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ANDAMUN, ABDULBASIT **DANGCO,** OMAIMAH B. **MANGOMPIA,** AISAH D. **SANCHEZ,** VILMALYN M.

DOCUMENTATION

Our website, OVA, stands for Omaimah, Vilmalyn, Aisah, and Andamun. This website displays a list of our clients in our shop, OVA. It allows users to view, create, update, and delete entries. The website contains 1,000 client names, with 100 names per page, spread across 10 pages.

Here's a step-by-step guide on how to set up our website on InfinityFree:

1. Create an InfinityFree Account

- 1. **Visit the InfinityFree website**: Go to <u>InfinityFree</u>.
- 2. **Sign Up**: Click on the "Sign Up Now" button and fill in the required information to create your account.
- 3. **Verify Your Email**: After signing up, check your email for a verification link and click on it to verify your account.

2. Set Up a New Hosting Account

- 1. **Log In**: Log into your InfinityFree account.
- 2. **Create a New Account**: Click on the "Create Account" button.
- 3. **Choose a Subdomain or Custom Domain**: You can use a free subdomain provided by InfinityFree or use your own custom domain.
- 4. **Enter Domain Name**: If using a custom domain, enter it. Otherwise, select a subdomain.
- 5. **Domain Name**: We used the http://ovamyshop.infinityfreeapp.com for our website.

3. Access Your Control Panel (cPanel)

- 1. **Open cPanel**: Once your account is created, go to the "Accounts" section and click on "Manage" next to your new account.
- 2. **Login to Control Panel**: Click on the "Control Panel" button to access your cPanel.

4. Upload Your Website Files

- 1. **Open File Manager**: In the cPanel, locate the "File Manager" and open it.
- 2. **Navigate to the Correct Directory**: Go to the htdocs directory. This is where you need to upload your website files.
- 3. **Upload Files**: Click the "Upload" button and select your website files (e.g., index.php, CSS, JavaScript files, etc.) from your computer. Make sure all your files are in the htdocs directory.

5. Set Up Database (PHPAdmin)

- 1. **Create a Database**: If your website requires a database, go to the "MySQL Databases" section in cPanel.
- 2. **Create a New Database**: Enter a name for your database and click "Create Database".
- 3. **Create Database User**: Create a new user and assign it to your database.
- 4. **Note Down Credentials**: Keep track of the database name, username, and password as you will need these for your website configuration.

6. Configure Your Website

- 1. **Edit Configuration Files**: If your website uses configuration files (like config.php), update them with your database credentials and any other necessary information.
- 2. **Test Your Website**: Go to your website URL (e.g., http://ovamyshop.infinityfreeapp.com/index.php) and ensure everything is working correctly.

7. Troubleshooting and Final Adjustments

- 1. **Check for Errors**: If your website isn't working as expected, check the error logs in cPanel for any issues.
- 2. **Fix Issues**: Make any necessary corrections to your code or configuration files.
- 3. **Finalize Your Website**: Once everything is working properly, your website setup is complete.

Here's a detailed guide on how to maintain and update your hosted system:

1. Regular Monitoring

- 1. **Check Website Uptime**: Regularly check your website to ensure it is online and accessible. You can use online tools like UptimeRobot to monitor your site's uptime automatically.
- 2. **Monitor Traffic and Performance**: Use Google Analytics or similar tools to monitor website traffic and performance metrics. This can help identify any slowdowns or unusual activity.

2. Backups

1. **Regular Backups**: Schedule regular backups of your website files and databases. Ideally, perform weekly backups or more frequently if your site changes often.

2. Manual Backups:

- **Files**: Use the File Manager in cPanel or an FTP client to download all files from the htdocs directory.
- o **Database**: Use phpMyAdmin (found in cPanel) to export your database. Navigate to your database, click "Export," and save the SQL file.

3. Updates

1. **Custom Code**: If you have custom-coded features or scripts, regularly review and update your code to fix bugs, optimize performance, and enhance security.

4. Troubleshooting

1. **Website Testing**: Periodically test all functionalities of your website (like forms, login systems, e-commerce transactions) to ensure they work correctly.

5. Database Maintenance

- 1. **Optimize Database**: Use phpMyAdmin to optimize the database tables regularly. This can improve performance by cleaning up overhead.
- 2. **Remove Unnecessary Data**: Periodically remove unnecessary or outdated data from your database to keep it efficient.

6. Communicate with Users

1. **Feedback and Support**: Provide a way for users to report issues and give feedback. Promptly address any reported problems.

7. Documentation

- 1. **Maintain Documentation**: Keep detailed documentation of your website's structure, custom code, and any modifications you make. This can help in troubleshooting and future updates.
- 2. **Update Documentation**: Ensure that your documentation is updated whenever you make changes to the site or its configuration.

Analyze and document how fast the system is (eg. page load times, response time under various loads).









