

F. No. 01-06/2022-DM-I(N)
Government of India
Ministry of Home Affairs
(Disaster Management Division)

NDCC-II Building, Jai Singh,
New Delhi-110001, dated 27th October, 2022

OFFICE MEMORANDUM

Sub: - Framing/Amendment of Recruitment of Rules for vacant posts of Group 'A' and 'B' at NDRF Academy, Nagpur.

The undersigned is directed to say that as per DoPT's O.M. No. AB-14017/61/2008-Estt(RR) dated 13.10.2015 the proposal for framing/amendment of Recruitment Rules are to be uploaded on the website of respective Ministries/Department for inviting comments from the Stakeholders.

2. In accordance with the said OM of DoPT, draft Recruitment Rules(RRs) for the Group 'A' and 'B' are being uploaded on the MHA website for information and appropriate action of stakeholders.
3. All the stakeholders are requested to go through the draft RRs and furnish their comments, if any, to the undersigned within a period of one month from the date of issue of the OM. In case, no comments received within the stipulated period, the Ministry (DM Division) will proceed further for taking necessary action for approval of draft Recruitment Rules.


(Pawan Kumar)
Director(DM-I)
Tele No. 23438123

Encl: As above.

To,

All stakeholders.

Copy to: -

Director, NIC, Ministry of Home Affairs, North Block, New Delhi with request to upload RRs on the MHA's Website.

Government of India
Ministry of Home Affairs

New Delhi the _____ 2022

Notification

G.S.R.....(E) In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Director, National Civil Defence College, Nagpur (Group "A") Recruitment Rules, 2006, the President hereby makes the following rules regulating the method of recruitment to the post of Joint Deputy Director, National Disaster Response Force Academy, Nagpur, namely:—

- 1. Short title and commencement-** (1) These rules may be called Deputy Director, National Disaster Response Force Academy, Nagpur, (Group 'A') Recruitment Rules, 2022.
(2) They shall come into force on the date of their publication in the Official Gazette.
- 2. Number of posts, classification and level in the pay matrix.** - The number of posts, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
- 3. Method of recruitment, age limit and other qualifications, etc.** - The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.
- 4. Disqualification.** - No person,—
(a) Who has entered into or contracted a marriage with a person having spouse living; or
(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from operation of this rule.

- 5. Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reason to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.
- 6. Saving.** - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Deputy Director	01* (Subject to variation depending on workload)	General Central Service Group 'A' Gazetted, Non-Ministerial.	Level-12 (Rs. 78,800-2,09,200)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees
(5)	(6)	(7)	(8)
Not applicable	Not applicable	Not applicable	Not applicable

Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(9)	(10)
Nil	By promotion failing which by deputation.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made

(11)

By Promotion:

1. The Departmental Assistant Director working with five years regular service in the grade carrying pay level-11 (Rs.67,700-2,08,700) shall be considered and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

By Deputation:

(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations –

(i) holding analogous post on regular basis in the parent cadre or department; or
(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in post in the pay level-11 (Rs.67,700-2,08,700) or equivalent in the parent cadre or department; and

(b) Possessing the following educational qualifications and experience:

Essential qualifications:

(i) Bachelor's Degree of a recognized University or equivalent; and
(ii) Five years' experience of service in NDRF/Civil Defence/Fire Service/SDRF or five years experience in training in Disaster Management; or

Desirable qualifications:

(i) Teaching or Instructional experience of two years in a recognized training institute.
(ii) Qualified Trainer of Trainer (TOT)/Master Trainer (MT) in Medical First Responder (MFR) or Collapsed Structure Search and Rescue (CSSR) or Chemical, Biological, Radiological and Nuclear (CBRN).

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible

for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12) Not applicable	(13) Consultation with Union Public Service Commission, necessary for filing up the post.

[To be published in the Gazette of India, Extraordinary, Part-II Section (3) Sub-section (i)]

Government of India
Ministry of Home Affairs

New Delhi the _____ 2022

Notification

G.S.R.....(E) In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Deputy Director, Central Emergency Relief Training Institute, Recruitment Rules, 1967, the President hereby makes the following rules regulating the method of recruitment to the post of Assistant Director, National Disaster Response Force Academy, Nagpur, namely:—

1. **Short title and commencement-** (1) These rules may be called Assistant Director, National Disaster Response Force Academy, Nagpur, (Group 'A') Recruitment Rules, 2022.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of posts, classification and level in the pay matrix.** - The number of posts, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. **Method of recruitment, age limit and other qualifications, etc.** - The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.
4. **Disqualification.** - No person,—
(a) Who has entered into or contracted a marriage with a person having spouse living; or
(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from operation of this rule.

