

STANDARD APPLICATION FORM FOR TEACHING POST

DELETION OF ANY FIELD WILL INVALIDATE THIS APPLICATION

Applicants, please note:

- 1 If the advertisement states that electronic applications will be accepted, the Application Form should be emailed to the *dedicated email address* provided in the advertisement and *only* to that address.
If applications are required to be submitted *by post*, the Application Form must be sent to the Chairperson's address as specified in the advertisement.
- 2 The completed form must arrive at the dedicated email address/specify postal address on or before the date and time stated in the advertisement. Late applications will neither be accepted nor considered.
- 3 Canvassing will disqualify.
4. If completing this form in handwriting, please use **black ink**.

5. The successful candidate will be required to present original documents in relation to teaching/other qualifications prior to appointment.

SCHOOL: St Paul's Boys High School
ROLL NUMBER: 12345
R ROLL NUMBER: 12345

Office use only	Received by:	Date:	Time:

APPLICANT'S PERSONAL DETAILS		
Name (as per Teaching Council Register)	Álvaro De Castro Martín	
Correspondence Address	Mobile Phone No.	+34 679177913
Line 1: C/Ucrania, 2, Alcalá de Henares	Landline No.	
Line 2: Spain	E-mail Address (Please print clearly if completing in handwritten format)	alvarodecastro60@gmail.com
Line 3:		
Eircode: 28806		
QUALIFICATION TO TEACH AT PRIMARY LEVEL		
Qualification(s)	Awarding University, College or Institute	Final results received: Day/Month/Year
Bachelor's degree in Bilingual Primary Education	University of Alcalá	06/07/2024
TEACHING COUNCIL REGISTRATION		

Registration Number: 340359**Registered under Regulation (please tick as appropriate):**

- Route 1 Primary
- Route 2 Post Primary
- Route 3 Further Education
- Route 4 Other

Registration Status: Full Conditional *If conditional, please tick the condition that has not been fulfilled and indicate the expiry date by which each condition must be met:*Condition 1: Droichead/Probation Expiry Date: 20/01/2028Condition 2: Induction Workshop Programme Expiry Date: _____Condition 3: Irish Language Requirement Expiry Date: 20/01/2028Condition 4: Qualification Shortfall Please specify: SPHE

Expiry Date: 20/01/2028

DETAILS OF ACADEMIC QUALIFICATIONS – MOST RECENT FIRST**INCLUDE UNDER-GRADUATE & POST-GRADUATE QUALIFICATIONS. PLEASE INCLUDE ANY QUALIFICATIONS IN SPECIAL EDUCATION, IF APPLICABLE. THE SUCCESSFUL CANDIDATE WILL BE ASKED TO PRESENT ORIGINAL DOCUMENTS.**

Qualification & Grade	Awarding University, College or Institute	Length of Course	Final results received: Day/Month/Year
Bachelor's degree in Bilingual Primary Education (Final Average Grade: 9,01)	University of Alcalá	2020-2024	06/07/2024

TEACHING EXPERIENCE – MOST RECENT FIRST (IF NECESSARY EXPAND THE SECTION OR USE ADDITIONAL PAGES IF COMPLETING IN HANDWRITTEN FORMAT).***IF NEWLY QUALIFIED, PLEASE GO TO NEXT PAGE**

School Name & Address	Date(s) of service in the school	Position(s) held	Dates in each Position
			From: To:

POST(S) OF RESPONSIBILITY HELD (IF ANY) – MOST RECENT FIRST			
School Name	Address	Position(s) held	Dates
			From: To:

*IF NEWLY QUALIFIED PLEASE INSERT TEACHING PRACTICE GRADES – MOST RECENT FIRST				
School Name	Address	Class taught	Dates	Grade
Calasanz's Alcalá Piarist School	C. de Santiago, 29, 28801 Alcalá de Henares, Madrid	(5-6years) (6-7 years)	From: 11/11/2024 To: 20/12/2024	9.70
Gredos San Diego Alcalá School	C/ de Octavio Paz, 29, 28806 Alcalá de Henares, Madrid	English, Social Studies, Natural Sciences and Arts (8-9 years) (9-10 years) (10-11 years)	From: 22/01/2024 To: 05/04/2024	9.80
Finnish International School of Tampere	Satakunnankatu 60, 33230 Tampere, Finlandia	English, Social Studies, Maths and Religion (10-11years) (11-12 years)	From:16/01/2023 To: 23/02/2023	9.60
CEIP Antonio Mingote's School	C. Arturo Soria, 7, 28806 Alcalá de Henares, Madrid	English, Natural Science, Social Science and Maths (6-7 years) (7-8 years)	From:22/11/2021 To: 22/12/2021	9.60

