

Jain International School

Nagpur

Ref.No.: JIS/Cir-Pts/2021-22/06.21/21

Date: 11th June, 2021

Class : VI-VIII (2021-22)

Dear Parents,

We hope you and your family are fine!

We will be commencing **ONLINE CLASSES** from **Monday, 14th June, 2021**. We will be using **Myclassboard App** which uses **Zoom** internally for online classes. You are requested to try out some Zoom sessions with your child before the classes commence so that the child is familiar with features like "raise hand", "chat", "turn video on /off", "Leave" etc.

Existing students have to use same login id and password.

For new students we will be sharing their login id and passwords through email and sms.

We will be conducting the dry run for the same on Saturday, 12th June, 2021, at 10 a.m. Students are requested to login through MCB only.

1. Please note the following points w.r.t the ONLINE CLASSES.
2. Std.VI-VIII will have classes from 8.00 a.m. to 12.30 p.m. every day Monday to Friday. Std VI-VII will have 3 classes on Saturday whereas Std.VIII will have 4 classes on the Saturday.

Following is the daily schedule of the classes.

Std VI-VIII	
8.00 a.m. - 8.15 a.m.	Assembly
8.15 a.m. - 8.20 a.m.	Break
8.20 a.m. - 9.00 a.m.	1 st Period
9.00 a.m. - 9.10 a.m.	Break
9.10 a.m. to 9.50 a.m.	2 nd Period
9.50 a.m. - 10.00 a.m.	Break
10.00 a.m. - 10.40 a.m.	3 rd Period
10.40 a.m. - 11.00 a.m.	Break
11.00 a.m. - 11.40 a.m.	4 th Period
11.40 a.m. - 11.50 a.m.	Break
11.50 a.m. - 12.30 p.m.	5 th Period

3. There will be 5 periods of 40 min each every day, with a 10-minute break between each period.
4. A 20 minute break has also been given. Please see schedule for the same.
5. The Time Table for the online classes will be posted on the Google Classroom App as well as on the WhatsApp group of every Class.
6. The child should attend the class preferably in his/her school uniform/ or a formal collared T shirt/shirt.
7. Please make sure you have a strong internet connection for uninterrupted learning.
8. Attendance in all the classes is compulsory.
9. Attendance will be marked in every class.
10. The child should be ready to join the class 5 minutes before the scheduled time of the class. Hence do ensure that your child has logged in on time.
11. Please be punctual.
12. No child will be allowed to enter the virtual Classroom after 5 minutes of the scheduled time of the class.

13. In case the child has not been able to login / attend the class at the scheduled time because of internet connectivity problems please send a text message to the Coordinator of the Section your child is in as under .
Priyanka Gandhi-9923319044
Only then will the child be allowed into the classroom.
- 14. Parents should not interrupt the class while the teacher is teaching. It should remain an interaction between the teacher and the children only.**
15. If you have a query / complaint the same can be conveyed via a text / whatsapp message to the coordinator who will attend to it.
16. The children will be on “mute” mode throughout the class but can raise questions by either raising their hand (which will be explained to the child also) or by typing their query in the “chat “ box of the App.
17. Questions can also be asked by texting with the teacher concerned once the class is over.
18. In case a child disturbs the class, the child will be removed from the class by the teacher.
19. The children should attend the class with all the required material. Textbooks (if you have), a rough notebook, a pencil box, etc or whatever the teacher has instructed.
20. The classes should be attended with the video on mode only. If a child attends the class without the video, he/she will be removed from the class.
21. Assignments will be posted after the class with proper instructions. The children should follow the instructions and complete their assignments.
22. The children should maintain notebooks as instructed by the teacher.
23. Please maintain a worksheet file. Download all the worksheets whenever posted, complete them and file them in the worksheet file.

We seek your support in making the whole experience comfortable and fruitful for all.

Even when school reopens physically, we will be dealing with a “new normal”!

We are positive and eager to face this challenge!

Yours truly,

Mrs.Anmol Badjatia
Principal