-------|------------|
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of Units: Before DROP Request _____ After DROP Request _____

Student Unit Verification:

I understand that any units that are ADDED or DROPPED, which change my new total of units attempted during this term may affect any previous financial aid plan that has been established with the Student Accounts Office and the Student Financial Aid Office. In order to receive financial aid, I must be registered for 12-16.5 units. Any units over 16.5 units will accrue additional fees; furthermore, any changes that cause units to drop below a full-time status (12 units) my aid will be adjusted to reflect the reduction in units.

Student Signature _____ Today's Date: _____

Part II. Student Accounts

I certify that the unit changes have been noted and changed on the student's account. The student has been informed of the charge changes, discount changes and scholarship changes.

Student Accounts: _____ Date of verification: _____

Part II. Records Office

I certify that the above requested changes have been made to the student's record. I have attached the new student schedule to this form as verification of changes made.

Check one: ☐ Form was submitted before last day to drop for this semester ☐ Form was NOT submitted before last day to drop for this semester

Changes were made on Panther on: _____ Director of Records Signature: _____