



REQUEST FOR PROPOSALS

Little River Trading Post (LRTP) **Hayes, MT**

OWNER – Mission Support Services acting through its agreement, hereby gives notice that Proposals will be received for the following described project.

PROJECT - The work shall consist of construction of the addition and remodel of the existing Little River Trading post gas station/convenience store. Work will include foundations, wall structural, roof structure, interior framing, new finishes, upgraded/updated/new mechanical, electrical and plumbing systems.

This solicitation is subject to the Indian Preference procedures set forth in 24 CFR 1000.52; and, generally, the provisions of 2 CFR 200 Methods of Procurement; and the Fort Belknap Tribal Employment Rights Ordinance (TERO). The successful contractor must comply with all aspects of TERO regarding compliance, certified payroll reporting and all other requirements, including payment of TERO fee in the amount of 4% of the Contract Award. This fee should be included in the contractor's Proposal amount. Contractors must obtain a business license and employee registration from the TERO Office by contacting Nancy Boushie at (406)353-8454 or nboushie@ftbelknap.org.

Proposals will be received on the following Contract(s):

Contract No. M0629-06-22-00140 LITTLE RIVER TRADING POST

TIME – Proposals will be received until **2:00**, local time, on Tuesday October 6, 2023 via email. Email to Garrett MacKay, Grants Manager Controller at garrett.mackay@islandmtn.com and Michelle Desjarlais at michelle.desjarlais@islandmtn.com.

PROPOSALS - All Proposals shall be addressed to Island Mountain Development Group, Attn: Garrett MacKay. Proposals shall be submitted electronically to garrett.mackay@islandmtn.com and rona.wing@islandmtn.com. All Bidders shall propose in accordance with and upon the Proposal Forms included in the Contract Documents.

EXAMINATION OF PROJECT DOCUMENTS - The Project Documents are on file and will be issued through Mission Support Services. Contact Sara Bushie at sbushie@oescgroup.com or 920-884-3964.

BID SECURITY - No Proposal shall be received unless accompanied by a Certified Check or satisfactory Bid Bond payable to the Island Mountain Development in an amount not less than **5%** of the maximum Bid as a guarantee that, if the Proposal is accepted, the Bidder will execute and file the Contract, Performance/Payment Bonds and Insurance Certification, as required by the Contract Documents, within **15-days** after the Notice of Award.

PROPOSAL REJECTION - The OWNER reserves the right to reject any and all Proposals, waive any informalities in Bidding or to accept the Bid or Bids which best serves the interests of the Island Mountain Development Group.



WITHDRAWAL OF PROPOSAL - No Proposal shall be withdrawn for a period of **90-days** after the scheduled opening without the consent of the OWNER.

PRE-PROPOSAL MEETING & PROJECT WALK-THROUGH

- A Pre-Proposal Meeting and Project Walk-Through will be held **Wednesday, September 13, 2023** at 11:00 a.m., local time, at the Little River Trading Post. All Bidders are encouraged to attend.

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