5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reason to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided to the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post (1)	Number of posts. (2)	Classification. (3)	Pay Level in Pay Matrix (4)
Assistant Director	One	General Central Service Group 'A' Gazetted, Non-Ministerial.	Level-11 (Rs. 67,700 –2,08,700)

Whether selection post or non-selection post. (5)	Age limit for direct recruitment (6)	Educational and other qualifications required for direct recruits (7)
Selection post	Not exceeding 40 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	(i) Graduate from recognized University or equivalent; and (ii) At least five years experience in Civil Defence Organization; <i>or</i> three years in teaching Civil Defence or Disaster Management subjects; <i>or</i> five years field experience in Disaster Management; <i>or</i> Masters or higher qualification in Disaster Management. (Qualification relaxable at Union Public Service Commission's discretion in case of candidates otherwise well qualified).

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees (8)	Period of probation, if any (9)	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods (10)
No	Two years	By promotion failing which by transfer on deputation and failing both by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made (11)
By Promotion:
1. Senior Instructor with 3 years regular service in the grade.
By Transfer on Deputation:
(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations or recognised university / institute - (i) Holding analogous post on regular basis in the parent cadre or department; and
(b) possessing the following educational qualification and experience : <i>Essential qualifications:</i> (i) Graduate from recognized University or equivalent. (ii) At least five years experience in Civil Defence Organization;

or
 three years in teaching Civil Defence or Disaster Management subjects;
or
 five years experience in Disaster Management;
or
 Masters or higher qualification in Disaster Management.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'A' Departmental Promotion Committee (for promotion) consisting of: 1. Director General, National Disaster Response Force – Chairman 2. Director, National Disaster Response Force Academy Nagpur – Member/ IG, NDRF 3. Deputy Inspector General, National Disaster Response Force - Member 4. Director or Deputy Secretary, Ministry of Home Affairs – Member	In case of promotion, consultation with Union Public Service Commission will be necessary.

[To be published in the Gazette of India, Extraordinary, Part-II Section (3) Sub-section (i)]

Government of India
Ministry of Home Affairs

New Delhi the _____ 2022

Notification

G.S.R.....(E). In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the National Civil Defence College, Nagpur Hindi Officer Recruitment Rules, 1996, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Hindi Officer, National Disaster Response Force Academy, Nagpur, namely:—

1. **Short title and commencement-** (1) These rules may be called the National Disaster Response Force Academy, Nagpur, Hindi Officer Recruitment Rules, 2022.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and level in the pay matrix.** - The number of posts, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit and other qualifications, etc.** - The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.** - No person,—

(a) Who has entered into or contracted a marriage with a person having spouse living; or
(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from operation of this rule.

5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reason to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided to the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Hindi Officer	01* (Subject to variation depending on workload)	General Central Service Group 'B' Gazetted, Ministerial.	Level-7 (Rs. 44,900 –1,42,400)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruitment
(5)	(6)	(7)
Not Applicable	<p>Between 18 to 30 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i></p>	<p><i>Essential:</i></p> <p>(i) Master's degree from recognized University or equivalent in Hindi medium with English as a subject at degree level; <i>or</i> Master's degree from recognized University or equivalent in English medium with Hindi as a subject at degree level; <i>or</i> Master's degree from recognized University or equivalent in any subject with Hindi and English as subjects at degree level.</p> <p>(ii) Five year experience of terminological work in Hindi and/or translation work from English to Hindi or vice-versa; <i>or</i> Five year experience of teaching research, writing or journalism in Hindi.</p> <p><i>Desirable:</i></p> <p>(i) Knowledge of Sanskrit and/or any modern Indian Language. (ii) Experience of organizing Hindi classes or workshops or noting and drafting. (iii) Experience of work in Hindi of technical or scientific literature.</p>

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not Applicable	Two years for direct recruits	By transfer on deputation failing which by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made
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(11)

Transfer on Deputation:

