

Agenda for Meeting 31

Google Team Meeting - 27/04/2020

1. Preliminary Notes

PLEASE LOG ALL HOURS PRIOR TO MEETING - ANY HOURS NOT LOGGED MAY NOT BE COUNTED.

<https://clockify.me/tracker>

DETAIL ANY WORK IN THE PROJECT LOGS DOCUMENT.

https://drive.google.com/open?id=1UoxLxdoGk54coTCkKp6ua9c_hubeAf0A97k5pXFMSyQ

PLEASE LOG ALL QA METRICS.

<https://docs.google.com/spreadsheets/d/1lIM76qFcgyCj8EDZnL6VFgmbY-Z1y42ggKphVbs37eM/edit#gid=839283935>

2. Meeting Agenda

Unit testing modules needed for the whiteboard and text chat modules.

Bee movie script stress testing.

Che - No hours logged this week?

TutorPoint Project - Start of Iteration 5:

- 032 - Dynamic Home Screen
James, Stijn, Oli Still
80%
- 023 - Presentation Sharing
Dan, Eric
80%
- 027 - User Stream Select
James, Stijn
10%
- 029 - Text Chat
Oli Clarke
100%
- 024 - Presentation Video Sharing
Dan, Eric
80%
- 025 - Webcam Streaming
Che
- 030 - Subject Profile List (Completed)
James

Subscription method - Oli and Cameron arrange a meeting to finalise payment plan ideas.

QA Metrics:

Report to Cameron or James any missing metric logs.

Other Deliverables:

HTML Tour

Financial Report III - Due Friday 1st May (Oli Clarke)

Financial Summary Report - Due Friday 22nd May

Demonstration and Sales Presentation

Hours

No limit on hours.

3. Closing Notes

LOG HOURS NOW - <https://clockify.me/tracker>

Have a good week!

Wash your hands.

Next meeting 14:00 - 15:00 Thursday 30th April.