

Meeting 36 | Minutes

Meeting date | time 18/05/20 | 11:00 | **Meeting location** Google Hangouts

Meeting called by	Whole Team
Type of meeting	Weekly Scheduled
Facilitator	Oliver Still
Note taker	James Gardner
Timekeeper	James Gardner

Attendees

Daniel Bishop (dmb537)
Oliver Clarke (odjc500)
Stijn Marynissen (sm2174)
James Gardner (jadg502)
Che McKirgan (cwjm501)
Cameron Smith (cs1869)
Oliver Still (os705)
Eric Walker (ew1150)

AGENDA TOPICS

Time allotted | 10 | Agenda Topic Discuss Previous Meetings Actions |

Discussion: To address any actions from the previous meeting and check all tasks are progressing on track. Address any issues that have arisen over the week.

Meeting with Stuart went well and he seemed impressed. Happy with what we had going. Company website needed a slight separation from the HTML Tour. Need a README to explain how to start the program.

Time allotted | 5 | Agenda topic Exam Updates | **Presenter** Oliver Still

Discussion:

Dan and Eric exam on the 28th is the last exam.

Time allotted | 5 | Agenda topic Iteration 7 | **Presenter** Oliver Still

Discussion: 025 - Webcam Streaming to Server

Going to use OpenCV for the webcam. All the media streaming is now
It's now set up to capture video but not sound yet.
70% complete.

030 - 80%

The tutor still needs to select subjects from a list.

Time allotted | 5 | Agenda topic Unit Tests | **Presenter** Oliver Still

Discussion: There is now a checklist that needs ticking off. Lots of the modules are quite difficult to test. Everyone should focus on the easiest modules to test and then deal with the harder ones later.

https://docs.google.com/spreadsheets/d/1we_lHop0Ww9ToW611RTQPKyfeMWPCTUj91UzJnX31dY/edit#gid=0

There are still a fair few on the doc that need completing.

All unit tests should be complete for Monday.

#	Action items	Person responsible	Deadline
1	All unit tests and javadocs complete	All	25/05

Extra Notes:

Individual reports need to be cross checked amongst the group.

Sales presentation is now in rough draft.

<https://docs.google.com/presentation/d/1L8aJ7Wcy0wYiw4UcSCAYV7ysKxEtnbCgtCnnDITwPdk/edit>

#	Action items	Person responsible	Deadline
2	Presentation and HTML	All	29/05
3	Personal Reports	All	31/05
4	Last Changes to QA Manual	All	22/05
5	All Other Deliverables	All	1/06