

# Abdullateef Anifowoshe

Mobile: 09093896812, 08146024128

Email: [anifowosheabdullateef01@gmail.com](mailto:anifowosheabdullateef01@gmail.com)

Emerging accounting professional ready to develop a career foundation with expanding operation dedicated to keeping financial records accurate to meet all business needs. Systematic and well-organized with strong attention to details, mathematical acumen and GAAP knowledge. An individual with strong ability to learn fast and interpret data with various levels of problem solving and demonstrated ability to resolve any accounting discrepancies or irregularities. Also bringing a bachelor's degree in accounting, knowledge of software applications, proficiency at using Microsoft Office Suites and exposure to financial reporting tools.

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## CAREER OBJECTIVES

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To engage in a career that will allow for progress in terms of expertise, socio-economic development, and innovation through exposure to new ideas for professional growth, as well as the growth of the company.

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## EDUCATION

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| <b>2020</b>        | <b>Student member, Institute of Chartered Accountants of Nigeria (ICAN)</b>                                                                                                                                                                                           |
| <b>2014 - 2018</b> | <b>University of Ilorin, Ilorin, Nigeria</b><br>B.Sc. Accounting, Second Class Honors <ul style="list-style-type: none"><li>• <b>Related Coursework:</b> Management Information System, Financial Accounting, Management Accounting, Taxation and Auditing.</li></ul> |
| <b>2008 - 2013</b> | <b>Homat Comprehensive College, Lagos, Nigeria</b><br>West African Senior School Certificate <ul style="list-style-type: none"><li>• Graduated with Distinction in both Accounting and Commerce.</li></ul>                                                            |

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## WORK EXPERIENCE

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| <b>Sep2020 -<br/>Nov2020</b> | <b>Lagos State Ministry of Budget and Statistics</b><br>Enumerator / Measurer <ul style="list-style-type: none"><li>• Conduction of household survey across all local governments in Lagos state.</li><li>• Travelled door-to-door in assigned communities and requested participation in household interview, clearly explaining the process and purpose.</li><li>• Collected demographic information from each households.</li><li>• Maintained records of work, houses visited and surveys completed.</li></ul> |
| <b>2019 - 2020</b>           | <b>Entourage Integrated Trust Limited</b><br>Account Officer <ul style="list-style-type: none"><li>• Disbursements of loans to qualified persons.</li><li>• Collection of loans from customers.</li><li>• Daily preparation of disbursement and collection report</li><li>• Mitigated accounting risks through identification and improvement of process inefficiencies.</li><li>• Developed process improvements to increase efficiency and productivity.</li></ul>                                               |

- 2016**      **Lagos State Public Works Corporation, LSPWC, Lagos State**  
Industrial Training
- Writing of Vouchers and ensuring the vouchers get through to all necessary parties.
  - Recording raised vouchers in their appropriate subsidiary book.
- 2013 - 2014**      **Lateef Lamina Montessori School**  
Stationer
- Sales of Stationeries.
  - Preparation of Stock account.
  - Depositing of cash sales to the bank.

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## **LEADERSHIP ROLES**

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- 2018 - 2019**      **National Youth Service Corps (NYSC)**  
SDGs Ota, Ogun State, Nigeria
- Financial Secretary of Sustainable and Developmental Goals, SDGs Club.
- 2016 - 2017**      **Nigerian Universities Accounting Students' Association (NUASA)**  
University of Ilorin, Ilorin, Kwara State, Nigeria
- Welfare Secretary of the department of Accounting

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## **CERTIFICATIONS**

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- 2019**      **Professional Certificate in Project Management**
- Certification Number: PCPM/19/00851
- 2019**      **Professional Certificate in Customer Relationship Management**
- Certification Number: PCCRM/19/00851
- 2019**      **Professional Certificate in Human Resources Management**
- Certification Number: PCHRM/19/00851
- 2019**      **Professional Certificate in Information Communication Technology**
- Certification Number: PCICT/19/00851
- 2019**      **Award Certificate in Health Safety & Environment Level 1&2**
- Certification Number: ACHSE/19/00851

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## **SKILLS**

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- A team player with outstanding communication skills.
- Excellent organizational skills with the capacity to deal with multiple tasks at the same time.
- Account reconciliations, bookkeeping, accrual accounting, budget processes and payroll.
- Ability to deal with enormous quantity of financial data.
- Accurate recording of all cash activity on a daily basis.
- Detailed knowledge of electronic banking systems
- Excellent numeracy skills and credit control.
- Highly proficient in Microsoft Office Suite (Word, Excel, and PowerPoint).
- Excellent financial management and analytical skills.
- Quick Learner.
- A Front-End Programmer (HTML, CSS and JavaScript).