**Joseph Adoga – Software Developer**

**Assignment 1**

**Part 1.**

The step-by-step instructions below is an example of a poorly written Technical Document on how to create a YouTube Channel.

1. Open Google and type “youtube create account” on the search bar. Click on first link that shows up.
2. Once at the site, find something that says "sign up" or "create account" - usually a button, click and press it.
3. Now, a page with a form pops up. Put your name there, and other things like email. Don't forget password, make it strong with symbols and numbers, for safety reasons.
4. After filling form, there is a “next” button somewhere, hit that. Something about verification may happen. Check email, there might be link or code.
5. After all that, you’ll be on YouTube. Look around for something like “create channel” or “channel settings,”.
6. You will be directed to YouTube Studio. Go to customization settings in the menu at the left side.
7. Might be asked to add a picture, just upload a picture.
8. Channel banner, there should be option for that somewhere, not sure where. Upload a photo.
9. Once done, try uploading video. Click “upload” or “create” or “video.”
10. Don't worry about video quality or description, just upload.
11. Analytics are provided based on your performance as a YouTube Channel

Overall, it is obvious that the steps are not clear, they do not respect the 7 Cs of Technical Writing.

It is also obvious that the writer did think of the purpose of the Instructions and didn’t analyse the audience before writing the Instruction.

The Purpose of this Technical Document is to Instruct.

1. First Point.

First, I would like to state that the steps are not **CLEAR** because they do not give the Purpose of the Message, or the Instruction and they do not stand out.

The Audience will not find this logical.

**I would rather say:**

“Open youtube.com in your browser, review the search results and Click on the link that goes to the Original YouTube website (It is usually the first result).”

This goes straight to YouTube avoiding confusion from choosing a link from google.

This is **CLEAR**.

1. Second Point.

The second step says…

Once at the site, find something that says "sign up" or "create account" - usually a button, click and press it, you'll get there eventually.

The Points stated upward is not **specific…** It is not **CONCRETE** and **CONCISE**

It doesn’t stand out.

“Click and Press it” is an unnecessary repetition.

**I would rather say:**

“On the site, if you don’t have an already account, click on the button that says, “Create Account/Sign Up” to create a google account.”

1. Third Point.

The third step is not **CONCRETE,** **COHERENT** and **COMPLETE.** The instruction is not specific, and it is not logical (making sense of each other).

**I would rather say:**

“A form will come after, fill the blanks with your information based on the label provided before it.

You might want to set a strong password to keep your account very secure.”

1. Fourth Point.

The fourth step is not **COMPLETE**. There is a whole lot of process that this step is missing.

**I would rather say:**

After the filling the form, Submit it.

A verification code will be sent the email or phone number you put as your recovery email or phone number.

Check your mailbox or SMS messages for this verification code and put it in the field provided.

This gives the audience a step-by-step verification process, making sure they are not confused in any way.

1. Fifth Point

The fifth step is not **CORRECT**, **CLEAR**, **CONCRETE**, **COMPLETE**.

This will lead the audience to be totally confused about what they are doing because they won’t know where to go or check.

They are so many steps missed here.

**I would rather say:**

After Verification, you will be then directed to YouTube Home Page.

You will see different videos lined up till down.

Click on your Account it is letter at the top right (usually the first letter of your First Name)

A menu appears, Click on “YouTube Studio”. You will then be prompted to create a YouTube Channel.

Type in the name and handle of your channel and click “Create Channel”.

You will then be directed to YouTube Studio.

Your YouTube Channel has been created.

This gives the audience a good instruction where the options are located.

1. Sixth Point

The sixth step is **CLEAR**.

Go to customization settings in the menu at the left side under Your Channel Logo.

1. Seventh and Eight Point.

**I would rather say:**

Upload a profile picture and channel banner. This is what the viewers will see they visit your channel.

1. Eight Point.

**I would rather say:**

At the top right side beside your Channel Logo, Click Create.

You will be asked:

* Upload Videos
* Go Live
* New Playlist
* New Podcast

Select the one you would like to do.

You might try uploading a YouTube Video.

Follow the Instructions on the screen to Upload your First YouTube video.

**Assignment 1**

**Part 2.**

**Topic: How to Install Visual Studio Code**

The following instructions are a step-by-step guide on how to install Visual Studio Code on your Computer.

1. Go to your Browser and search for “Visual Studio Code” in the search bar.

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1. Review your search results and click on “Visual Studio Code” by the code.visualstudio.com (usually the first result).

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1. Click on the download at the top right corner of the website.

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1. You will be directed to the download web page below.

Download the Visual Studio Code Setup by selecting your appropriate Operating System among the options.

In my case, Windows.

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1. After downloading, navigate to your Downloads folder in your File Explorer or (Finder in Mac) and run the Setup file.

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1. Allow the Setup to run using Administrator Privileges.

You can read through the License Agreement and then click “I accept the agreement”.

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1. You can select Additional Task depending on your needs of the software.

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1. Then click “Install”.

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1. After Installation you can open the Application and there you have it. Visual Studio Code is Installed.

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**Statement of Decisions:**

I chose this topic because many coding/programming beginners have major problems when trying to install their IDE (Integrated Development Environment) which should be their least problem when learning how to code/program.

This step-by-step process will take them on how to install the Visual Studio Code IDE.

The Characteristics of my Audience:

* They are beginners in the coding/programming field.
* They are not 100% proficient but have good Technical Skills.
* They have some background knowledge on how to install Software.
* The have little or no knowledge on how to use, configure and install an IDE.
* They want to learn coding and programming languages.
* They have specific needs on knowing how to install an IDE.