Manage Client Information

- **Actor**: Employee
- **Description**: This use case enables staff to add, amend, and remove client information.
- **Steps**:
    1. Employee signs in to the system.
    2. Selects the "Manage Client Information" option.
    3. Adds/updates/deletes client name, phone number and address.
    4. Save the altercations.

Manage Pet Information

- **Actor**: Employee
- **Description**: Allows staff to add, update, and delete pet information.
- **Steps**:
    1. Staff logs into the system.
    2. Selects the "Manage Pet Information" option.
    3. Adds/updates/deletes pet name, type and age.
    4. Save changes.

Booking and Reservations

- **Actor**: Client
- **Description**: Clients can book reservations for their pets.
- **Steps**:
    1. Client logs into the system.
    2. Select the "Book Reservation" option.
    3. Enter reservation start date, end date and pet.
    4. Confirms booking.

Billing and Payments

- **Actor**: Employee, Client
- **Description**: Manages billing and payment processes.
- **Steps**:
    1. Staff/client logs into the system.
    2. Selects the "Manage Billing" option.
    3. Enter to view billing details.
    4. Processes payment.

View Care Profile

- **Actor**: Employee
- **Description**: Allows staff to view detailed care profiles of pets.
- **Steps**:
    1. Staff logs into the system.
    2. Select the "View Care Profile" option.
    3. Searches for the pet.
    4. Views the care profile for feeding instructions and medications.

Print Care Instructions

- **Actor**: Employee
- **Description**: Allows staff to print care instructions for pets.
- **Steps**:
    1. Staff logs into the system.
    2. Selects the "Print Care Instructions" option.
    3. Searches for the pet.
    4. Prints the care instructions.

Update Feeding Instructions

- **Actor**: Employee
- **Description**: Allows staff to update feeding instructions for pets.
- **Steps**:
    1. Staff logs into the system.
    2. Select the "Update Feeding Instructions" option.
    3. Searches for the pet.
    4. Updates the feeding instructions.
    5. Save changes.

Update Medication List

- **Actor**: Employee
- **Description**: Allows staff to update the medication list for pets.
- **Steps**:
    1. Staff logs into the system.
    2. Selects the "Update Medication List" option.
    3. Searches for the pet.
    4. Updates the medication list.
    5. Save changes.

Generate Reports

- **Actor**: Employee
- **Description**: Allows staff to generate reports on what they want like number of bookings and payments.
- **Steps**:
  1. Staff logs into the system.
  2. Select the "Generate Reports" option.
  3. Selects the type of report.
  4. Views/prints the report.

Manage Staff Information

- **Actor**: Admin
- **Description**: Allows admin to manage staff information.
- **Steps**:
  1. Admin logs into the system.
  2. Selects the "Manage Staff Information" option.
  3. Adds/updates/deletes staff details (name, role).
  4. Saves changes