

26 March 2024

To:

Chief Directors
Provincial Education Directors
Directors
Deputy Directors
District Schools Inspectors
School Inspectors
Heads of Primary Schools
Heads of Secondary Schools
Heads of Correspondence and Independent Colleges
Staff Associations
Teachers Unions
Association of Trust Schools
Responsible Authorities
Church Education Secretaries

SCHOOL BASED PROJECT IMPLEMENTATION AND MARK ALLOCATION GUIDE

This guide is an extract from the learning and assessment teacher's guide which seeks to strengthen the implementation of the school-based projects from Grade 3 to Form 6, including the allocation of the fifty (50) marks. The different stages of the School Based Project are further unpacked for ease of reference as given in the learning area syllabi and Permanent Secretary's Circular Number 9 of 2024.

1. STAGE 1: Problem Identification (5 marks)

A pupil is required to describe the problem, innovation or identified gap through learning experiences in a particular learning area. The five (5) marks are allocated as follows:

1.1 Description of the problem, innovation or the identified gap (1 mark)

1.2 Brief statement of intent (Linking to the problem, innovation or identified gap) - 2 marks

1.3 Design / Project specification or parameters - at least 2 (2 marks)

2. STAGE 2: Investigations of Related Ideas (10 marks)

A pupil examines existing ideas that might solve his/her problem, related to the innovation or be an immediate solution to the identified gap.



Three **(3)** related ideas are expected to be illustrated, shown, explained or demonstrated. Each idea shall be analysed. The ten (10) marks are distributed as follows:

- 2.1 Evidence of a related idea – 1 mark each x 3 ideas = 3 marks
- 2.2 Analysis of ideas:
 - Merits/advantages/strengths - 1 mark x 3 ideas = 3 marks
 - Demerits/disadvantages/weaknesses – 1 mark x 3 ideas = 3 marks
- 2.3 Overall quality of presentation of the ideas – 1 mark

3. STAGE 3: Generation of Ideas/Possible Solutions (10 marks)

This stage requires a pupil to create his/her own solutions to the problem, innovation or identified gap. The pupil is expected to illustrate, show, explain or demonstrate three (3) analysed possible ideas/solutions. This stage is allocated ten (10) marks which are distributed as follows:

- 3.1 Evidence of possible solution – 1 mark x 3 ideas = 3 marks
- 3.2 Merits/advantages/strengths – 1 mark x 3 ideas = 3 marks
- 3.3 Demerits/disadvantages/weaknesses – 1 mark x 3 ideas = 3 marks
- 3.4 Overall quality of illustrations, explanations, write-ups, demonstrations = 1 mark

4. STAGE 4: Development/Refinement of Chosen Idea (10 Marks)

A pupil is expected to choose the best idea/solution from stage 3 which is developed/refined further. The ten (10) marks are distributed as follows:

- 4.1 Indication of choice (1 mark)
- 4.2 Justification of choice with at least two points – 2 points x 1 mark = 2 marks
- 4.3 Three **(3)** developments/refinements each carrying 2 marks – 3 refinements x 2 marks = 6 marks
- 4.4 Overall presentation/impression of the final solution – 1 mark

5. STAGE 5: Presentation of the Final Solution (10 marks)

Stage 5 involves the presentation of the final solution and is worth ten (10) marks. Pupils present their goods and services according to learning area standards and International

Organisation for Standardisation (ISO). The focus is on clear communication, adherence to quality standards and consistent formats to ensure presentations meet requirements and are understood globally. Presentation of final solution may be in the form of an artefact, service or product.

The allocation of the ten (10) marks will be according to type of presentation as indicated in sections 5.1 – 5.3.

5.1 Presentation of an artefact

An artefact is a tangible item that pupils can hold. Examples include prototypes, models, tangible pieces of work or items representing the physical world. The ten (10) marks will be allocated according to learning area and international standards.

5.2 Presentation of a service

The solution resulting in a service will come in various presentation methods and shall be marked accordingly out of ten (10) as per learning area standards and ISO. Methods of presentation may include drawings, pictures, flyers, banners, audio-visuais, reports, write - ups, musical pieces, dramas, performances, demonstrations and others.

5.3 Presentation of product

A pupil's final solution can be in the form of a product that is not an artefact. Examples are a specialized cream or meal created; chemical, cosmetic or herbal substance produced and others. The ten (10) marks shall be allocated according to learning area and international standards.

6. STAGE 6: Evaluation and Recommendations (5 marks)

The five (5) marks will be allocated as follows:

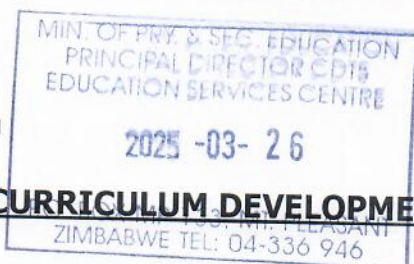
6.1 Relevance to statement of intent (2 marks)

6.2 Challenges encountered (1 mark)

6.3 Recommendations (2 marks)

All pupils shall have, at all times, a portfolio/folio/project folder that will contain the project work.


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