**Report on Industrial Training at the [Department Worked] of [Company’s Name]**

**to**

**Department of Physics,**

**Faculty of Science,**

**Lagos State University, Nigeria**

**By**

**Name**

**Matric. No.**

**Semester/Session**

**Year**

1. Title page
2. Certification page
3. Table of Contents

**1.0 Introduction**

1.1 Brief overview of the company/institution and its operations.

1.2 Purpose and objectives of the industrial training/internship program.

**2.0 Description of Activities**

2.1 Details about the specific projects or tasks assigned during the training period.

2.2 Description of daily responsibilities and roles undertaken within different departments or teams.

**3.0 Learning Outcomes**

3.1 Skills acquired, including technical competencies and soft skills such as communication, teamwork, time management, etc.

3.2 Insights gained into industry-specific processes or methodologies relevant to my field of study (Mathematics).

**4.0 Achievements & Contributions**

4.1 Notable achievements or significant contributions made during the industrial training program.

4.2 Examples of successful completion of projects or initiatives that had a positive impact on the company/institution.

**5.0 Challenges Faced & Solutions Implemented**

5.1 Identification of challenges encountered during the training period.

5.2 Strategies implemented to overcome these challenges while maintaining productivity and achieving set goals.

**6.0 Reflections & Personal Development**

6.1 Personal reflections on how this experience has contributed to personal growth and career aspirations.

6.2 Areas for further improvement identified based on self-assessment during this period.

**7.0 Recommendations for Improvement**

7.1 Constructive feedback regarding areas where improvements could be made in future industrial Training programs within your organization/company.

**8.0 Conclusion**

8.1 Summary reiterating key takeaways from this industrial training/internship experience

8.2 Expressing gratitude for this opportunity to the Department and the Company.

**Note:**

1. Font Style: Times New Romans
2. Font Size: 12
3. Line spacing: 1.5
4. Figure and Tables must be labelled appropriately.
5. Equations must be appropriately formatted and cross-referenced where applicable.
6. Acknowledgment is required for any copied definitions, phrases, or sentences.
7. The final report should be printed and submitted as a soft-bound copy.
8. Students must obtain certification and signatures from the company's supervisor and the supervisor assigned by the Physics Department before submission to SIWES Coordinator (Dr. Onori).
9. Four copies of the report are necessary for submission.