- (a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations -
 - (i) Holding analogous post on regular basis in the parent cadre or department; or
 - (ii) with five years regular service in Level-6 (Rs. 35,400 – 1,12,400) or equivalent;
and
- (b) possessing the educational qualification and experience prescribed for direct recruits under column 7.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental promotion Committee (DPC) exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
<p>Group 'B' DPC (for confirmation):</p> <ol style="list-style-type: none"> 1. Director, NDRF Academy/Inspector General, NDRF - Chairman 2. DIG (Training) - Member 3. Comdt. NDRF Academy - Member 4. Dy. Comdt. NDRF Academy - Member <p>Note: The proceedings of the DPC relating to confirmation of a direct recruit shall be sent to the Commission for approval. If however, these are not approved by the Commission a fresh meeting of the DPC to be presided over by the Chairman or a Member of the UPSC shall be held.</p>	Consultation with UPSC will be required in case of direct recruitment

[To be published in the Gazette of India, Extraordinary, Part-II Section (3) Sub-section (i)]

Government of India
Ministry of Home Affairs

New Delhi the _____ 2022

Notification

G.S.R.....(E). In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Assistant Director (Rescue) in National Civil Defence College, Nagpur Recruitment Rules, 1991, Assistant Director (General) National Civil Defence College, Recruitment Rules, 1968, the Assistant Directors & Deputy Assistant Directors (Class II Gazetted) (Central Relief Training Institute) Recruitment Rules, 1962, the National Civil Defence College, Nagpur, Deputy Assistant Director (Fire) Rules, 1990 and the Central Emergency Relief Training Institute (Administrative Officer) Recruitment Rules, 1963, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Senior Instructor (Rescue), Senior Instructor (General), Senior Instructor (Emergency Relief), Senior Instructor (Fire) and Administrative Officer of National Disaster Response Force Academy, Nagpur, namely:—

1. **Short title and commencement-** (1) These rules may be called National Disaster Response Force Academy, Nagpur Group 'B' Gazetted Recruitment Rules, 2022.
(2) They shall come into force on the date of their publication in the Official Gazette.
2. **Number of posts, classification and level in the pay matrix.** - The number of posts, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. **Method of recruitment, age limit and other qualifications, etc.** - The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.
4. **Disqualification.** - No person,—
(a) Who has entered into or contracted a marriage with a person having spouse living; or
(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:
Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from operation of this rule.
5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reason to be recorded in writing relax, in consultation with Union Public Service Commission, any of the provisions of these rules with respect to any class or category of persons.
6. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided to the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Senior Instructor (Rescue)	One	General Central Service Group 'B' Gazetted, Non-Ministerial	Level-7 (Rs.44900 –142400)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
(5)	(6)	(7)
Not Applicable	Between 18 to 30 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	Essential: (i) Graduate from recognized University or equivalent. (ii) Pass in Sub-Officers Course from National Fire Service College or any other recognized training institute. (iii) five years' experience in the field of rescue or fire fighting, out of which three years should be as Instructor in Rescue or Fire Fighting.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
No	Two years	By promotion failing which by transfer on deputation and failing both by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	(11)
By Promotion:	
1. Assistant Instructor (Rescue operations) with five year's regular service in the grade rendered after appointment thereto on a regular basis.	
By Deputation:	
(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations - (i) Holding analogous post on regular basis in the parent cadre or department; and	
(b) possessing the following educational qualification and experience : <i>Essential qualifications:</i> (i) Graduate from recognized University or equivalent; and (ii) five years' experience in the field of rescue or fire fighting, out of which three years should be as Instructor in Rescue or Fire Fighting; or	

Qualified in ToT/MT/Advance courses in disaster related subjects.

