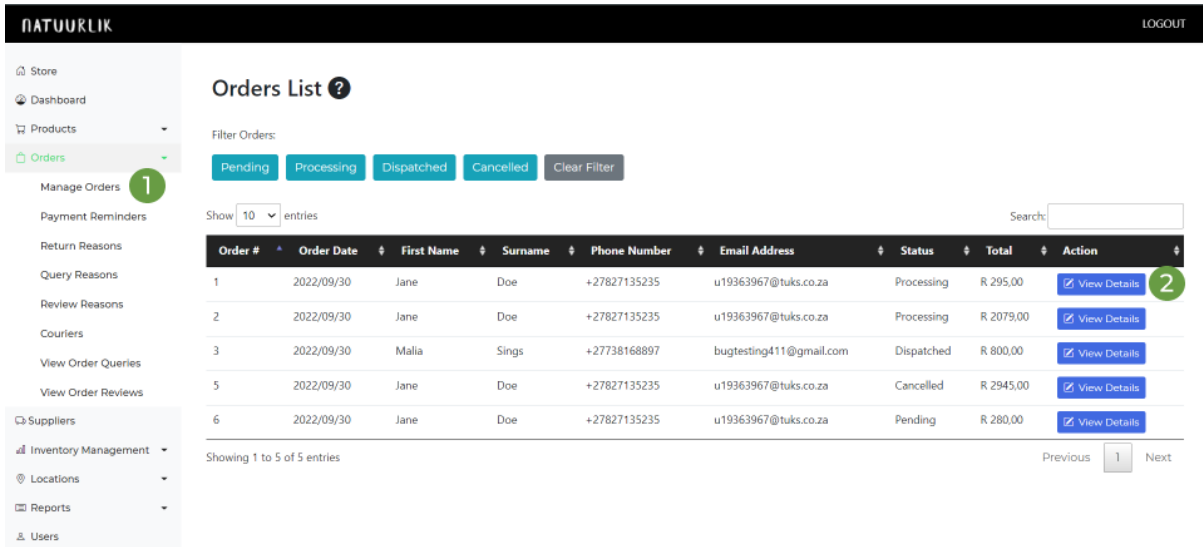


Approve Reseller Order



NATUURLIK LOGOUT

Store
Dashboard
Products
Orders
Manage Orders **1**
Payment Reminders
Return Reasons
Query Reasons
Review Reasons
Couriers
View Order Queries
View Order Reviews
Suppliers
Inventory Management
Locations
Reports
Users

Orders List ?

Filter Orders:

