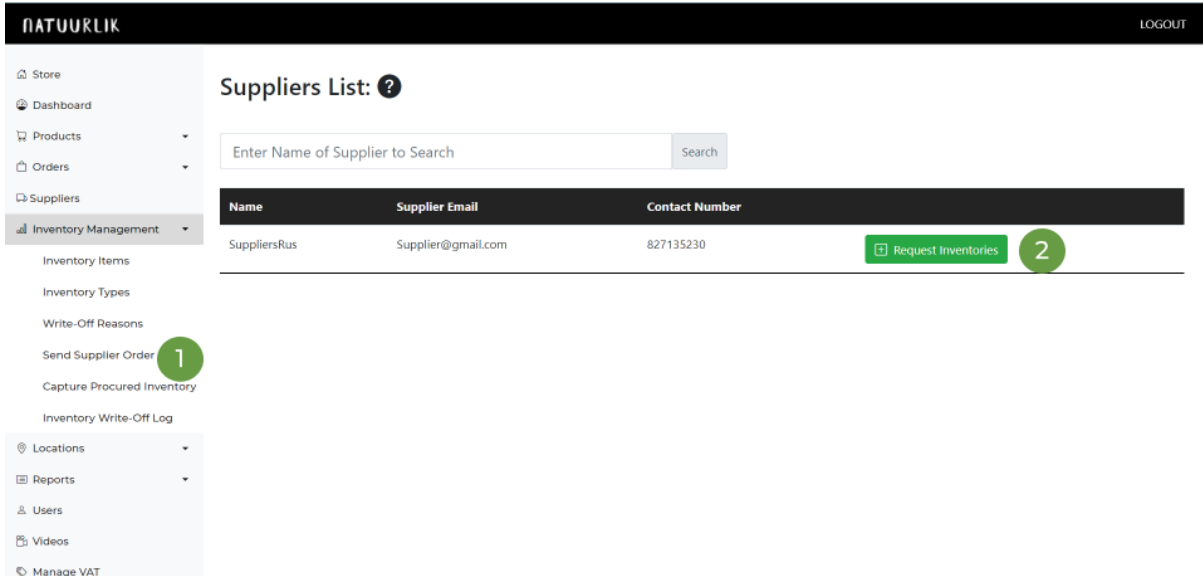


Send Supplier Order



The screenshot shows the NATUURLIK Admin interface. The top navigation bar is black with 'NATUURLIK' on the left and 'LOGOUT' on the right. A left sidebar contains a menu with items: Store, Dashboard, Products, Orders, Suppliers, Inventory Management (highlighted), Locations, Reports, Users, Videos, and Manage VAT. Under 'Inventory Management', there are sub-items: Inventory Items, Inventory Types, Write-Off Reasons, Send Supplier Order (marked with a green circle with the number 1), Capture Procured Inventory, and Inventory Write-Off Log. The main content area is titled 'Suppliers List: ?' and features a search bar with the placeholder 'Enter Name of Supplier to Search' and a 'Search' button. Below the search bar is a table with columns: Name, Supplier Email, and Contact Number. The table contains one row for 'SuppliersRus' with email 'Supplier@gmail.com' and contact number '827135230'. To the right of this row is a green button labeled 'Request Inventories' (marked with a green circle with the number 2).

Name	Supplier Email	Contact Number
SuppliersRus	Supplier@gmail.com	827135230

Step 1 – Click on the “Send Supplier Order” nav item (1)

Step 2 – Click on the “Request Inventories” button (2)

NATUURLIK

LOGOUT

Store

Dashboard

Products

Orders

Suppliers

Inventory Management

Locations

Reports

Users

Videos

Manage VAT

Audit Log

Help

Supplier Order Details:

Supplier:

SuppliersRus

Email Address:

Supplier@gmail.com

Contact Number:

827135230

Inventories List: *

Enter the Inventory Item Name here to search

View All

Name	Quantity	
Natuurlik Coffee	20	Remove
Natuurlik Coffee X 20		

Send Email

Cancel

Step 1 – Provide the Supplier Order Details

- Select a supplier (1)
- Provide the email address (2)
- Provide the supplier contact number (3)
- Select an inventory from the list (4)
- Provide the desired inventory quantity (5)

Step 3 – Click on the “Send Email” button (2) to send the supplier order or click on the “Cancel” button (7) to return to the Supplier List Screen



Once the supplier order is successfully sent the following pop up will appear (1)