Desirable qualifications:

- (i) Experience of organizing rescue operations in Chemical and Biological emergency and other calamities.
- (ii) Experience in community awareness programmes and capacity building programmes; or in any disaster management work experience.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Promotion Committee (for promotion) consisting of : 1. Director, National Disaster Response Force Academy Nagpur / Inspector General, NDRF – Chairman 2.Two Dy. Inspectors General, National Disaster Response Force – Members	As required under the Union Public Service Commission (Exemption from Consultation) Regulation, 1958

SCHEDULE

Name of post (1)	Number of posts. (2)	Classification. (3)	Pay Level in Pay Matrix (4)
Senior Instructor (General)	One	General Central Service Group 'B' Gazetted, Non-Ministerial.	Level-7 (Rs.44900 –142400)

Whether selection post or non-selection post. (5)	Age limit for direct recruitment (6)	Educational and other qualifications required for direct recruitment (7)
Not Applicable	Between 18 to 30 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	<p><i>Essential:</i></p> <ul style="list-style-type: none"> (i) Graduate (having Physics or Biology or Chemistry as one of the subject) from recognized University or equivalent. (ii) Pass in Sub-Officers Course from National Fire Service College or any other recognized training institute. (iii) five years' experience in the field of rescue or fire fighting, out of which three years should be as Instructor in Rescue or Fire Fighting.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees (8)	Period of probation, if any (9)	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods (10)
Not applicable	Two years	By promotion failing which by transfer on deputation and failing both by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made (11)
By Promotion:
1. Assistant Instructor (General) with five year's regular service in the grade rendered after appointment thereto on a regular basis.
By Deputation:
(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations -
(i) Holding analogous post on regular basis in the parent cadre or department; and
(b) possessing the following educational qualification and experience :
<i>Essential qualifications:</i>
(i) Graduate from recognized University or equivalent; and
(ii) Qualified in ToT/MT/Advance courses in disaster related subjects.

Desirable qualifications:

- (i) Experience of organizing rescue operations in flood, earthquake, cyclone and other calamities.
- (ii) Experience in community awareness programmes and capacity building programmes; or in any disaster management work experience.
- (iii) Having science background with Physics or Biology or Chemistry as one of the subject.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Promotion Committee (for promotion) consisting of : 1. Director, National Disaster Response Force Academy Nagpur / Inspector General, NDRF - Chairman 2.Two Dy. Inspectors General, National Disaster Response Force – Members	As required under the Union Public Service Commission (Exemption from Consultation) Regulation, 1958

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Senior Instructor (Emergency Relief)	One	General Central Service Group 'B' Gazetted, Non-Ministerial.	Level-7 (Rs.44900 –142400)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
(5)	(6)	(7)
Not Applicable	Between 18 to 30 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	Essential: (i) Graduate (having Physics or Biology or Chemistry as one of the subject) from recognized University or equivalent. (ii) Pass in Sub-Officers Course from National Fire Service College or any other recognized training institute. (iii) five years' experience in the field of rescue or fire fighting out of which three years should be as Instructor in Rescue or Fire Fighting.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not applicable	Two years	By promotion failing which by transfer on deputation and failing both by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	(11)
By Promotion:	
1. Promotion from Assistant Instructor with five year's regular service in the grade rendered after appointment thereto on a regular basis.	
By Transfer on Deputation:	
(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations - (i) Holding analogous post on regular basis in the parent cadre or department; and	
(b) possessing the following educational qualification and experience : <i>Essential qualifications:</i> (i) Graduate from recognized University or equivalent; and (ii) Qualified in ToT/MT/Advance courses in disaster related subjects.	

Desirable qualifications:

- (i) Experience of organizing rescue operations in Aquatic and Mountaineering emergency and other calamities.
- (ii) Experience in community awareness programmes and capacity building programmes; or in any disaster management work experience; or have worked as trainer.
- (iii) Having science background with Physics or Biology or Chemistry as one of the subjects.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Promotion Committee (for promotion) consisting of : 1. Director, National Disaster Response Force Academy Nagpur / Inspector General, NDRF – Chairman 2. Two Dy. Inspectors General, National Disaster Response Force – Members	As required under the Union Public Service Commission (Exemption from Consultation) Regulation, 1958.

SCHEDULE

Name of post (1)	Number of posts. (2)	Classification. (3)	Pay Level in Pay Matrix (4)
Senior Instructor (Fire)	One	General Central Service Group 'B' Gazetted, Non-Ministerial.	Level-7 (Rs.44900 -142400)

