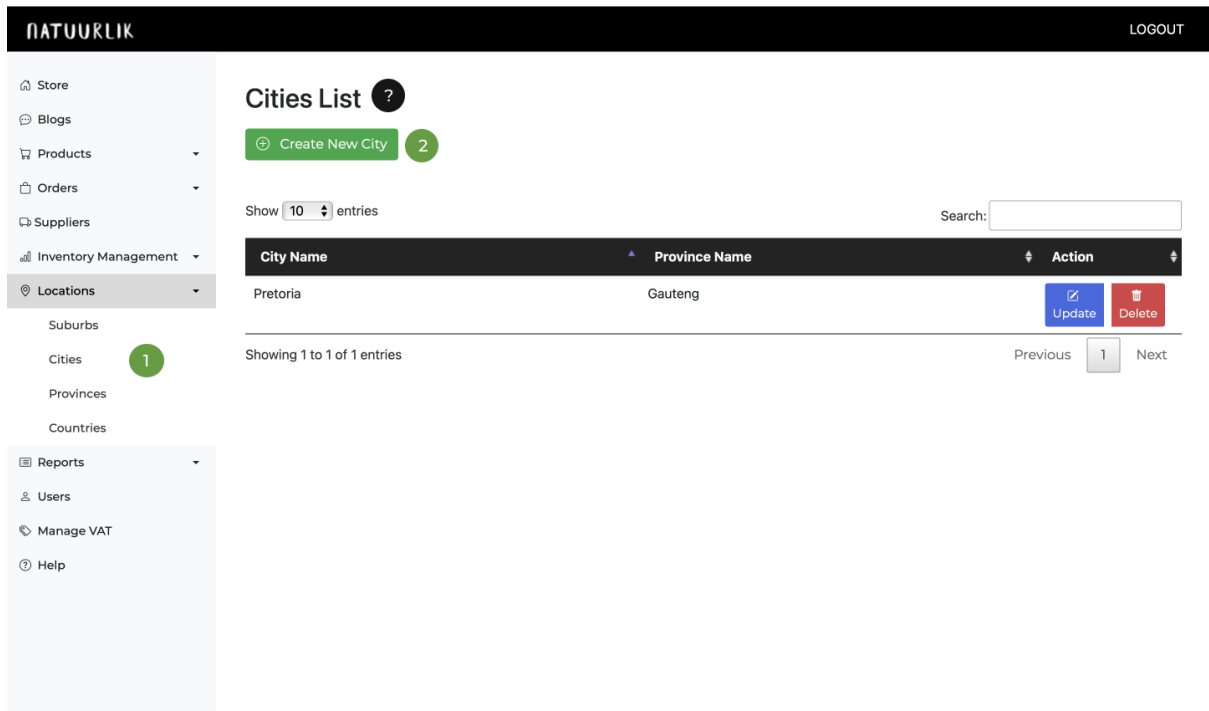


Add a City



The screenshot displays the Admin Help Document interface for the Location Subsystem. The sidebar on the left contains navigation items: Store, Blogs, Products, Orders, Suppliers, Inventory Management, Locations (highlighted), Suburbs, Cities (1), Provinces, Countries, Reports, Users, Manage VAT, and Help. The main content area shows the 'Cities List' with a 'Create New City' button (2) and a table with one entry: Pretoria, Gauteng. The table has columns for City Name, Province Name, and Action (Update, Delete). The table shows 1 to 1 of 1 entries.

City Name	Province Name	Action
Pretoria	Gauteng	Update Delete

Step 1 – Click on the “Countries” nav item (1) then, click on the “Create New Country” (2) button

NATUURLIK LOGOUT

Add City

City Name 1
Johannesburg

Provinceld 2
Gauteng

3 **Create** **Cancel** 4

Step 2 – Fill in the required details:

- Add the name of the City into the textbox (1)
- Select the City's province from the options in the drop down (2)

Step 3 – Click on the “Create” button to add the City (3) or the Cancel button (4) to return to the Cities List screen



Optional step – Click on the “Here” (1) link to add a new Suburb

Search for a City

NATUURLIK

LOGOUT

Store

Blogs

Products

Orders

Suppliers

Inventory Management

Locations

Reports

Users

Manage VAT

Help

Cities List ?

