



REQUEST FOR QUALIFICATIONS FOR DESIGN-BUILD WORSHIP INTERIORS & AVL

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1. Introduction - Purpose of this RFQ

Torgerson Design Partners, LLC on behalf of our client, Venture Church Naples Inc. of Naples Florida, is issuing this Request for Qualifications (RFQ) to solicit valid responses from qualified firms that specialize in design-build of engaging worship space interiors. It is our client's wish to develop a team of talented professionals that understand church ministries and how architecture and facilities can further the experience and impact to all visitors and members of the ministry community.

We are seeking qualifications from companies that integrate technology into all aspects of interior design in a worship space. Specifically, a design-build firm with in-house expertise in:

- Audio design, procurement, installation and commissioning
- Video design, procurement, installation and commissioning
- Lighting design, procurement, installation and commissioning
- Rigging
- Recording and broadcast studio design and construction
- Staging fabrication and installation
- Acoustics design, fabrication, and installation
- Seating design and procurement
- Scenic interior architectural elements design, fabrication, and installation
- Interior and exterior signage and wayfinding design, fabrication, and installation

It is the owner's desire to select a single-source firm for this scope rather than multiple subcontractors and/or vendors, so that a holistic approach to the design and execution results in a more effective design, increased accountability, and successful execution. It is the client's expectation that the minimum qualifications shall be:

- In-house fabrication capability in order to avoid supply-chain and procurement issues
- Experience with similar projects
- In-house interior designer specializing in church interiors
- A minimum of 3 projects in Southwest Florida in order to demonstrate their direct experience in this area and working with local jurisdictions
- In-house ETCP-certified riggers
- In-house installers and integrators
- In-house digital rendering, animation, and video production capability in order to create visual assets for purposes of vision-casting and fundraising
- A wide range (minimum 300) of technological equipment vendor relationships for optimal procurement

The purpose of this RFQ is to find a qualified partner for the architect to create a more integrated project delivery, with the potential of construction cost savings and efficiencies.



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2. Church Background and Project description

Venture Church Naples is a non-denominational church located in SW Florida. Founded in 2016, Venture Church is a multi-cultural and multi-generation ministry that focuses on community transformation by focusing on the needs of the community. The vision of Venture Church is to launch additional campuses throughout the SW Florida region in an effort to advance the gospel and minister to the most pressing needs in the community. In 2021, the church acquired a 7-acre parcel of land for the development of its first physical campus in the fast-growing community of East Naples. The church is now beginning the pre-design development phase for this first campus.

Venture Church desires to construct a new facility on their 7-acre site at 14601 Tamiami Trail E in Naples FL to house Venture Church and its subsidiary ministry that provides services to those in need in the community (hereinafter *Care Center*). Goals for the Project include:

- Strategic highway visibility of the Care Center – Community based ministry for specific needs such as basic auto diagnosis, career assistance, beauty salon, and grocery supplies.
- Site design that allows for good traffic flow, a main pedestrian thoroughfare, golfcart and pedestrian paths, covered parking and outdoor athletic facilities, and allowance for future expansion to the North
- Venture Church gathering and assembly space to seat 800 as well as offices and administrative facilities for various Venture Church mobile campuses
- Engaging and immersive experience in the worship space through deployment of technology
- In-house recording and broadcast studios
- A drive-in/drive-out garage for the Care Center and storage for Venture Church mobile gathering trucks and trailers
- Specific office suites and common office and work areas
- Rooftop common space
- Landscape pedestrian paths, outdoor gathering spaces, and site resources for all the ministry buildings.
- Children's and youth ministries with several auditoriums along with audio/visual and lighting equipment.

3. Services Required

The purpose of this request for qualification is to select a vendor to provide integrated audio-visual & interior design solutions as well as bring an added fabrication & installation element to the design team, including products and services as follows:

- Design, specification, provision, installation, shipping, & training of high-quality audio systems
- Design, specification, provision, installation, shipping, & training of high-quality video systems
- Design, specification, provision, installation, shipping, & training of high-quality lighting systems



Services Required continued

- Design, specification, provision, installation, shipping, & training of high-quality motorized rigging systems
- Design, specification, fabrication, provision, installation, & shipping of custom staging & scenic elements
- Design, specification, fabrication, provision, installation, & shipping of custom ceiling panels
- Design, specification, fabrication, provision, installation, & shipping of acoustical elements as required
- Design, specification, fabrication, provision, installation, & shipping of interior signage and wayfinding elements
- Design, specification, fabrication, provision, installation, & shipping of custom lobby furniture, kiosks, reception desk, café and coffee service FFE
- Design, specification, fabrication, provision, installation, & shipping of broadcast and recording studio sets and AVL equipment, and custom flooring
- Design, specification, fabrication, provision, installation, & shipping of exterior signage elements
- Design, specification, provision, installation, & shipping of seating
- Interior design work including selection and specification of themes and color palates for flooring, wall paint, seating, textures, fabric, furniture, and architectural lighting as required
- General auditorium design and space planning recommendations as required
- Provide all necessary drawings/color renderings illustrating design concepts, details, & layouts
- Coordination for all technical aspects between any architects, contractors, engineers & OWNER
- Commissioning of systems & onsite representation for opening weekend services
- Follow-up training and systems tweaks

