

Superly – HR module

Instructions

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1. Menus

At each point when using the software you will be greeted by a menu.

Main Menu:

```
What would you like to do?  
1 -- Manage Employees  
2 -- Manage Shifts  
3 -- Exit
```

When at a menu choose an option out of the menu by typing the number associated with the option (left column) and pressing Enter.

Any Illegal input (non-numeric input or out of range) will result with the menu reprinted, then you can try again.

Shift Management Menu:

```
Welcome to the Shift Management Menu!  
  
What would you like to do?  
1 -- View existing shifts  
2 -- Add shifts  
3 -- Remove shifts  
4 -- Manage existing shifts  
5 -- Exit
```

Employee View Menu:

```
What would you like to do?  
1 -- Print all Employees  
2 -- Print all Cashiers  
3 -- Print all Carriers  
4 -- Print all Storekeepers  
5 -- Print all Sorters  
6 -- Print all HR Managers  
7 -- Print all Logistics Managers  
8 -- Exit
```

2. Management:

When managing the system, the software will take you step by step. Just follow the instructions.

Employee addition process:

```
Enter new employee's ID
100
Entered ID: 100
Are you sure?
1 -- yes
2 -- no
1
Chosen ID: 100

Enter new employee's name
Test Test
Entered name: Test Test
Are you sure?
1 -- yes
2 -- no
1
Chosen name: Test Test

Enter Test Test's bank details
Test Detail
Entered bank details: Test Detail
Are you sure?
1 -- yes
2 -- no
1
Chosen bank details: Test Detail

Enter Test Test's job
1 -- Cashier
2 -- Storekeeper
3 -- Carrier
4 -- Sorter
5 -- HR_Manager
6 -- Logistics_Manager
3
Entered job title: Carrier
Are you sure?
1 -- yes
2 -- no
1
Chosen job title: Carrier

Enter Test Test's starting date
Enter day
1
Enter month
1
Enter year
2022
Entered date: 01-01-2022
Are you sure?
1 -- yes
2 -- no
1
Chosen starting date: 01-01-2022

Enter Test Test's salary per shift
9000
Entered salary title: 9000
Are you sure?
1 -- yes
2 -- no
1
Chosen salary: 9000

Enter Test Test's certifications
0 -- stop adding certifications
1 -- ShiftManagement
1
0 -- stop adding certifications
1 -- ShiftManagement
0
Entered certifications: ShiftManagement,
Are you sure?
1 -- yes
2 -- no
1
Chosen certifications: ShiftManagement, Name: Test Test
ID: 100
Job title: Carrier
Starting date: 01-01-2022
Salary per shift: 9000
Has been successfully added
```

3. Default input

The software boots up with default input of 60 employees – 10 of each type:

```
ID: 10 , Name :Cashier 10
ID: 11 , Name :Cashier 11
ID: 12 , Name :Cashier 12
ID: 13 , Name :Cashier 13
ID: 14 , Name :Cashier 14
ID: 15 , Name :Cashier 15
ID: 16 , Name :Cashier 16
ID: 17 , Name :Cashier 17
ID: 18 , Name :Cashier 18
ID: 19 , Name :Cashier 19
ID: 50 , Name :Storekeeper 50
ID: 51 , Name :Storekeeper 51
ID: 52 , Name :Storekeeper 52
ID: 53 , Name :Storekeeper 53
ID: 54 , Name :Storekeeper 54
ID: 55 , Name :Storekeeper 55
ID: 56 , Name :Storekeeper 56
ID: 57 , Name :Storekeeper 57
ID: 58 , Name :Storekeeper 58
ID: 59 , Name :Storekeeper 59
ID: 0 , Name :Carrier 0
ID: 1 , Name :Carrier 1
ID: 2 , Name :Carrier 2
ID: 3 , Name :Carrier 3
ID: 4 , Name :Carrier 4
ID: 5 , Name :Carrier 5
ID: 6 , Name :Carrier 6
ID: 7 , Name :Carrier 7
ID: 8 , Name :Carrier 8
ID: 9 , Name :Carrier 9
ID: 40 , Name :Sorter 40
ID: 41 , Name :Sorter 41
ID: 42 , Name :Sorter 42
ID: 43 , Name :Sorter 43
ID: 44 , Name :Sorter 44
ID: 45 , Name :Sorter 45
ID: 46 , Name :Sorter 46
ID: 47 , Name :Sorter 47
ID: 48 , Name :Sorter 48
ID: 49 , Name :Sorter 49
ID: 20 , Name :HR_Manager 20
ID: 21 , Name :HR_Manager 21
ID: 22 , Name :HR_Manager 22
ID: 23 , Name :HR_Manager 23
ID: 24 , Name :HR_Manager 24
ID: 25 , Name :HR_Manager 25
ID: 26 , Name :HR_Manager 26
ID: 27 , Name :HR_Manager 27
ID: 28 , Name :HR_Manager 28
ID: 29 , Name :HR_Manager 29
ID: 30 , Name :Logistics_Manager 30
ID: 31 , Name :Logistics_Manager 31
ID: 32 , Name :Logistics_Manager 32
ID: 33 , Name :Logistics_Manager 33
ID: 34 , Name :Logistics_Manager 34
ID: 35 , Name :Logistics_Manager 35
ID: 36 , Name :Logistics_Manager 36
ID: 37 , Name :Logistics_Manager 37
ID: 38 , Name :Logistics_Manager 38
ID: 39 , Name :Logistics_Manager 39
```