Create New City

Show 10 entries

Search: J

City Name	Province Name	Action
Johannesburg	Gauteng	<div>Update</div> <div>Delete</div>

Showing 1 to 1 of 1 entries (filtered from 2 total entries)

Previous1Next

Step 1 – Type the name of the desired City in the search box

Update a City

NATUURLIK LOGOUT

Suggestion - Click [Here](#) to add a new Suburb

Cities List ?

[Create New City](#)

Show entries Search:

City Name	Province Name	Action
Johannesburg	Gauteng	Update Delete
Pretoria	Gauteng	Update Delete

Showing 1 to 2 of 2 entries Previous **1** Next

Step 1 – Click the “Update” button (1)

NATUURLIK LOGOUT

Update City

City Name **1**

Country Name **2**

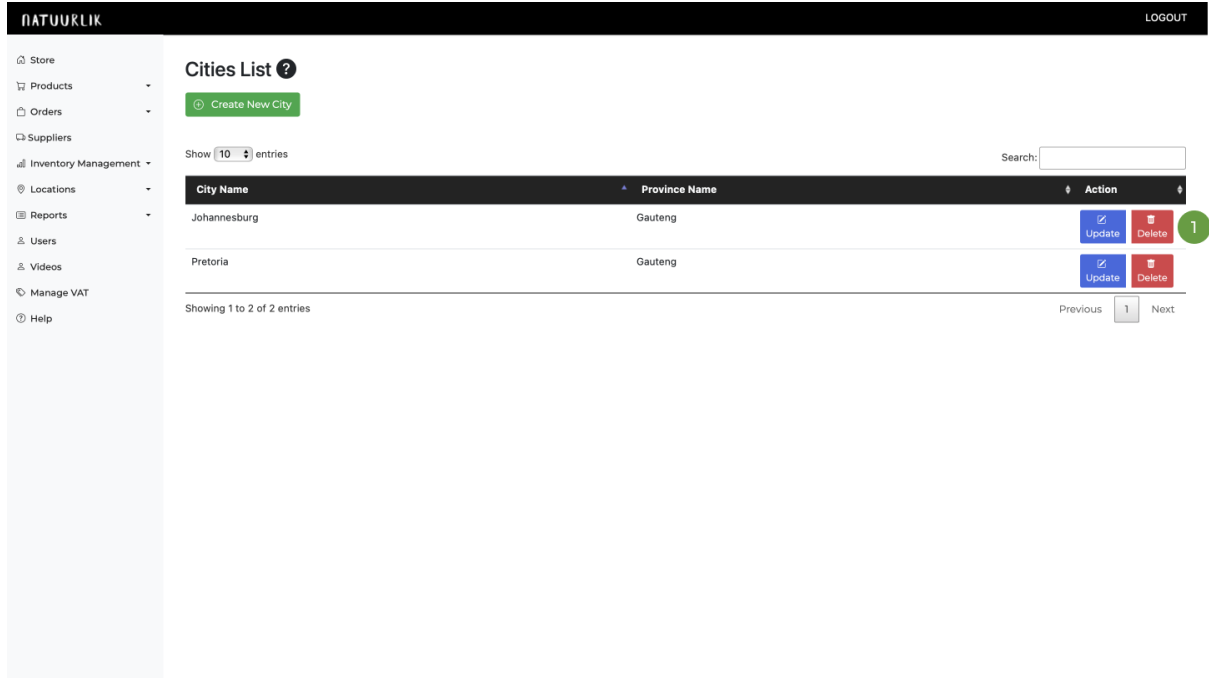
3 [Update](#) [Cancel](#) **4**

Step 2 – Fill in the required details

- Update the name of the City in the textbox (1)
- Update the City's province (2)