Whether selection post or non-selection post. (5)	Age limit for direct recruitment (6)	Educational and other qualifications required for direct recruitment (7)
Not Applicable	Between 18 to 30 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	Essential (i) Graduate from recognized University or equivalent. (ii) Pass in Sub-Officers Course from National Fire Service College or any other recognized training institute. (iii) five years' experience in the field of rescue and fire fighting.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees (8)	Period of probation, if any (9)	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods (10)
Not applicable	Two years	By transfer on deputation failing which by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made		(11)
By Deputation:		
(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations - (i) Holding analogous post on regular basis in the parent cadre or department; and		
(b) possessing the following educational qualification and experience : <i>Essential qualifications:</i> (i) Graduate from recognized University or equivalent; and (ii) Qualified in ToT/MT/Advance courses in disaster related subjects; and (iii) Should be as Instructor in Rescue and Fire Fighting in a training establishment for a period of at least three years.		
<i>Desirable qualifications:</i> (i) Experience of organizing rescue operations in Radiological, Nuclear and other calamities.		

- (ii) Experience in community awareness programmes and capacity building programmes; or in any disaster management work experience.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Not Applicable	Consultation with Commission necessary while making direct recruitment.

SCHEDULE

Name of post (1)	Number of posts. (2)	Classification. (3)	Pay Level in Pay Matrix (4)
Administrative officer	One	General Central Service Group "B" Gazetted (Ministerial)	Level – 7 (Rs. 44,900 – 1,42,400)

Whether selection post or non-selection post. (5)	Age limit for direct recruitment (6)	Educational and other qualifications required for direct recruits (7)
Not applicable	Between 18 to 30 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	(i) Graduate from recognized University / Institute or equivalent. (ii) Five year experience in a Government office or semi-Government organization. (iii) Experience / Knowledge in establishment rules and regulations, office procedure and rules relating to accounts & audit.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees (8)	Period of probation, if any (9)	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods (10)
No	Two years	By promotion failing which by transfer on deputation and failing both by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made

(11)

By Promotion:

1. The Departmental Assistant working with five years regular service in the grade carrying pay level-6 (Rs.35,400 – 1,12,400) shall be considered and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

By Deputation:

- (a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations -
 - (i) Holding analogous post on regular basis in the parent cadre or department; or
 - (ii) have rendered five year regular service in level-6 (Rs. 35,400 – 1,12,400) after appointment thereto; and
- (b) possessing the following educational qualification and experience :

Essential qualifications:

 - (i) Graduate from recognized University/Institute or equivalent; and

(ii) Five year experience in handling administrative/establishment matters.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Promotion Committee (for promotion) consisting of : 1. Director, National Disaster Response Force Academy Nagpur / Inspector General, NDRF – Chairman 2. Two Dy. Inspectors General, National Disaster Response Force – Members	Consultation with UPSC will be required in case of direct recruitment

[To be published in the Gazette of India, Extraordinary, Part-II Section (3) Sub-section (i)]

Government of India
Ministry of Home Affairs

New Delhi the _____ 2022
Notification

G.S.R.....(E). In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the National Civil Defence College (Hostel Warden cum-Physical Trainings Sports Instructor (Recruitment) Rules, 1979 and the National Civil Defence College, Nagpur, Group 'C' (Non-Gazetted) Recruitment Rules, 2010 in so far as it relate to Hostel Warden cum-Physical Training/ Sports Instructor, Assistant, Stenographer Grade-I, Library and Information Assistant, Sub-Instructor (Relief Operation) and Sub-Instructor (General), except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Hostel Warden-Cum-Physical Training Sports Instructor, Assistant, Stenographer Grade-C, Library and Information Assistant, Assistant Instructor (General) and Assistant Instructor (Relief Operation) in National Disaster Response Force Academy, Nagpur, namely:—

1. **Short title and commencement-** (1) These rules may be called the National Disaster Response Force Academy, Nagpur, Group -'B' (Non Gazetted) Recruitment Rules, 2022.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of posts, classification and level in the pay matrix.** - The number of posts, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit and other qualifications, etc.** - The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.** - No person,—

- (a) Who has entered into or contracted a marriage with a person having spouse living; or
- (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and other party to the marriage and that there are other grounds for so doing, exempt any person from operation of this rule.

