

ANNEXURE – PROVISION OF RESOURCES (INBOUND)

This forms an Annexure to the Provision of Resources Agreement (the “**Agreement**”) between Verraki Partners Limited and the Supplier (defined below). The terms and conditions as stipulated in the Agreement shall apply *mutatis mutandis* to this Assignment.

1.	The Resource	:	Igwe Orji
2.	The Supplier	:	Igwe Orji
3.	Description of this Assignment (the “ Services ”)	:	<p>Contract is Between Igwe Orji and Verraki.</p> <p>The professional services to be provided by the Contractor will include:</p> <p>Testing the DMS solution end-to-end across the web, mobile, admin and endpoint interfaces using Verraki approved tools</p> <p>Documentation of training manuals/materials</p> <p>Presentations/meetings with clients – Virtual and physical</p>
4.	Level of expertise/skills to be provided by the Supplier	:	Entry-level
5.	Commencement Date	:	1 st June 2023
6.	Termination Date	:	31 st December 2023
7.	Duration	:	6 Months
8.	Schedule	:	Duration of the work is Six (6) months which is estimated period required to complete all deliverables contracted to be delivered to the client.
9.	Verraki Contract Manager	:	Chukwuemeka Chikwendu
10.	Contact Details of Verraki Contract Manager	:	<p>Address: Verraki Partners Limited, 927-928 Bishop Aboyade Cole Street, VI, Lagos</p> <p>Email: emeka.chikwendu@verraki.com</p>
11.	The Client (if any)	:	

12.	The Site	:	Verraki Office: Mansard Place 927/928 Bishop Aboyade Cole Street Victoria Island, Lagos
13.	Resource Remuneration Gross	:	N135,790 inclusive of TAX and WHT
14.	Management Fee Chargeable by Supplier	:	N/A
15.	Remuneration basis (hourly / weekly / monthly)	:	Monthly
16.	Invoice to be sent to	:	Verraki Partners Limited, Accounts Payable, 927-928 Bishop Aboyade Cole Street, VI, Lagos
17.	Special Conditions	:	Physical copies of invoices are required to be sent to Verraki office to process payment, or by official Email
18.	Supplier Contract Manager	:	Igwe Orji
19.	Reimbursement of costs (if any)	:	Expenses for out-of-town travels will be pre-approved if not arranged by Verraki or client
20.	Travelling cost (if applicable)	:	

Thus, done and signed on this 1st day of June 2023

On behalf of Verraki Partners

Signed:

Who warrants his/her authority to sign

Name (printed): Mary Nwokocho

Title: Acting HR Lead

THUS, done and signed on this 14 day of July 2023

On behalf of the Contractor

Signed:



Who warrants his/her authority to sign

Name (printed): Igwe Orji

Title: Mr

Witness by

Signed: _____

Who warrants his/her authority to sign

Name (printed): _____

Title: _____

