

Meeting 34 | Minutes

Meeting date | time 07/05/20 | 11:00 | Meeting location Google Hangouts

Meeting called by Whole Team
Type of meeting Weekly Scheduled
Facilitator Oliver Still
Note taker James Gardner
Timekeeper James Gardner

Attendees

Daniel Bishop (dmb537)
Oliver Clarke (odjc500)
James Gardner (jadg502)
Stijn Marynissen (sm2174)
Che McKirgan (cwjm501)
Cameron Smith (cs1869)
Oliver Still (os705)
Eric Walker (ew1150)

AGENDA TOPICS

Time allotted | 10 | Agenda Topic Discuss Previous Meetings Actions |

Discussion: To address any actions from the previous meeting and check all tasks are progressing on track. Address any issues that have arisen over the week.

Time allotted | 5 | Agenda topic HTML Profile Bios and Change Logs | Presenter Oliver Still

Discussion: All these need finishing for the HTML website.
Make sure that you are filling in the change logs for any work done.

#	Action items	Person responsible	Deadline
1	Finish About Me Sections	All	07/05

Time allotted | 5 | Agenda topic Unit Tests | Presenter Oliver Still

Discussion: Get as many tests as possible complete by the end of this iteration.

#	Action items	Person responsible	Deadline
2	Complete as many tests as possible.	All	14/05

Time allotted | 5 | Agenda topic Iteration 6 | Presenter Oliver Still

Discussion: 025 - Webcam Streaming to Server
Che
Going to use OpenCV for the webcam. All the media streaming is now
40%

Time allotted | *Time* | **Agenda topic** Exploratory Testing Update | **Presenter** *Eric Walker*

Discussion: All issues are now on the GitHub, these can be worked through. People can work through the issues and stability is a central focus of the final few weeks.

Time allotted | *Time* | **Agenda topic** QA Metrics and Other | **Presenter** *Oliver Still*

Discussion: Complete the QA Metrics.

Part of the discussion with Tony Ward with Oli C:

“what we are asking you to do is imagine you are launching the product for real - how much? How many would you sell? What kind of customer? How and where would you market it? That kind of thing.”

Is it also a good idea to include a future business plan? Would you like me to briefly go into market plans and potential future investment opportunities? If so, how much detail would be appropriate?

“Yes definitely - with lots of details - it is the realism of this plan that I specifically look at when reviewing all groups submissions. The key question I ask is what is the likelihood of this actually working as a business?”

Presentation still yet to be done.

Extra Notes: