

# Agenda for Meeting 25

Google Team Meeting - 06/04/2020

## 1. Preliminary Notes

**PLEASE LOG ALL HOURS PRIOR TO MEETING - ANY HOURS NOT LOGGED MAY NOT BE COUNTED.**

<https://clockify.me/tracker>

**DETAIL ANY WORK IN THE PROJECT LOGS DOCUMENT.**

[https://drive.google.com/open?id=1UoxLxdoGk54coTCkKp6ua9c\\_hubeAf0A97k5pXFMSyQ](https://drive.google.com/open?id=1UoxLxdoGk54coTCkKp6ua9c_hubeAf0A97k5pXFMSyQ)

## 2. Meeting Agenda

### **TutorPoint Project - End of Iteration 3:**

Merging Iteration 3 branches

#### **User Stories:**

Have all user story cards been done?

Added to Trello?

[https://drive.google.com/open?id=1DgIkWTZo\\_N5ykVtheTqyYk9TchjX5MrREprOITyfJQ](https://drive.google.com/open?id=1DgIkWTZo_N5ykVtheTqyYk9TchjX5MrREprOITyfJQ)

### **TutorPoint Project - Updates for Iteration 4:**

017 - Mirror Whiteboard

Oli Still, Cameron, Che

Almost there! Trouble in reading the JSON on client side. (Network Error)

029 - Text Chat

Oli Clarke

032 - Dynamic Home Screen

James, Stijn

021 - Whiteboard Text

Cameron

\*\*\*

022 - Whiteboard Access Control

Oli Still, Che

023 - Presentation Sharing

Dan, Eric

027 - User Stream Select

James, Stijn

028 - Tutor Switch Presentation View

(Complete)

**QA Metrics:**

Report to Cameron or James any missing metric logs.

**Other Deliverables:**

HTML Tour

Financial Report III

Financial Summary Report

Demonstration and Sales Presentation

**Coding Standards:**

Logging Format

```
log.info("Class: method() message")
```

```
log.debug("Class: method() message")
```

```
log.warn("Class: method() message")
```

```
log.error("Class: method() message", e)
```

### 3. Closing Notes

LOG HOURS NOW - <https://clockify.me/tracker>

Have a good week!

**Next meeting 14:00 - 15:00 Thursday 9th April.**