Pending Processing Dispatched Cancelled Clear Filter

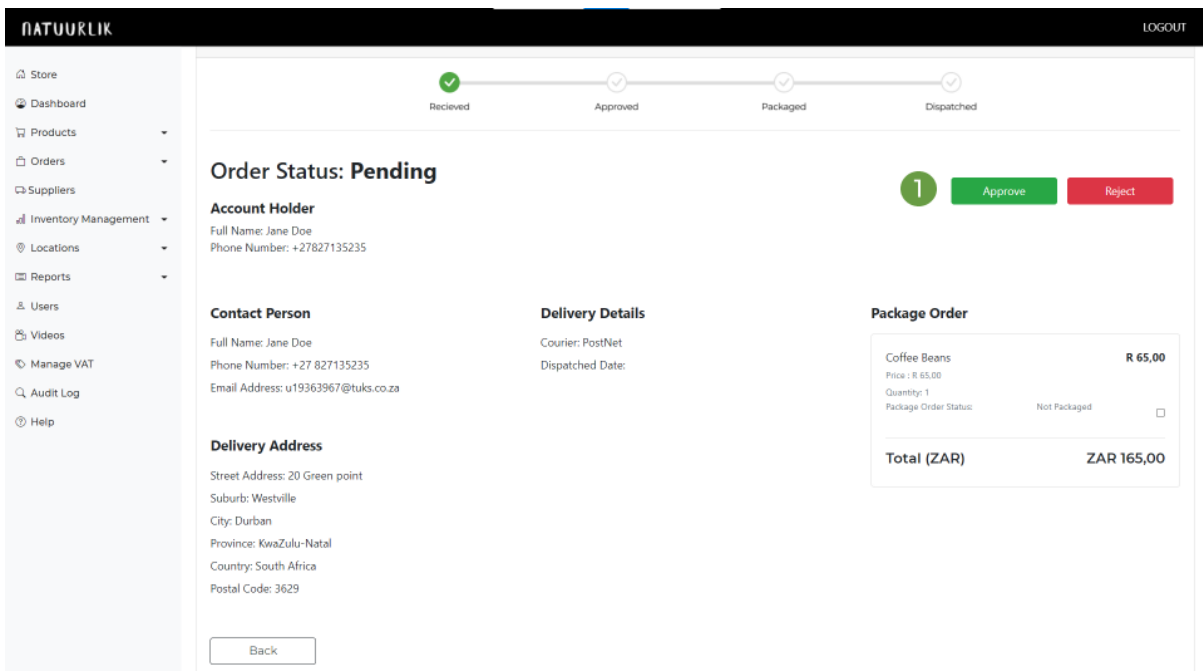
Show 10 entries Search:

Order #	Order Date	First Name	Surname	Phone Number	Email Address	Status	Total	Action
1	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Processing	R 295,00	2 View Details
2	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Processing	R 2079,00	View Details
3	2022/09/30	Malia	Sings	+27738168897	bugtesting411@gmail.com	Dispatched	R 800,00	View Details
5	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Cancelled	R 2945,00	View Details
6	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Pending	R 280,00	View Details

Showing 1 to 5 of 5 entries Previous 1 Next

Step 1 – Click on the “Manage Store” nav item (1)

Step 2 – Click on the “View Details” button on the reseller’s order (2)



NATUURLIK LOGOUT

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Reports
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Videos
Manage VAT **1**
Audit Log
Help

Received Approved Packaged Dispatched

Order Status: Pending

1 Approve Reject

Account Holder
Full Name: Jane Doe
Phone Number: +27827135235

Contact Person
Full Name: Jane Doe
Phone Number: +27 827135235
Email Address: u19363967@tuks.co.za

Delivery Details
Courier: PostNet
Dispatched Date:

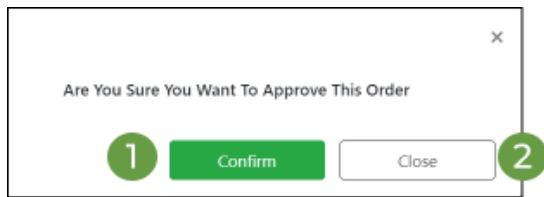
Delivery Address
Street Address: 20 Green point
Suburb: Westville
City: Durban
Province: KwaZulu-Natal
Country: South Africa
Postal Code: 3629

Package Order

Coffee Beans	R 65,00
Price : R 65,00	
Quantity: 1	
Package Order Status:	Not Packaged <input type="checkbox"/>
Total (ZAR)	ZAR 165,00

Back

Step 2 – Click on the “Approve” button (1)



Step 3 – Click on the “Confirm” button (1) to confirm the capture or the “Close” button (2) to return to the Order Details screen

