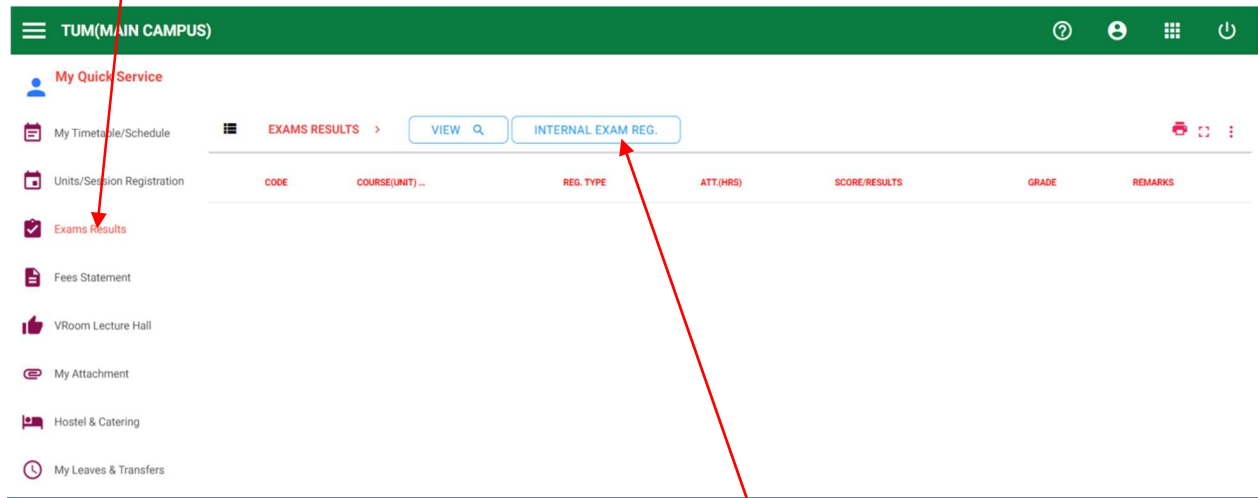


Campuscura/Eregistrar Online Examination Registration User Guide

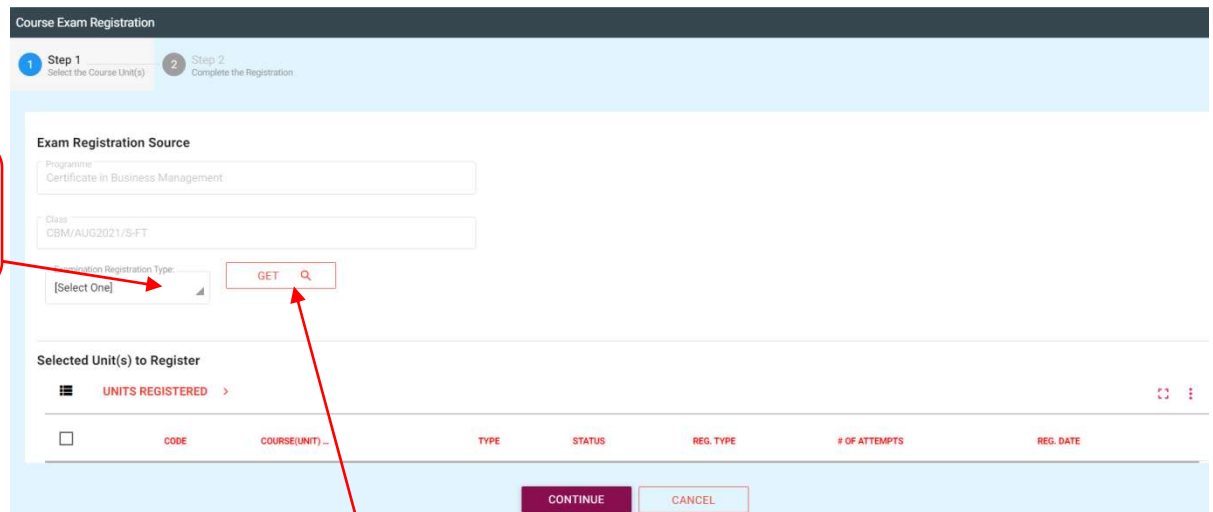
Step 1
Click on Exams Results



The screenshot shows the TUM(MAIN CAMPUS) dashboard. On the left, there is a sidebar with 'My Quick Service' and various links. The main area has a header with 'TUM(MAIN CAMPUS)' and a navigation bar. Below the navigation bar, there is a section for 'EXAMS RESULTS' with a 'VIEW' button and a search icon. To the right of this section is a table with columns: CODE, COURSE(UNIT) ..., REG. TYPE, ATT.(HRS), SCORE/RESULTS, GRADE, and REMARKS. A red arrow points from the 'Step 1' instruction to the 'EXAMS RESULTS' section. Another red arrow points from the 'Step 2' instruction to the 'INTERNAL EXAM REG.' button.

Step 2
Click on Internal Exams Reg. Button

Step 3
Select the Examination Registration Type here



The screenshot shows the 'Course Exam Registration' form. It has two steps: 'Step 1: Select the Course Unit(s)' and 'Step 2: Complete the Registration'. The 'Exam Registration Source' section contains fields for 'Programme' (Certificate in Business Management), 'Class' (CBM/AUG2021/S-FT), and 'Examination Registration Type' (a dropdown menu with '[Select One]'). To the right of the dropdown is a 'GET' button with a search icon. Below this is a section for 'Selected Unit(s) to Register' with a table that has columns: CODE, COURSE(UNIT) ..., TYPE, STATUS, REG. TYPE, # OF ATTEMPTS, and REG. DATE. At the bottom of the form are 'CONTINUE' and 'CANCEL' buttons. A red arrow points from the 'Step 3' instruction to the 'Examination Registration Type' dropdown. Another red arrow points from the 'Step 4' instruction to the 'GET' button.