5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reason to be recorded in writing, and in consultation with the Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** - Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided to the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post (1)	Number of posts. (2)	Classification. (3)	Pay Level in Pay Matrix (4)
Hostel Warden cum-Physical Training/ Sports Instructor	One	General Central Service Group, 'B' Non-Gazetted, (Non-Ministerial)	Level-6 (Rs. 35,400 –1,12,400)

Whether selection post or non-selection post. (5)	Age limit for direct recruitment (6)	Educational and other qualifications required for direct recruits (7)
Not Applicable	Not Applicable	Not Applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees (8)	Period of probation, if any (9)	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods (10)
Not Applicable	Not Applicable	By transfer on deputation.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made (11)

By Deputation:

- (a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations -
 - (i) Holding analogous post on regular basis in the parent cadre or department; or
 - (ii) have rendered six year regular service in level-5 (Rs. 29,200 –92,300) after appointment thereto; or
 - (ii) have rendered 10 year regular service in level-4 (Rs. 25,500 –81,100) after appointment thereto; and
- (b) possessing the following educational qualification and experience :

Essential qualifications:

 - (i) Graduate from recognized University/Institute or equivalent; and
 - (ii) Qualified Physical Training Instructor course.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any

physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Not Applicable	Not Applicable.

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Assistant	One	General Central Service Group 'B' Non-Gazetted, Ministerial.	Level-6 (Rs. 35,400 – 1,12,400)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
(5)	(6)	(7)
Selection post	Between 18 to 30 years	(i) Graduate from recognized University/ Institute or equivalent. (ii) Proficient in working on computers.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not applicable	Two years	By promotion failing which by transfer on deputation, failing both by direct recruitment

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made

(11)

By Promotion:

1. Promotion from Upper Division Clerk (UDC) with minimum ten years of qualifying service in the grade.

By Deputation:

(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations -

- (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) have rendered six year regular service in level-5 (Rs. 29,200 – 92,300) after appointment thereto; or
- (iii) have rendered 10 year regular service in level-4 (Rs. 25,500 – 81,100) after appointment thereto; and

(b) possessing the following educational qualification and experience :

Essential qualifications:

- (i) Graduate from recognized University/Institute or equivalent; and
- (ii) Five year experience in a Government office or semi-Government organization.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government

shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Promotion Committee (for promotion) consisting of : 1. Director, National Disaster Response Force Academy Nagpur /Inspector General, NDRF – Chairman 2. Two Dy. Inspectors General, National Disaster Response Force – Members	Not Applicable.

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Stenographer Grade-C	One	General Central Service Group 'B' Non-Gazetted, Ministerial.	Level-6 (Rs. 35,400 – 1,12,400)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
(5)	(6)	(7)
Not Applicable	Between 18 - 30 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	(i) 12 th class pass or equivalent from a recognized Board or University; and (ii) Skill test norms: Dictation: 10 mts @ 100 w.p.m. Transcription: 65 mts (Eng), 75 mts (Hindi) (on manual typewriter); or 40 mts (Eng), 55 mts (Hindi) (on computer)

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not Applicable	Two years	By promotion failing which by transfer on deputation, failing both by direct recruitment

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	(11)
By Promotion: 1. Promotion from Stenographer Grade-D with ten years of qualifying service in the grade.	

By Deputation:	(11)
(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations -	
(i) Holding analogous post on regular basis in the parent cadre or department;	
(ii) have rendered six year regular service in level-5 (Rs. 29,200 – 92,300) after appointment thereto; or	
(iii) have rendered 10 year regular service in level-4 (Rs. 25,500 – 81,100) after appointment thereto; <i>and</i>	
(b) possessing the educational qualification and experience same as that of direct recruits.	

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately

preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Promotion Committee (for promotion) consisting of : 1. Director, National Disaster Response Force Academy Nagpur / Inspector General, NDRF—Chairman 2. Two Dy. Inspectors General, National Disaster Response Force – Members	Not Applicable.

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Library and Information Assistant	One	General Central Service Group 'C' Non-Gazetted, Non-Ministerial.	Level-6 (Rs. 35,400 –1,12,400)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
(5)	(6)	(7)
Not Applicable	Between 18 to 30 years. <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	(i) Graduate from a recognized University; and (ii) Diploma or certificate in Library Science. <i>Desirable :</i> One year practical experience of work in a Library.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not Applicable	Two years	By transfer on deputation, failing which by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	(11)
By transfer on Deputation: (a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations - (i) Holding analogous post on regular basis in the parent cadre or department; (ii) have rendered six year regular service in level-5 (Rs. 29,200 –92,300) after appointment thereto; or (iii) have rendered 10 year regular service in level-4 (Rs. 25,500 –81,100) after appointment thereto; <i>and</i> (b) Possessing the educational qualification and experience same as that of direct recruits.	

