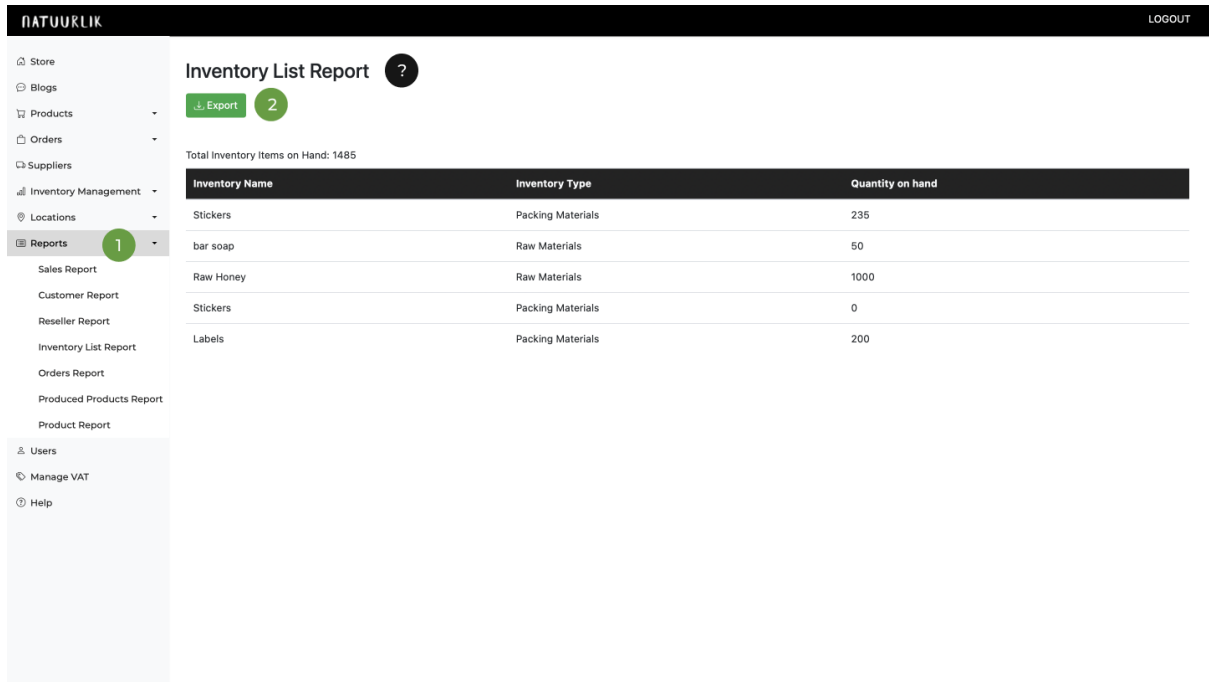


Viewing a Report

Step 1 – Click on the desired report nav item under the Reports dropdown (1)



The screenshot shows the NATUURLIK admin interface. The top navigation bar is black with the logo on the left and a 'LOGOUT' link on the right. A left sidebar contains a list of navigation items: Store, Blogs, Products, Orders, Suppliers, Inventory Management, Locations, Reports (highlighted with a green circle '1'), Users, Manage VAT, and Help. The 'Reports' dropdown is open, showing a list of report types: Sales Report, Customer Report, Reseller Report, Inventory List Report (highlighted with a green circle '1'), Orders Report, Produced Products Report, and Product Report. The main content area displays the 'Inventory List Report' with a green 'Export' button (labeled with a green circle '2') and a help icon. Below the button, it states 'Total Inventory Items on Hand: 1485'. A table follows with three columns: Inventory Name, Inventory Type, and Quantity on hand. The table contains five rows of data.

Inventory Name	Inventory Type	Quantity on hand
Stickers	Packing Materials	235
bar soap	Raw Materials	50
Raw Honey	Raw Materials	1000
Stickers	Packing Materials	0
Labels	Packing Materials	200

Step 2 – Click the “Export” button (2) to download the report