



Date: August 17, 2025

Case No: BU-NA/n345/24

To: Arafat Haque Biswas

Student ID: 24241325

Department/Programme: Bachelor of Computer Science

BRAC University

Kha-224 Bir Uttam Rafiqul Islam Avenue, Merul Badda, Dhaka-1212

Subject: **Letter of Final Warning**

Dear Mr. Arafat Haque Biswas,

This is to inform you that the Office of the Proctor received a complaint against you on June 09, 2024. Facts have been validated after a prima facie assessment of the necessary statements and evidence. As a result, you are accused of violating the BRAC University Non-academic Disciplinary Policies and BRAC University Non-academic Disciplinary Procedures by committing the following misconducts-

1. You have breached the Non-academic Disciplinary Policies, Procedures and Students' Codes of Conduct of BRAC University by sharing or offering or using a BRAC University Student Identification (ID) Card/Lanyard **which is not transferable and owned by BRAC University**;
2. You have falsified or tampered with official records by sharing or offering BRAC University student ID card to a person who is not designated to use the ID card and/or assisted him/her to get **unauthorised access to the university premises** or you used a student ID card for yourself which you are not designated to use;
3. You have shown willful disobedience to a reasonable University order as this is **your second non-academic misconduct** reported against you to the Office of the Proctor;
4. You have breached the standard rules and regulations of the University;

5. You have breached the disciplinary rules and regulations and also breached the standard rules and regulations of BRAC University by failing to comply with the approved students codes of conduct;
6. Your behaviour and acts/conducts have brought the reputation of the BRAC University into disrepute and damaged the good name of the University;
7. You have engaged in certain activities which are derogatory and disorderly in nature, caused disruption within and outside the BRAC University campus premises;

Hereby, this letter is issued to you as a **“Final Warning”** to abstain from conducting any activities that go against the BRAC University Students’ Codes of Conduct. Also, you are expected to improve your behaviour and adhere to BRAC University’s disciplinary rules and regulations; any further activities that violate the BRAC University Students’ Codes of Conduct could result in more serious disciplinary actions **(suspension or expulsion)**, be taken against you.

Thank you.

Office of the Proctor, BRAC University