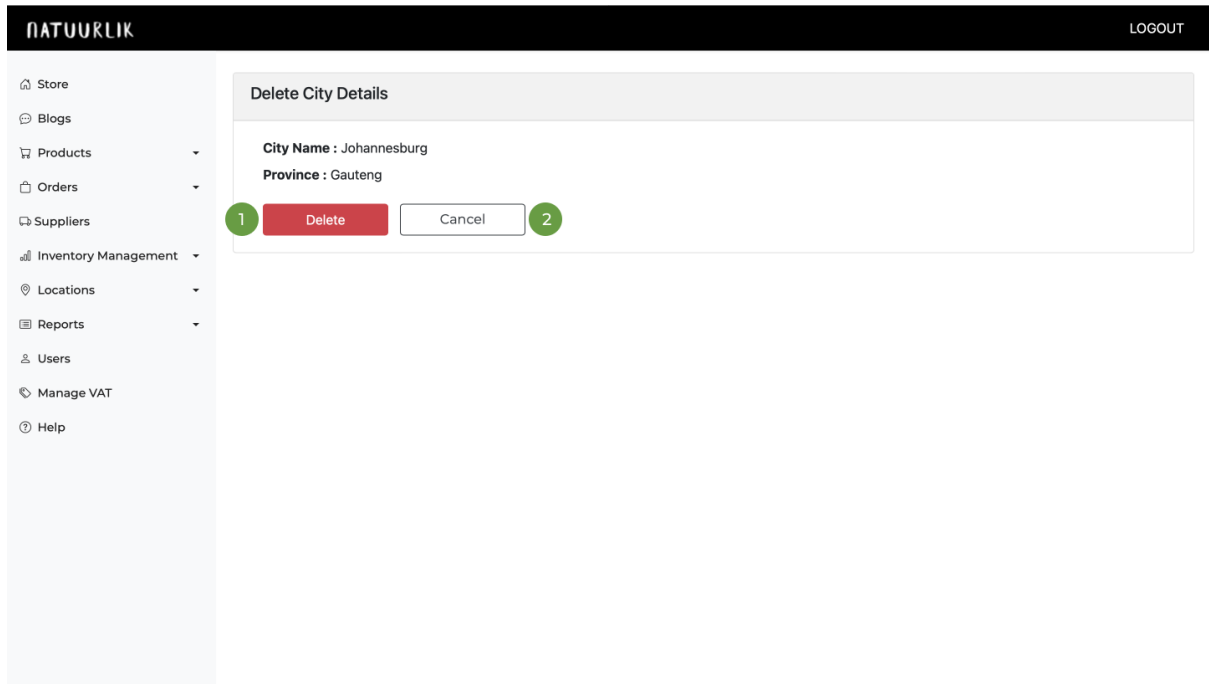
Step 3 – Click on the “Update” button (3) to update the City details or “Cancel” button (4) to return to the Cities List screen

Delete a City



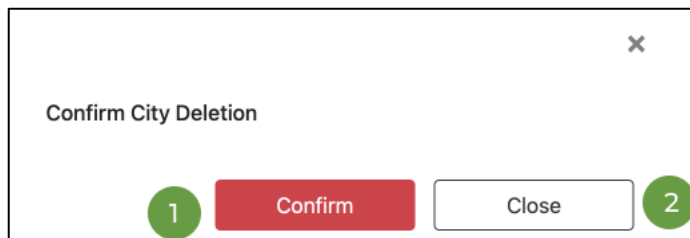
The screenshot shows the 'Cities List' interface. On the left is a sidebar with navigation links: Store, Products, Orders, Suppliers, Inventory Management, Locations, Reports, Users, Videos, Manage VAT, and Help. The main header includes the 'NATUURLIK' logo and a 'LOGOUT' button. Below the header, there's a 'Cities List' title with a help icon and a 'Create New City' button. A search bar is present with the text 'Show 10 entries'. A table displays two cities: Johannesburg and Pretoria, both in Gauteng province. Each city row has 'Update' and 'Delete' buttons. A green circle with the number '1' highlights the 'Delete' button for Johannesburg. At the bottom, it says 'Showing 1 to 2 of 2 entries' and includes 'Previous', '1', and 'Next' pagination controls.

Step 1 – Click on the “Delete” button



The screenshot shows the 'Delete City Details' modal. The sidebar and header are the same as in the previous screenshot. The modal displays the city name 'Johannesburg' and the province 'Gauteng'. At the bottom of the modal, there are two buttons: a red 'Delete' button and a white 'Cancel' button. A green circle with the number '1' highlights the 'Delete' button, and another green circle with the number '2' highlights the 'Cancel' button.

Step 2 – Click on the “Delete” button to delete the City (1) or the Cancel button (2) to return to the Cities List screen



Step 3 – Click on the “Delete” button to delete the City (1) or the Cancel button (2) to return to the Cities List screen