ADDITIONAL QUALIFICATIONS E.G. ICT, CERTIFICATE TO TEACH RELIGION (IF APPLICABLE)		
College(s)	Qualification and Year	Modules Studied
Conferencia Episcopal Española (The Spanish Episcopal Conference)	DECA, (Certificate to Teach Religion)	<ul style="list-style-type: none"> • The Christian Message • The Church, Sacraments and Morals • Pedagogy and Didactics of Religion • Religion, Culture and Values
Universitary centre Cardenal Cisneros	Foreign Language (English) Specialization	<ul style="list-style-type: none"> • Designing and Delivering Effective Lessons for the English Classroom. • Practical Approach to the English-Speaking Countries • Developing Productive Skills in English • Exploring Children's Literature in English

OTHER RELEVANT, NON-ACCREDITED COURSES – MOST RECENT FIRST
Certificate of Proficiency in English, C2 (CPE) (June 2023)
Certificate of Leisure and Outdoor Activities Counsellor (November 2020)
French Intermediate Level, B1 (DELF) (June, 2019)

AREAS OF SPECIAL INTEREST – CURRICULAR/OTHER	
Area	Expertise/Experience/Specialism undertaken in College
Social, Environmental and Scientific Education	During several school placements, I have experienced designing hands-on, inquiry-based lessons in science and environmental education, promoting curiosity and critical thinking. My training in sustainability and social studies allows me to create engaging, real-world learning experiences.
Arts Education	I have a solid foundation in teaching both visual arts and music. I have designed creative projects and led music workshops that foster self-expression, problem-solving, and imagination, enhancing students' creativity across subjects.
Social Personal and Health Education	Throughout my university training, I have developed SPHE programs focusing on emotional regulation, self-awareness, and respect for others. I have also taught life skills, conflict resolution, and healthy decision-making to support students' personal development.

English Language	With a specialization in teaching English in primary education, I design lessons that support the four language skills, vocabulary development, comprehension and the s while encouraging creative expression through storytelling and writing. My background in bilingual education allows me to adapt lessons for diverse learners.
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OTHER RELEVANT EMPLOYMENT EXPERIENCE – MOST RECENT FIRST				
Employer/Project	Position	Duties	Dates	Grade
Tatanka Camp	Summer Camp Counselor	<ul style="list-style-type: none"> - Planned and led activities for children aged 6-16, including crafts, games, and workshops. - Ensured safety, supervised groups, and resolved conflicts effectively. - Fostered teamwork, inclusivity, and positive behaviour. - Communicated with parents about campers' progress and well-being 	From: 2020 (June and July) To: 2024 (June and July)	Tatanka Camp
Queen's English Exam Centre (Cambridge Assessment English)	Invigilator Cambridge Assessment English	<ul style="list-style-type: none"> - Supervised written and oral Cambridge English exams, ensuring compliance with exam regulations. - Assisted examiners during oral assessments by coordinating candidates and keeping exam schedules. 	From: 2023 To :2024	Queen's English Exam Centre (Cambridge Assessment English)

		<ul style="list-style-type: none"> - Prepared and distributed exam materials, ensuring a smooth and secure process. - Monitored exam conditions and created a quiet environment for candidates. 		
Go On Activities	Play Center Counselor/Assistant	<ul style="list-style-type: none"> - Designed and led workshops and educational activities for children aged 4 - 12. - Supervised free and organised play, ensuring a safe and enjoyable environment. - Promoted values of teamwork, respect, and cooperation among participants. 	From:2022 To:2023	Go On Activities

PLEASE INDICATE HOW YOU THINK YOUR EXPERIENCE/SKILL(S) CAN ASSIST IN THIS PARTICULAR POST

NOT MORE THAN 150 WORDS

My background in Bilingual Primary Education, combined with my international teaching experience in Finland and Spain, has provided me with a solid foundation for this role. I have taught a variety of subjects in bilingual settings, working with students of different ages, abilities, and cultural backgrounds. This experience has strengthened my adaptability and my ability to plan and deliver engaging lessons aligned with the National Curriculum and its assessment requirements, while also tailoring instruction to individual student needs.