The screenshot shows the "Natuurlik" Order Details screen for Order #6. The top navigation bar includes the "Natuurlik" logo and a "LOGOUT" link. A sidebar on the left lists various menu items: Store, Dashboard, Products, Orders, Suppliers, Inventory Management, Locations, Reports, Users, Videos, Manage VAT, Audit Log, and Help. The main content area features a progress bar with four steps: "Recieved" (checked), "Approved" (checked), "Packaged" (unchecked), and "Dispatched" (unchecked). Below the progress bar, the "Order Status: Processing" is displayed. To the right, a red "Paid" status is shown along with a "Cancel Order" button. The "Account Holder" section lists Jane Doe's contact information. The "Contact Person" section lists Jane Doe's contact information. The "Delivery Address" section lists the address: 20 Green point, Suburby, Westville. The "Delivery Details" section shows the courier as PostNet and includes a tracking number field. The "Package Order" section lists the items: Soap (Price: R 12,00, Quantity: 15) for a total of R 180,00. The "Package Order Status" is "Not Packaged" with an unchecked checkbox. The "Total (ZAR)" is ZAR 280,00.

Upon successful order approve the Order Detail screen (1) will be updated to reflect the approval

Reject Reseller Order

NATUURLIK LOGOUT

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Dashboard
Products
Orders
Manage Orders
Payment Reminders
Return Reasons
Query Reasons
Review Reasons
Couriers
View Order Queries
View Order Reviews
Suppliers
Inventory Management
Locations
Reports
Users

Orders List ?

Filter Orders:

Pending Processing Dispatched Cancelled Clear Filter

Show 10 entries Search:

Order #	Order Date	First Name	Surname	Phone Number	Email Address	Status	Total	Action
1	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Processing	R 295,00	View Details
2	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Processing	R 2079,00	View Details
3	2022/09/30	Malia	Sings	+27738168897	bugtesting411@gmail.com	Dispatched	R 800,00	View Details
5	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Cancelled	R 2945,00	View Details
6	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Pending	R 280,00	View Details

Showing 1 to 5 of 5 entries Previous 1 Next

Step 1 – Click on the “Manage Store” nav item (1)

Step 2 – Click on the “View Details” button on the reseller’s order (2)

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Help

Order Status: Pending

Received Approved Packaged Dispatched

1 Approve Reject

Account Holder
Full Name: Jane Doe
Phone Number: +27827135235

Contact Person
Full Name: Jane Doe
Phone Number: +27 827135235
Email Address: u19363967@tuks.co.za

Delivery Details
Courier: PostNet
Dispatched Date:

Package Order

Coffee Beans	R 65,00
Price : R 65,00	
Quantity: 1	
Package Order Status:	Not Packaged <input type="checkbox"/>

Total (ZAR) ZAR 165,00

Delivery Address
Street Address: 20 Green point
Suburb: Westville
City: Durban
Province: KwaZulu-Natal
Country: South Africa
Postal Code: 3629

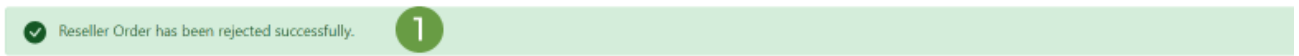
Back

Step 2 – Click on the “Reject” button (1)

