



# OFENTSE

## YOUTH WELLNESS INITIATIVE

## VOLUNTEER AGREEMENT

This Volunteer Agreement ("Agreement") is entered into by and between **Ofentse Youth Wellness** (hereinafter referred to as "the Organization") and the individual signing this form (hereinafter referred to as "the Volunteer"). The purpose of this Agreement is to outline the roles, responsibilities, and mutual commitments of the Organization and the Volunteer in their shared mission to support youth development.

### 1. Volunteer Role

The Volunteer agrees to contribute their time and effort to support the Organization in various activities, including but not limited to:

- Delivering mental health and academic success talks at high schools.
- Facilitating and organizing youth development events within their community with support from the Organization.
- Representing the Organization at schools, charities, orphanages, community centers, and other youth-focused facilities where teenagers may benefit from our programs.
- Acting as a liaison between the Organization and schools in their area if a regional coordinator is unavailable.
- Identifying potential opportunities for youth engagement and reporting them to the Organization.
- Encouraging and mentoring teenagers to pursue academic and personal growth.

### 2. Duties and Responsibilities

The Volunteer agrees to:

1. Represent the Organization's brand with professionalism, enthusiasm, and integrity.
2. Maintain regular communication with the Organization and report progress, challenges, or concerns promptly.

3. Facilitate local projects within their nearby schools or communities, ensuring minimal travel or relocation.
4. Respect the confidentiality of all Organization-related information, ensuring that sensitive details about youth or projects are not disclosed without authorization.
5. Adhere to the Organization's values, policies, and guidelines in all activities and interactions.
6. Participate in training sessions and meetings as required by the Organization to enhance their effectiveness in the role.
7. Build and maintain positive relationships with schools, community stakeholders, and other volunteers.
8. Promote the Organization's mission and encourage community involvement in our programs.
9. Provide feedback and suggestions for improving programs or addressing the needs of the youth served.
10. Assist in planning and executing events, including logistics, coordination, and ensuring the safety and well-being of participants.

### **3. Support and Benefits**

The Organization commits to:

1. Providing the Volunteer with guidance, resources, and support for all assigned activities.
2. Offering opportunities for the Volunteer to share their ideas, plans, or concerns with the executive team.
3. Recognizing the Volunteer's contributions with an honorary certificate after six (6) months of active service.
4. Ensuring that the Volunteer feels at home within the Organization and fostering a welcoming, inclusive environment.
5. Covering any costs related to materials or resources necessary for facilitating events (e.g., printing, event supplies).
6. Avoiding any requirement for the Volunteer to travel long distances or relocate for their role.
7. Acknowledging the Volunteer's efforts in Organization publications, where applicable.
8. Providing mentorship opportunities to enhance the Volunteer's skills and personal growth.
9. Ensuring clear communication channels for the Volunteer to seek guidance or address concerns.
10. Creating opportunities for networking and collaboration with other like-minded individuals and organizations.

#### **4. Confidentiality and Conduct**

The Volunteer agrees to:

1. Maintain confidentiality of all information related to the Organization's projects, beneficiaries, and operations.
2. Ensure that any materials, data, or resources provided by the Organization are used solely for the intended purposes.
3. Respect the privacy and dignity of all individuals they interact with during their service.
4. Avoid conflicts of interest and promptly disclose any potential conflicts to the Organization.
5. Uphold the Organization's reputation by conducting themselves in a respectful, ethical, and responsible manner at all times.

#### **5. Duration and Termination**

This Agreement is effective from the date signed and will continue until terminated by either party. Either party may terminate this Agreement at any time with written notice. The Volunteer understands that their role may evolve based on the needs of the Organization.

#### **6. Additional Terms**

1. Volunteers are encouraged to collaborate with the Organization's team and share innovative ideas to further the mission of youth development.
2. The Volunteer must maintain respectful and constructive communication with youth, schools, and community stakeholders.
3. While the primary focus is on high school learners, the Volunteer's activities may extend to other youth facilities, including charities, orphanages, and community centers.
4. Volunteers are expected to participate actively in planning and executing events that align with the Organization's mission.
5. The Organization is committed to providing an inclusive environment where Volunteers feel valued and supported.
6. Volunteers are encouraged to seek clarification or assistance when needed and to contribute to an open and transparent dialogue with the Organization.
7. The Volunteer acknowledges that this is an unpaid role and that their contributions are made in the spirit of service to the community.

By signing below, the Volunteer acknowledges that they have read, understood, and agree to the terms outlined in this Agreement.