

STANDARD APPLICATION FORM FOR TEACHING POST

DELETION OF ANY FIELD WILL INVALIDATE THIS APPLICATION

Applicants, please note:

- 1 If the advertisement states that electronic applications will be accepted, the Application Form should be emailed to the *dedicated email address* provided in the advertisement and *only* to that address.

If applications are required to be submitted *by post*, the Application Form must be sent to the Chairperson’s address as specified in the advertisement.

- 2 The completed form must arrive at the dedicated email address/specified postal address on or before the date and time stated in the advertisement. Late applications will neither be accepted nor considered.
- 3 Canvassing will disqualify.
- 4. If completing this form in handwriting, please use **black ink**.

- 5. The successful candidate will be required to present original documents in relation to teaching/other qualifications prior to being interviewed.

School St. Paul's Catholic School
R ROLL NUMBER: 12345
R ROLL NUMBER: 12345

| | | | |
|-----------------|--------------|-------|-------|
| Office use only | Received by: | Date: | Time: |
| | | | |

| APPLICANT'S PERSONAL DETAILS | | |
|--|--|--|
| Name (as per Teaching Council Register) | Álvaro De Castro Martín | |
| Correspondence Address | Mobile Phone No. | +34 679177913 |
| Line 1: C/Ucrania, 2, Alcalá de Henares | Landline No. | |
| Line 2: Spain | E-mail Address <i>(Please print clearly if completing in handwritten format)</i> | alvarodecastro60@gmail.com |
| Line 3: | | |
| Eircode: 28806 | | |
| QUALIFICATION TO TEACH AT PRIMARY LEVEL | | |
| Qualification(s) | Awarding University, College or Institute | Final results received: Day/Month/Year |
| Bachelor's degree in Bilingual Primary Education | University of Alcalá | 06/07/2024 |
| | | |
| | | |
| TEACHING COUNCIL REGISTRATION | | |

Registration Number: 340359

Registered under Regulation (please tick as appropriate):

Route 1 Primary ☒

Route 2 Post Primary ☐

Route 3 Further Education ☐

Route 4 Other ☐

Registration Status: Full ☐ Conditional ☒

If conditional, please tick the condition that has not been fulfilled and indicate the expiry date by which each condition must be met:

Condition 1: Droichead/Probation ☒ Expiry Date: 20/01/2028

Condition 2: Induction Workshop Programme ☐ Expiry Date: _____

Condition 3: Irish Language Requirement ☒ Expiry Date: 20/01/2028

Condition 4: Qualification Shortfall ☒ Please specify: SPHE
Expiry Date: 20/01/2028

DETAILS OF ACADEMIC QUALIFICATIONS – MOST RECENT FIRST

INCLUDE UNDER-GRADUATE & POST-GRADUATE QUALIFICATIONS. PLEASE INCLUDE ANY QUALIFICATIONS IN SPECIAL EDUCATION, IF APPLICABLE. THE SUCCESSFUL CANDIDATE WILL BE ASKED TO PRESENT ORIGINAL DOCUMENTS.

| Qualification & Grade | Awarding University, College or Institute | Length of Course | Final results received: Day/Month/Year |
|---|---|------------------|--|
| Bachelor's degree in Bilingual Primary Education (Final Average Grade: 9,01) | University of Alcalá | 2020-2024 | 06/07/2024 |

TEACHING EXPERIENCE – MOST RECENT FIRST (IF NECESSARY EXPAND THE SECTION OR USE ADDITIONAL PAGES IF COMPLETING IN HANDWRITTEN FORMAT).

*If NEWLY QUALIFIED, PLEASE GO TO NEXT PAGE

| School Name & Address | Date(s) of service in the school | Position(s) held | Dates in each Position |
|-----------------------|----------------------------------|------------------|------------------------|
| | | | From: To: |

| | | | |
|--|----------------|-------------------------|--------------|
| | | | |
| POST(S) OF RESPONSIBILITY HELD (IF ANY) – MOST RECENT FIRST | | | |
| School Name | Address | Position(s) held | Dates |
| | | | From: To: |

| | | | | |
|---|--|---|---------------------------------------|--------------|
| *IF NEWLY QUALIFIED PLEASE INSERT TEACHING PRACTICE GRADES – MOST RECENT FIRST | | | | |
| School Name | Address | Class taught | Dates | Grade |
| Calasanz's Alcalá Piarist School | C. de Santiago, 29, 28801 Alcalá de Henares, Madrid | (5-6years) (6-7 years) | From: 11/11/2024 To: 20/12/2024 | 9.70 |
| Gredos San Diego Alcalá School | C/ de Octavio Paz, 29, 28806 Alcalá de Henares, Madrid | English, Social Studies, Natural Sciences and Arts (8-9 years) (9-10 years) (10-11 years) | From: 22/01/2024 To: 05/04/2024 | 9.80 |
| Finnish International School of Tampere | Satakunnankatu 60, 33230 Tampere, Finlandia | English, Social Studies, Maths and Religion (10-11years) (11-12 years) | From:16/01/2023 To: 23/02/2023 | 9.60 |
| CEIP Antonio Mingote's School | C. Arturo Soria, 7, 28806 Alcalá de Henares, Madrid | English, Natural Science, Social Science and Maths (6-7 years) (7-8 years) | From:22/11/2021 To: 22/12/2021 | 9.60 |