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same of some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
As per Rules	Not Required.

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Assistant Instructor (General)	One	General Central Service Group 'B' Non-Gazetted, Non-Ministerial.	Level-6 (Rs. 35,400 –1,12,400)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
(5)	(6)	(7)
Selection-cum-Seniority	Between 18 to 30 years. <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	(i) Graduate from a recognized University; and (ii) Diploma or higher qualification in Disaster Management; or Qualified ToT / MT / Advance courses in disaster related subjects.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
No	Two years	By promotion failing which by transfer on deputation, failing both by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made	(11)
By Promotion:	
1. Promotion from Demonstrator with ten years of qualifying service in the grade.	
By Deputation:	
(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations - (i) Holding analogous post on regular basis in the parent cadre or department; (ii) have rendered six year regular service in level-5 (Rs. 29,200 –92,300) after appointment thereto; or (iii) have rendered 10 year regular service in level-4 (Rs. 25,500 –81,100) after appointment thereto; <i>and</i>	
(b) possessing the following educational qualification and experience : <i>Essential qualifications:</i> (i) Graduate from recognized University or equivalent; <i>and</i> (ii) Qualified ToT/MT/Advance courses in disaster related subjects. <i>Desirable qualifications:</i> (i) Experience in conducting practical training/demonstration of emergency operation in any organization.	

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
Group 'B' Departmental Promotion Committee(for promotion) consisting of : 1. Director, National Disaster Response Force Academy Nagpur / Inspector General, NDRF-Chairman 2. Two Dy. Inspectors General, National Disaster Response Force – Members	Not Applicable.

SCHEDULE

Name of post	Number of posts.	Classification.	Pay Level in Pay Matrix
(1)	(2)	(3)	(4)
Assistant Instructor (Relief Operations)	One	General Central Service Group 'B' Non-Gazetted, Non-Ministerial.	Level-6 (Rs. 35,400 –1,12,400)

Whether selection post or non-selection post.	Age limit for direct recruitment	Educational and other qualifications required for direct recruits
(5)	(6)	(7)
Selection-cum-Seniority	Between 18 to 30 years <i>(Relaxable for Government servants upto 5 years in accordance with the instructions or orders issued by the Central Government)</i>	(i) Graduate from a recognized University; and (ii) Diploma or higher qualification in Disaster Management; or Qualified ToT / MT / Advance courses in disaster related subjects. <i>Desirable:</i> (i) Civil Defence Instructor Course qualified from National Civil Defence College, Nagpur.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion/ deputation/ absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
No	Two years	By promotion failing which by transfer on deputation, failing both by direct recruitment.

In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made
(11)

By Promotion:

1. Promotion from Demonstrator with ten years of qualifying service in the grade.

By Deputation:

(a) Officers of the Central Government or State Governments or Union Territories or Armed Forces or Central Para Military Forces or Central Police Organisations or State Police Organisations -

(i) Holding analogous post on regular basis in the parent cadre or department;

(ii) have rendered six year regular service in level-5 (Rs. 29,200 –92,300) after appointment thereto; or

(iii) have rendered 10 year regular service in level-4 (Rs. 25,500 –81,100) after appointment thereto;
and

(b) possessing the following educational qualification and experience :

Essential qualifications:

(i) Graduate from recognized University or equivalent; and

(ii) Qualified ToT/MT/Advance courses in disaster related subjects.

Desirable qualifications:

- (i) Experience in conducting practical training/demonstration of emergency operation in any organization.

Note-1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed seven years or as prescribed by DOPT, GOI from time to time.

Note-3: The maximum age limit for appointment by deputation shall be not exceeding 56 years as on the closing date of receipt of applications.

Note-4: The candidates shall be medically fit and having good mental, bodily health and free from any physical disability likely to interfere with the efficient performance of the duties.

If a Departmental Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(12)	(13)
<p>Group 'B' Departmental Promotion Committee(for promotion) consisting of :</p> <p>1. Director, National Disaster Response Force Academy Nagpur / Inspector General, NDRF-Chairman</p> <p>2. Two Dy. Inspectors General, National Disaster Response Force – Members</p>	<p>Not Applicable.</p>