Step 4
Click Get button to display the units as per the selected Registration Type

Note***

Always check the Unit Registration type here to verify its current registration type before proceeding

Step 5

Select the Unit(s) to register for by clicking on the Checkbox

Course Exam Registration

Step 1 Select the Course Unit(s) Step 2 Complete the Registration

Examination Registration Type: Supp./Repeat GET

Selected Unit(s) to Register

CODE	COURSE(UNIT) ...	TYPE	STATUS	REG. TYPE	# OF ATTEMPTS	REG. DATE
<input type="checkbox"/>	BAC1103 Business Calculations	CORE	REGISTERED	1st ATTEMP	0	
<input type="checkbox"/>	BMG1102 Business Management	CORE	REGISTERED	1st ATTEMP	0	

2 Unit(s)

CONTINUE CANCEL

Step 6

Click Continue button once you have selected all the unit(s) to register for

Course Exam Registration

Step 1 Select the Course Unit(s) Step 2 Complete the Registration

BAC1103	Business Calculations	CORE	REGISTERED	1st ATTEMP
BMG1102	Business Management	CORE	REGISTERED	1st ATTEMP

Examination Bill Info.:

CODE	DESCRIPTION	QTY	RATE	AMOUNT
IT0068	SUPPLEMENTARY PAYMENTS	1	1,000.00	1,000.00

This Examination Charge 1,000.00

Balance before Examination Charge 11,865.00

Fees Payable for this Registration 12,865.00

% Payment To Register 0.00

BACK REGISTER CANCEL

Note***

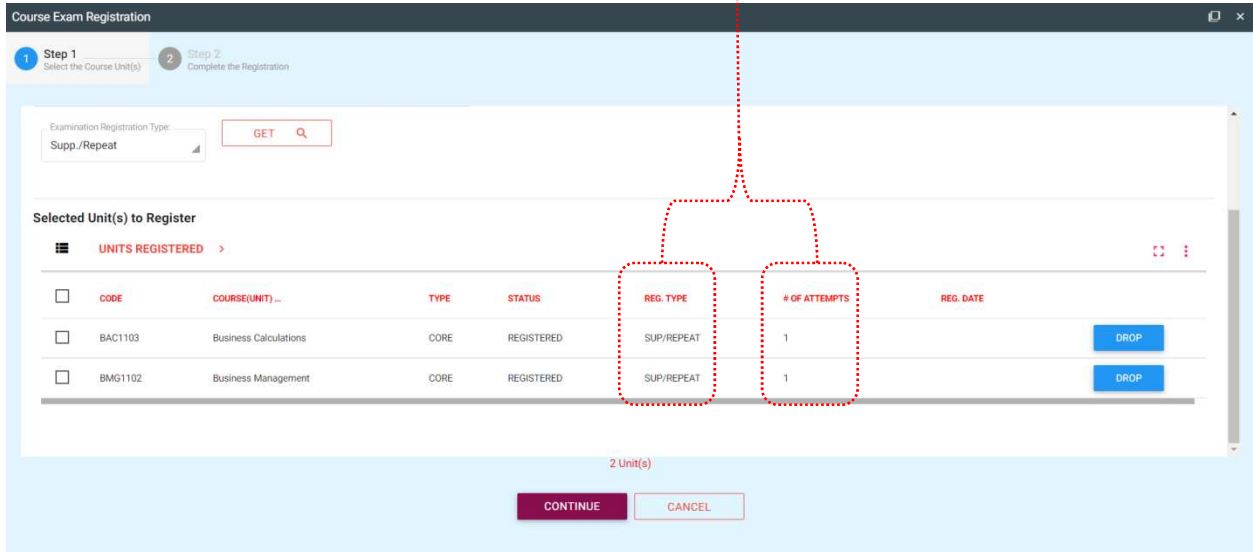
Always check the fees chargeable for Unit Registration and your current fees balance here before proceeding

Step 7

Click Register button to complete the registration

Please follow Step 1, Step 2, Step 3 and Step 4 to verify/confirm if the registration status. (If it was successful it should appear like the screen below)

The current Unit Registration type after successful registration



The screenshot shows the 'Course Exam Registration' window. At the top, there are two steps: 'Step 1: Select the Course Unit(s)' and 'Step 2: Complete the Registration'. Below this, there is a search bar for 'Examination Registration Type' with 'Supp./Repeat' selected. A table titled 'Selected Unit(s) to Register' displays the following data:

	CODE	COURSE(UNIT) ...	TYPE	STATUS	REG. TYPE	# OF ATTEMPTS	REG. DATE	
<input type="checkbox"/>	BAC1103	Business Calculations	CORE	REGISTERED	SUP/REPEAT	1		<button>DROP</button>
<input type="checkbox"/>	BMG1102	Business Management	CORE	REGISTERED	SUP/REPEAT	1		<button>DROP</button>

Below the table, it indicates '2 Unit(s)' and provides 'CONTINUE' and 'CANCEL' buttons. A red dotted box highlights the 'REG. TYPE' and '# OF ATTEMPTS' columns, with a callout pointing to them from the text above.