# Guiding questions for choosing what to monitor

The following questions will guide you in the first stage of defining your monitoring and evaluation plan.

How do you plan to involve stakeholders in designing the M&E system?

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About your programme:

Present in a nutshell the programme’s priority that will be monitored.

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Rephrase the expected outputs, outcomes and impacts: make sentences in which the subject is the target of the programme.

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What are the main conditions and risks to the success of this priority that should be taken into account? Point at what level of the results chain these conditions and risks apply.

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What are in your opinion the steps in the causal chain (results, conditions or risks) that need to be kept under surveillance? Why? Are there any of these steps for which information is already available?

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Which of these steps should be watched in priority via the monitoring system?

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Rephrase your information needs into a dozen M&E questions. Make sure that you question all the steps of the results chain: input, activity, output, outcome, impact.

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