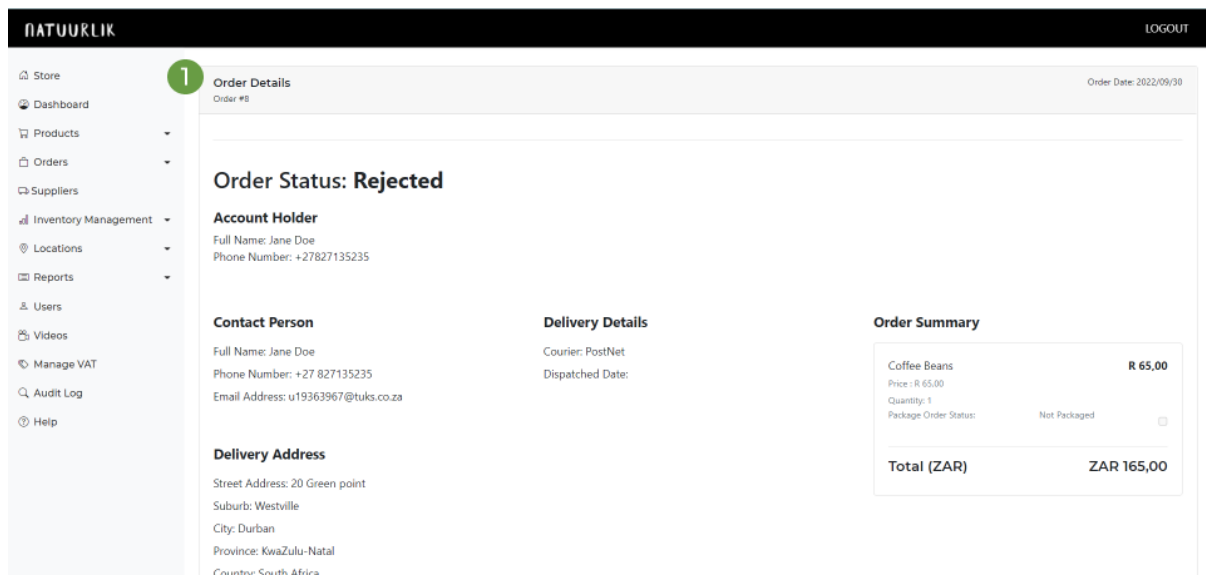
Are You Sure You Want To Reject This Order

1 Confirm 2 Close

Step 3 – Click on the “Confirm” button (1) to confirm the capture or the “Close” button (2) to return to the Order Details screen



Once the order is successfully rejected the following pop will appear



Upon successful order Reject the Order Detail screen (1) will be updated to reflect the approval

Capture Payment

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Orders
Manage Orders **1**
Payment Reminders
Return Reasons
Query Reasons
Review Reasons
Couriers
View Order Queries
View Order Reviews
Suppliers
Inventory Management
Locations
Reports
Users

Orders List ?

Filter Orders:

Pending Processing Dispatched Cancelled Clear Filter

Show 10 entries Search:

Order #	Order Date	First Name	Surname	Phone Number	Email Address	Status	Total	Action
1	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Processing	R 295,00	View Details 2
2	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Processing	R 2079,00	View Details
3	2022/09/30	Malia	Sings	+27738168897	bugtesting411@gmail.com	Dispatched	R 800,00	View Details
5	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Cancelled	R 2945,00	View Details
6	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Pending	R 280,00	View Details

Showing 1 to 5 of 5 entries Previous **1** Next

Step 1 – Click on the “Manage Store” nav item (1)

Step 2 – Click on the “View Details” button on the reseller’s order (2)

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Order Details

Order #6 Order Date: 2022/09/30

Recieved Approved Packaged Dispatched

Order Status: Processing

Payment Outstanding
Due Date:
Days Remaining:

1 Capture Payment Cancel Order

Account Holder
Full Name: Jane Doe
Phone Number: +27827135235

Contact Person
Full Name: Jane Doe
Phone Number: +27 827135235
Email Address: u19363967@tuks.co.za

Delivery Details
Courier: PostNet
Dispatched Date:
Tracking Number:

Delivery Address
Street Address: 20 Green point

Package Order

Soap	R 180,00
Price : R 12,00	
Quantity: 15	
Package Order Status:	Not Packaged <input type="checkbox"/>
Total (ZAR)	ZAR 280,00

Step 3 – Click on the “Capture Payment” nav item (1)

Confirm Capture Payment

1 Confirm **2** Close

Step 4 – Click on the “Confirm” button (1) to confirm the capture or the “Close” button (2) to return to the Order Details screen

✓ Reseller Order payment captured successfully. 1

Once the payment is successfully captured the following pop up will appear (1)

Dispatch Order

NATUURLIK LOGOUT

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Products
Orders
Manage Orders
Payment Reminders
Return Reasons
Query Reasons
Review Reasons
Couriers
View Order Queries
View Order Reviews
Suppliers
Inventory Management
Locations
Reports
Users

Orders List ?