ADDITIONAL QUALIFICATIONS E.G. ICT, CERTIFICATE TO TEACH RELIGION (IF APPLICABLE)

| College(s) | Qualification and Year | Modules Studied |
|--|---|---|
| Conferencia Episcopal Española (The Spanish Episcopal Conference) | DECA, (Certificate to Teach Religion) | <ul style="list-style-type: none">• The Christian Message• The Church, Sacraments and Morals• Pedagogy and Didactics of Religion• Religion, Culture and Values |
| Universitary centre Cardenal Cisneros | Foreign Language (English) Specialization | <ul style="list-style-type: none">• Designing and Delivering Effective Lessons for the English Classroom.• Practical Approach to the English-Speaking Countries• Developing Productive Skills in English• Exploring Children's Literature in English |

OTHER RELEVANT, NON-ACCREDITED COURSES – MOST RECENT FIRST

Certificate of Proficiency in English, C2 (CPE) (June 2023)

Certificate of Leisure and Outdoor Activities Counsellor (November 2020)

French Intermediate Level, B1 (DELFI) (June, 2019)

AREAS OF SPECIAL INTEREST – CURRICULAR/OTHER

| Area | Expertise/Experience/Specialism undertaken in College |
|--|---|
| Social, Environmental and Scientific Education | During several school placements, I have experienced designing hands-on, inquiry-based lessons in science and environmental education, promoting curiosity and critical thinking. My training in sustainability and social studies allows me to create engaging, real-world learning experiences. |
| Arts Education | I have a solid foundation in teaching both visual arts and music. I have designed creative projects and led music workshops that foster self-expression, problem-solving, and imagination, enhancing students' creativity across subjects. |
| Social Personal and Health Education | Throughout my university training, I have developed SPHE programs focusing on emotional regulation, self-awareness, and respect for others. I have also taught life skills, conflict resolution, and healthy decision-making to support students' personal development. |

| | |
|------------------|--|
| English Language | <p>With a specialization in teaching English in primary education, I design lessons that support the four language skills, vocabulary development, comprehension and the s while encouraging creative expression through storytelling and writing. My background in bilingual education allows me to adapt lessons for diverse learners.</p> |
|------------------|--|

| OTHER RELEVANT EMPLOYMENT EXPERIENCE – MOST RECENT FIRST | | | | |
|--|--|---|---|--|
| Employer/Project | Position | Duties | Dates | Grade |
| Tatanka Camp | Summer Camp Counselor | <ul style="list-style-type: none"> - Planned and led activities for children aged 6-16, including crafts, games, and workshops. - Ensured safety, supervised groups, and resolved conflicts effectively. - Fostered teamwork, inclusivity, and positive behaviour. - Communicated with parents about campers' progress and well-being | From: 2020 (June and July) To:2024 (June and July) | Tatanka Camp |
| Queen's English Exam Centre (Cambridge Assessment English) | Invigilator Cambridge Assessment English | <ul style="list-style-type: none"> - Supervised written and oral Cambridge English exams, ensuring compliance with exam regulations. - Assisted examiners during oral assessments by coordinating candidates and keeping exam schedules. | From: 2023 To :2024 | Queen's English Exam Centre (Cambridge Assessment English) |

| | | | | |
|-------------------------|---------------------------------|--|----------------------|-------------------------|
| | | <ul style="list-style-type: none"> - Prepared and distributed exam materials, ensuring a smooth and secure process. - Monitored exam conditions and created a quiet environment for candidates. | | |
| Go On Activities | Play Center Counselor/Assistant | <ul style="list-style-type: none"> - Designed and led workshops and educational activities for children aged 4 - 12. - Supervised free and organised play, ensuring a safe and enjoyable environment. - Promoted values of teamwork, respect, and cooperation among participants. | From:2022 To:2023 | Go On Activities |

PLEASE INDICATE HOW YOU THINK YOUR EXPERIENCE/SKILL(S) CAN ASSIST IN THIS PARTICULAR POST

NOT MORE THAN 150 WORDS

My background in Bilingual Primary Education, combined with my international teaching experience in Finland and Spain, has provided me with a solid foundation for this role. I have taught a variety of subjects in bilingual settings, working with students of different ages, abilities, and cultural backgrounds. This experience has strengthened my adaptability and my ability to plan and deliver engaging lessons aligned with the National Curriculum and its assessment requirements, while also tailoring instruction to individual student needs.

