

## EKANEM EMMANUEL OKON

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### CAREER SUMMARY

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Hardworking, highly motivated professional eager to lend combined knowledge and skills to enhance business performance. Operates well in both individual and team capacities, leveraging seasoned work ethic to quickly adapt to different processes and drive company objectives.

Resourceful and result-driven with a passion for growth and efficiency to meet company needs and increase service value. Detail-oriented professional with excellent communication, interpersonal and creative thinking skills. Aiming to leverage my abilities to successfully fill the vacancy at your company. Frequently praised as hardworking by peers, can be relied upon to help your company achieve its goals.

### SKILLS AND EXPERTISE

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★ Product Management ★ Excellent Orator with great presentation skills ★ Frontend Web Development ★ Problem-solving and analytical thinking ★ DNA extraction ★ Lab equipment processes ★ Adaptability and Flexibility ★ Expert attention to detail ★ Risk and Crisis management ★ Research ★ Proficient in Microsoft Office Suite (Word, Excel, Outlook)

### WORK EXPERIENCE

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#### **The Stone Technical College – Instructor**

**September 2023 – August, 2024**

- ❖ Helped students understand difficult concepts with hands-on learning and group projects.
- ❖ Prepared class sessions and assignments, helping students grasp course content and integrate learning outcomes.
- ❖ Utilized various teaching strategies to engage students in learning activities.
- ❖ Communicated effectively with administrators, colleagues, parents, and guardians and community members.

#### **Forestry Research Institute of Nigeria - Laboratory Technician May 2021-November 2021**

- ❖ Conducted extensive research on Hydroponics
- ❖ Performed routine laboratory tests and analysis in support of research objectives, ensuring accuracy and precision of results.
- ❖ Provided technical guidance and training to junior technicians on laboratory safety procedures and practices.

- ❖ Analyzed test results using statistical methods to draw meaningful conclusions about samples tested

**MIS Foreign Exchange - Crisis Intervention Specialist      January 2021 – March 2021**

- ❖ Built rapport quickly with clients while creating an open environment for communication.
- ❖ Adept at assessing client's needs and providing appropriate referrals for long term solutions
- ❖ Developed excellent problem solving and conflict resolution skills.
- ❖ Highly organized when preparing reports, documenting progress notes and completing other administrative tasks

**MIS Foreign Exchange – Personal Assistant      March 2020 – December 2020**

- ❖ Answered calls and emails from clients and delivered messages on behalf of executives.
- ❖ Prioritized tasks, keeping diligent track of project timelines and deadlines.
- ❖ Organized important financial documents and receipts into company's filing systems.
- ❖ Managed travel arrangement for executive staff, booking flights and accommodation as needed.
- ❖ Analyzed test results using statistical methods to draw meaningful conclusions about samples tested.

**RESEARCH EXPERIENCE**

**Undergraduate Research Assistant**  
**Supervisor: Dr C. A. Moses**

**[2022-2023]**

Department of Biochemistry, Federal University of Agriculture, Abeokuta

Thesis: Ameliorative effects of vitamin E(alpha-tocopherol) on bisphenol-S induced toxicity in female Wistar rats.

Responsibilities:

- Handled and Maintained research samples and equipment in the laboratory.
- Carried out various biomolecular techniques such as sample collection, homogenization and spectrophotometry
- Logged data and recorded results into the system using Microsoft excel and SPSS
- Prepared samples for analysis and assisted in bench work for research.

## **EDUCATION**

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B.Sc. Biochemistry, Federal University of Agriculture, Abeokuta - Second Class Higher Division  
(2017-2023)

## **TRAINING AND CERTIFICATIONS**

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Product Management	December, 2023
Certificate of National Service	June 2024
HTML/CSS Certification	January, 2024
Frontend Web Development Certification (Javascript & React)	January, 2024

## **REFEREES**

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Available on request