Filter Orders:

Pending Processing Dispatched Cancelled Clear Filter

Show 10 entries Search:

Order #	Order Date	First Name	Surname	Phone Number	Email Address	Status	Total	Action
1	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Processing	R 295,00	View Details
2	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Processing	R 2079,00	View Details
3	2022/09/30	Malia	Sings	+27738168897	bugtesting411@gmail.com	Dispatched	R 800,00	View Details
5	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Cancelled	R 2945,00	View Details
6	2022/09/30	Jane	Doe	+27827135235	u19363967@tuks.co.za	Pending	R 280,00	View Details

Showing 1 to 5 of 5 entries Previous 1 Next

Step 1 – Click on the “Manage Store” nav item (1)

Step 2 – Click on the “View Details” button on the reseller’s order (2)

NATUURLIK LOGOUT

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Help

Received Packaged Dispatched

Order Status: Processing

Account Holder
Full Name: Malia Sings
Phone Number: +27738168897

Contact Person
Full Name: Malia Sings
Phone Number: +27 738168897
Email Address: bugtesting411@gmail.com

Delivery Address
Street Address: 123 Plaza lane
Suburb: Westville
City: Durban
Province: KwaZulu-Natal
Country: South Africa
Postal Code: 3629

Delivery Details
Courier: PostNet
Dispatched Date:
Tracking Number: 1223DF

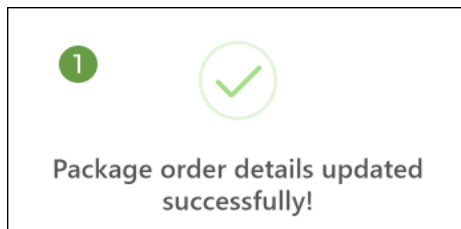
Package Order
Soap
Price: R 20,00
Quantity: 1
Package Order Status: Is Packaged
Total (ZAR) ZAR 120,00

Dispatch Order Cancel Order

Back

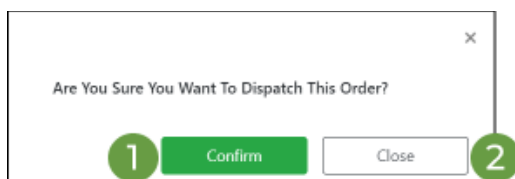
Step 3 – Check the “isPackaged” checkbox (1) for all the product items

Step 4 – provide the order tracking number in the textbox (2)



As you check of the “isPackaged” checkbox the following pop up will appear (1)

Step 5 – Once all the product items have been packaged the “Dispatch Order” button (1) will appear



Step 6 – Click on the “Confirm” button (1) to confirm the order dispatch or the “Close” button (2) to return to the Order Details screen

NATUURLIK

LOGOUT

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Audit Log

Help

1

Order Details

Order #2

Order Date: 2022/09/30

✓

✓

✓

✓

Received

Approved

Packaged

Dispatched

Order Status: Dispatched

Paid

Log Returned Product

Account Holder

Full Name: Jane Doe

Phone Number: +27827135235

Contact Person

Full Name: Jane Doe

Phone Number: +27 827135235

Email Address: u19363967@tuks.co.za

Delivery Address

Street Address: 20 Green point

Suburb: Westville

City: Durban

Province: KwaZulu-Natal

Country: South Africa

Postal Code: 3629

Delivery Details

Courier: PostNet

Dispatched Date: 2022/09/30

Order Summary

Coffee Beans

Price : R 65,00

Quantity: 3

Package Order Status: ☐

Is Packaged

Soap

Price : R 12,00

Quantity: 7

Package Order Status: ☐

Is Packaged

Olive Oil

Price : R 75,00

Quantity: 20

Package Order Status: ☐

Is Packaged

Total (ZAR)

ZAR 2079,00

Back

Upon successful order approve the Order Detail screen (1) will be updated to reflect the order dispatch