Additionally, my role as a Cambridge exam invigilator has enhanced my ability to maintain a structured learning environment and uphold fairness in assessment. My experience as a summer camp counselor further developed my creativity, teamwork, and ability to foster a positive atmosphere—skills that I incorporate into the classroom to enhance student engagement and collaboration.

Ultimately, I strive to create a dynamic, student-centered learning environment where hands-on, practical experiences enrich the curriculum, inspiring both academic growth and personal development.

PLEASE INDICATE HOW YOU THINK YOU CAN CONTRIBUTE TO THE ETHOS AND SUCCESS OF THIS SCHOOL

NOT MORE THAN 150 WORDS

I firmly believe in the power of active, discovery-based learning. Through my experience designing project-based activities, I strive to encourage students to take initiative, explore topics in depth, and develop both curiosity and critical thinking skills. My goal is to create engaging learning experiences that foster academic growth and a lifelong love for learning. I am also committed to collaborating with colleagues to share best practices and develop innovative educational programs.

In addition, I hold a certificate in teaching religion and have completed placements in Catholic schools, which has allowed me to integrate religious values into my teaching. I believe in nurturing students' spiritual and moral development alongside their academic progress, fostering a well-rounded education that aligns with the ethos of a faith-based school.

Furthermore, I place great importance on open communication with parents, recognizing their essential role in a child's education. Being fluent in multiple languages, I am confident in my ability to engage with diverse student and parent communities, promoting inclusivity and mutual understanding.

ADDITIONAL INFORMATION (NOT ALREADY MENTIONED) TO SUPPORT YOUR APPLICATION

NOT MORE THAN 150 WORDS

My experience working in international camps, where I designed and led recreational activities, has strengthened my ability to create engaging and educational experiences for students. Additionally, my contribution to a Spanish educational journal, where I explored the use of literature to enhance learning, reflects my commitment to innovative teaching approaches.

I have also spent several summers in Ireland attending school to improve my English skills and immerse myself in the local culture. This experience has deepened my understanding of diverse perspectives and enhanced my ability to connect with multicultural communities.

These experiences have equipped me with fresh ideas, a creative mindset, and cultural awareness that I am eager to bring to your school community. Combined with my strong work ethic and passion for education, I am confident in my ability to contribute meaningfully to your school's mission and success.

| NAMES & CONTACT DETAILS OF REFEREES* | | | |
|--------------------------------------|------------------------------|-----------------|---|
| Referee 1 | | Referee 2 | |
| Name | Rosa Muñoz Fernández | Name | Neil Peter Addy |
| Role | Director of Tatanka Camp | Role | Cambridge Centre Exams Manager |
| Address | C/ Duero nº56, Madrid | Address | Queen's English Exam Centre (ES996) |
| Work Tel Number | +34 666 74 81 09 | Work Tel Number | +34 674 26 57 19 |
| Home Tel Number | | Home Tel Number | |
| Mobile No. | +34 666 74 81 09 | Mobile No. | |
| Referee 3 | | Referee 4 | |
| Name | Ana Olivares Álvaro | Name | Ana García Naharro |
| Role | Director of Go On Activities | Role | Teacher in Primary Education at GSD Alcalá School |
| Address | C/ Isla Cristina nº4, Madrid | Address | c/ Octavio Paz, 29, Alcalá de Henares, Madrid |
| Work Tel Number | +34 680 53 49 61 | Work Tel Number | +34 607 86 51 46 |
| Home Tel Number | | Home Tel Number | |
| Mobile No. | +34 680 53 49 61 | Mobile No. | |

***Please Note:**

1. Only those referees who know you in a professional capacity should be included. At least three names should be provided.
2. Close relatives and friends **should not** be listed as referees.
3. As it is probable that referees will have to be contacted outside of school times, it is crucial that phone numbers (preferably mobile numbers) outside of working hours, are given.
4. If the current employer (*where applicable*) is not named as a referee, the Interview Board reserves the right to seek a reference from the current employer.
5. The Interview Board in its sole discretion will determine the suitability of any reference. The Interview Board further reserves the right to seek from a candidate the names of additional referees.

I hereby declare that all the particulars furnished on this Application Form are true and correct to the best of my knowledge and that I am aware of the qualifications, requirements and particulars for this post, as set out in the advertisement and other relevant documentation.

Signature _____



Date: 09/06/2025