

# BYB Task 1 Oluwaseun Rotimi

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## Building a Leadership Portfolio

### Question 1: Develop Your Leadership Philosophy

#### 1.1 Leadership Competency Self-Assessment

##### Strengths

- **Integrity;** : I adhere to strong moral and ethical principles. Integrity ensures consistency between a leader's actions and their values, promoting trust, respect, and ethical behavior
- **Respectful;** I value the contributions and perspectives of all team members and conduct myself in such a way that reflects this regard. Respect is a key component of a collaborative and inclusive work environment.
- **Resilience** ; I have the ability to remain focused on the attainment of goals, even in the face of challenges and setbacks.

##### Areas for Improvement

- **Conflict resolution;** I need to be more tactful and diplomatic when interacting with others as this can help keep operations smooth and projects successful.
- **Time management;** Being able to manage time well, multitask effectively, and meet deadlines can help you be more productive and reduce stress

##### Actions to Improve (How will you address your areas for improvement?)

- Time management; i will prioritise, set deadlines , minimise distractions and delegate tasks to increase productivity
- Conflict Resolution I will attend training on conflict resolution and seek feedback on my style to identify areas for improvement.

#### 1.2 Personal SWOT Analysis

##### Strengths:

- Effective communicator
- I work well as part of a team and independently
- Self motivated

- Caring and empathetic

### Weaknesses:

- Can be indecisive
- Can be impatient
- Can be stressed under pressure
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### Opportunities:

- Active listening and communication training
- Meditation
- Online resources and library
- Time management training

### Threats:

- The industry is very competitive
- Tendency to take on too much

## 1.3 Personal Philosophy

### Values and Ethics:

1. Honesty
2. Compassion
3. Respect
4. Kindness
5. Accountability
6. Compassion
7. Teamplayer

### Leadership Philosophy Statement

I firmly believe in the power of teamwork, my leadership is rooted in sharing responsibilities and valuing collaborative effort and input.

## Question 2: Setting Your Career Goals and Objectives

### Short-Term Goals

- Organise my workstation
- Complete the leadership bootcamp within the next 3 months.
- Apply learning to my current leadership role during and after completion.

### Long-Term Goals

- Cultivate an open mindset
- Establish team milestones by breaking down projects and enhancing team performance
- Advance to a mid-level management position within the next 2 years.

- Earn a promotion to senior manager within 3 years.