|  |  |  |  |
| --- | --- | --- | --- |
| **C:\Users\Admin\AppData\Local\Microsoft\Windows\INetCache\Content.Word\Olha_Chumbash.jpg Olha Chumbash** | | | |
|  | **PERSONAL DATA** | |  | | |
|  | Date of Birth | | February 16, 1991, Mariupol | | |
|  | Address | | Theaterstraße 41  09111 Chemnitz | | |
|  | Phone | | +4915174466630 | | |
|  | E-Mail | | olhachumbash@gmail.com | | |
|  |  | |  | |
|  | **WORK EXPERIENCE** | | | |
|  | **Logistics Manager** at Zapravsky GmbH | Mariupol, February 2017 – February 2022 | | |
|  | Managed all logistics operations, including personnel and budget management, with a team of 5 drivers. Planned and supervised an average of 15 transportation orders per day. Collaborated closely with customers and various internal departments to ensure smooth operations. Provided disciplinary and professional leadership to drivers, resulting in a 20% reduction in delivery delays. Analyzed performance and proposed process improvements, increasing the efficiency of logistics processes by 10%. | | | |
|  | **Secretary** at School № 44 | | Mariupol, August 2012 – August 2015 | |
|  | Processed and managed over 200 documents monthly. Handled and redirected an average of 10 phone calls per day. Planned and organized over 30 appointments and events per year. Supported administrative staff and teachers, consisting of 25 employees. Corresponded with parents and external organizations, improving communication efficiency by 15%. Maintained order in the office and managed office supplies. Prepared reports and official documents, improving documentation quality by 10%. | | | |
|  |  | |  | |
|  | **EDUCATION** | | | |
|  | **Vinnytsia IT-Akademie**,  Web Developer | | E-Learning  February 2023 - Present | |
|  | **[Volkshochschule Chemnitz,](https://www.chemnitz.de/chemnitz/de/leben-in-chemnitz/bildung/volkshochschule/index.html)**  German Language Course B1 | | Chemnitz February 2024 - June 2024 | |
|  | **ITVDN,**  JavaScript Developer | | E-Learning  November 2023 – January 2024 | |
|  | **SheCodes Founder,**  Introduction to Coding | | E-Learning  October 2023 – November 2023 | |
|  | **Vinnytsia IT-Akademie**,  Level up your English | | E-Learning  February 2022 – May 2023 | |
|  | **Vinnytsia IT-Akademie**,  English Sprint | | E-Learning  August 2022 – October 2022 | |
|  | **National University of Internal Affairs**, **Bachelor of Laws (Rechtswissenschaften)** | | Kharkiv  October 2008 – October 2012 | |
|  | **Specialized School № 8 with Advanced Study of Modern Greek Language, I-III levels,**  High School Diploma | | Mariupol  September 1998 - May 2008 | |
|  |  | |  | |
|  | **INTERNSHIP** | | | |
|  | Project Work During Studies at Vinnytsia IT Academy Technologies: NodeJs, Ejs, JavaScript, MongoDB, Vue.js, jQuery, Express, GitHub, Jira | | | |
|  | **"Kava veterana",** development of a mobile PWA  <http://kavaveterana.intita.com/> | | May 2024 – July 2024 | |
|  | Technologies: HTML, CSS, JavaScript, jQuery, Bootstrap, Trello, Jira, Swiper, GitHub | | | |
|  | **"Oksana Tatarina",** a Landing Page for an Online School  https://tatarina.intita.com/ | | February 2024 – April 2024 | |
|  | **"German Tutor",** a Landing Page for a Tutor  <https://pokhilkodarina.intita.com/> | | November 2023 – December 2023 | |
|  | **"Travel Agency",** a Landing Page for a Travel Agency  https://travelagency.intita.com/ | | November 2023 – December 2023 | |
|  | **"IT Uspih",** a Landing Page for the Academy  https://it.uspih.vn.ua/ | | October 2023 – November 2023 | |
|  | "Dobrogo vechora light", a Landing Page for the Academy  <https://dobrogolight.intita.com/> | | September 2023 – October 2023 | |
|  |  | |  | |
|  | **SKILLS AND INTERESTS** | | | |
|  | Languages | | Ukrainian (native) | |
|  |  | | Russian (native) | |
|  |  | | English (B2) | |
|  |  | | German (B1) | |
|  | IT Skills | | MS-Office, MS-Excel, working with office equipment (computer, printer, scanner, copier), JavaScript, GitHub, Figma, Visual Studio Code, Bootstrap, HTML, CSS, EJS, jQuery, Trello, Jira | |
|  |  | |  | |
|  |  | |  | |
|  | Hobbies | | Yoga, cycling, reading | |