It is the owner's expectation that the selected vendor appoints an experienced project manager to the design team to bring a high level of added value to the project including coordination of all services as listed above. This representative will attend project meetings with design team, coordinate with the owner and represent the owner's interests as related to the products and services above, and assist with budgeting all products and services as listed above.

4. General Requirements

Venture Church or Torgerson Design Partners, LLC has no expressed or implied obligation to reimburse responding firms for any expenses incurred in preparing qualification packets in response to this request.

The purpose of this request for qualifications is for the respondent to demonstrate specific qualifications, competence, and capabilities of the firm seeking to provide services asked for within this request. As such, the substance of the qualification packet will carry more weight than their form or manner of presentation. The qualification packet should demonstrate the required services and reputation of the firm and particular staff to be assigned to this engagement.





This RFQ does not commit Venture Church or Torgerson Design Partners, LLC to select any firm(s), award any work, or procure/contract for any services or supplies. Venture church and Torgerson Design Partners, LLC reserves the right to accept or reject any and all submittals received or to request supplemental information in the choosing of these services.

- Inquiries requesting clarification regarding this RFQ or the content therein should direct all correspondence to John Torgerson, AIA NCARB – email jtorgerson@tdp-arch.com office phone 417-581-8889
- Late RFQ's will not be opened and will be rejected
- Respondents are expressly instructed that the RFQ contact person(s) are the only authorized sources of information concerning solicitation. Contact with any unauthorized agents of Venture Church or Torgerson Design Partners, LLC while this evaluation is in process will result in immediate disqualification.

5. Submission Requirements

To be considered, respondents shall submit, in a sealed envelope, two (2) original qualification packets, so marked, no later than 3:00 PM central standard time on July 2, 2021. Send packets to Attn: John Torgerson at Torgerson Design Partners, 116 North 2nd Ave, Ozark MO 65721. Respondents are also required to email one (1) PDF or electronic file of the RFQ by 3:00 PM central standard time on July 2, 2021, or provide a disposable thumb drive within the qualification packet.

- RFQ schedule:
 - June 11, 2021 - Request for Qualifications published for respondents
 - June 11 – 30, 2021 – Torgerson Design Partners coordinate with respondents for project clarifications and questions regarding the RFQ or project parameters.
 - July 2, 2021 – RFQ submission deadline

Venture Church and Torgerson Design Partners, LLC intend to review all submissions and depending on level of information gathered determine if interviews or further discussion are required. It is also the intent of Venture Church to select a firm and contract for services by mid-July, 2021.

All submissions will become property of Venture Church and Torgerson Design Partners, LLC and will not be returned.

- Instructions for submissions of responses:
 - All responses must be submitted in a 8 ½ x 11" format
 - Provide at a minimum
 - Executive Summary – Respondents should provide a summary of their organization, their qualifications, and their proposed approach for adding value to the overall design team and project.



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Submission Requirements continued

- Project List – Respondents should provide a summary of similar projects they have successfully completed within the last 5-6 years including the project name, location, and owner information including contact information for the projects contact. Project/client reference information is required as part of this RFQ that the respondent can show of similar size and complexity and at least 3 in SW Florida as stated in the Introduction
- Specific services offered as requested in section 3 of this RFQ. The respondent should include team members and approach to the work, as well as written description of the firm's background and experience on fulfilling the specific tasks and services.
- Examples of work, style, innovative design solutions, or other information you see relevant as a respondent to this RFQ.

6. Selection Criteria

During the evaluation process, Venture Church or Torgerson Design Partners, LLC reserves the right, where it may serve the church or project's best interest, to request additional information or clarification from respondents to aid in making good decisions.

Factors to be determined in the initial screening will include:

- Specialized experience and technical competence of the firm in the type of work/services required.
- The past record of the firm in accomplishing work or similar services on other projects with respect to such factors as control of costs, quality of the work, and ability to meet schedules.
- The capacity and capability of the firm to perform the work in question, including specialized services, within the typical time limitations.
- The firm's experience and familiarity with the area in which the project is located.
- The ability of the firm to bring added value to the project as a integrated design build solution.

End of this Request for Qualifications



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