

SAMPLE FILE ONLY

Office Hours. You are not allowed to send messages beyond office hours. Note that messages may not be responded to in real time but expect a reasonable response time.

**Monday** - 7:00AM to 5:00PM

**Tuesday** - 9:30 AM - 5:00PM

**Wednesday** - 7:00AM to 5:00PM

**Thursday** - 9:30 AM - 5:00PM

**Friday** - 7:00AM to 5:00PM

**Saturday** - 9:30 AM - 2:30PM



Contact Information

- **Email Address/MS Teams:** [\(To be sent in class.\)](#)