Additionally, my role as a Cambridge exam invigilator has enhanced my ability to maintain a structured learning environment and uphold fairness in assessment. My experience as a summer camp counselor further developed my creativity, teamwork, and ability to foster a positive atmosphere—skills that I incorporate into the classroom to enhance student engagement and collaboration.

Ultimately, I strive to create a dynamic, student-centered learning environment where hands-on, practical experiences enrich the curriculum, inspiring both academic growth and personal development.

**PLEASE INDICATE HOW YOU THINK YOU CAN CONTRIBUTE TO THE ETHOS AND SUCCESS OF THIS SCHOOL
NOT MORE THAN 150 WORDS**

I firmly believe in the power of active, discovery-based learning. Through my experience designing project-based activities, I strive to encourage students to take initiative, explore topics in depth, and develop both curiosity and critical thinking skills. My goal is to create engaging learning experiences that foster academic growth and a lifelong love for learning. I am also committed to collaborating with colleagues to share best practices and develop innovative educational programs.

In addition, I hold a certificate in teaching religion and have completed placements in Catholic schools, which has allowed me to integrate religious values into my teaching. I believe in nurturing students' spiritual and moral development alongside their academic progress, fostering a well-rounded education that aligns with the ethos of a faith-based school.

Furthermore, I place great importance on open communication with parents, recognizing their essential role in a child's education. Being fluent in multiple languages, I am confident in my ability to engage with diverse student and parent communities, promoting inclusivity and mutual understanding.

**ADDITIONAL INFORMATION (NOT ALREADY MENTIONED) TO SUPPORT YOUR APPLICATION
NOT MORE THAN 150 WORDS**

My experience working in international camps, where I designed and led recreational activities, has strengthened my ability to create engaging and educational experiences for students. Additionally, my contribution to a Spanish educational journal, where I explored the use of literature to enhance learning, reflects my commitment to innovative teaching approaches.

I have also spent several summers in Ireland attending school to improve my English skills and immerse myself in the local culture. This experience has deepened my understanding of diverse perspectives and enhanced my ability to connect with multicultural communities.

These experiences have equipped me with fresh ideas, a creative mindset, and cultural awareness that I am eager to bring to your school community. Combined with my strong work ethic and passion for education, I am confident in my ability to contribute meaningfully to your school's mission and success.

NAMES & CONTACT DETAILS OF REFEREES*			
Referee 1		Referee 2	
Name	Rosa Muñoz Fernández	Name	Neil Peter Addy
Role	Director of Tatanka Camp	Role	Cambridge Centre Exams Manager
Address	C/ Duero nº56, Madrid	Address	Queen's English Exam Centre (ES996)
Work Tel Number	+34 666 74 81 09	Work Tel Number	+34 674 26 57 19
Home Tel Number		Home Tel Number	
Mobile No.	+34 666 74 81 09	Mobile No.	
Referee 3		Referee 4	
Name	Ana Olivares Álvaro	Name	Ana García Naharro
Role	Director of Go On Activities	Role	Teacher in Primary Education at GSD Alcalá School
Address	C/ Isla Cristina nº4, Madrid	Address	c/ Octavio Paz, 29, Alcalá de Henares, Madrid
Work Tel Number	+34 680 53 49 61	Work Tel Number	+34 607 86 51 46
Home Tel Number		Home Tel Number	
Mobile No.	+34 680 53 49 61	Mobile No.	

***Please Note:**

1. Only those referees who know you in a professional capacity should be included. At least three names should be provided.
2. Close relatives and friends **should not** be listed as referees.
3. As it is probable that referees will have to be contacted outside of school times, it is crucial that phone numbers (preferably mobile numbers) outside of working hours, are given.
4. If the current employer (*where applicable*) is not named as a referee, the Interview Board reserves the right to seek a reference from the current employer.
5. The Interview Board in its sole discretion will determine the suitability of any reference. The Interview Board further reserves the right to seek from a candidate the names of additional referees.

I hereby declare that all the particulars furnished on this Application Form are true and correct to the best of my knowledge and that I am aware of the qualifications, requirements and particulars for this post, as set out in the advertisement and other relevant documentation.

Signature _____



Date: 09/06/2025

June 2025