

Curriculum Vitae

Annie-Estelle AMBANI

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SOUTH AFRICA, 2092
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ANNIE-ESTELLE AMBANI**

CAREER OBJECTIVE

**To establish myself in a dynamic environment where my qualifications in the field of
Geography, Environmental Sciences and Law, Energy Studies, European Languages, and
Business Management can be fully utilised**

PERSONAL DETAILS

<i>Full names & Surname:</i>	Annie –Estelle AMBANI
<i>Date and Place of Birth:</i>	23 February 1981 in Libreville (GABON)
<i>Nationality:</i>	Gabonese
<i>Passport:</i>	8BC056904
<i>Gender:</i>	Female
<i>Marital Status:</i>	Single
<i>Driver Licence:</i>	Learners
<i>Religion:</i>	Roman Catholic
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<i>Tel:</i>	072 358 0098 / 011 534 1963
<i>Language Proficiency:</i>	French (Advanced), English (Good), Spanish (Fair)

EDUCATION

TERTIARY:

<i>Degree obtained:</i>	Master's of Commerce in Business Management (Bridging Year) (University of Johannesburg, 2010)
<i>Degree obtained:</i>	Master's of Science (Environmental Management) University of Johannesburg, 2008-2010)
<i>Degree Obtained:</i>	Honours in Science (Geography) (University of Johannesburg, 2007)
<i>Degree Obtained:</i>	Bachelor of Science, Natural and Environmental Sciences (Option Geography and Environmental Management) (University of Johannesburg (Former Rand Afrikaans University), 2004-2006)
<i>Degree not completed:</i>	General Undergraduate Studies in Law (University Omar Bongo (2000-2001) (GABON)

SECONDARY

<i>Certificate obtained:</i>	Baccalaureat A1, Mathematics and Literature (Lycée National Léon MBA (GABON), 1996-1999)
<i>Certificate Obtained:</i>	Brevet d'Etudes du Premier Cycle (Lycée National Léon MBA, 1992-1996)

PRIMARY

<i>Certificate Obtained:</i>	Certificat d'Etudes Primaires (CEP) (Private Catholic School St Joseph (1986-1992), GABON)
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ADDITIONAL TRAINING

<i>Certificate Obtained:</i>	Postgraduate Certificate in Air Quality Management (University of Johannesburg, 2009)
<i>Certificate Obtained:</i>	Postgraduate Certificate in Environmental Law and Compliance (University of Johannesburg, 2009)
<i>Certificates Obtained:</i>	Certificate in Science, Engineering and Technology (Rand Afrikaans University (RAU), 2003)

Certificate Obtained: International English Language Testing Systems (IELTS), Advanced English (Language Lab International House (Johannesburg), 2002)

Other Trainings: Anti-corruption Training (2010); Environmental Auditing (Environmental Management Systems) (2008);

EMPLOYMENT HISTORY

Institution: BHP Billiton (Samancor Manganese) (Part-time)

Position Held: In-service Training as an Environmental Advisor/Translator/Operational Assistant

Tasks and Responsibilities: Assisting with and compiling Social and Environmental Impact Assessment Reports; Interpretation of Environmental Legislation; Translating documents in both French and English; Taking part into all Environmental/Conservation Projects; Liaison with government officers/stakeholders; Other related administrative tasks.

Institution: University of Johannesburg (Department of Geography, Environmental Management and Energy Studies) (2007 until present) (Part-time)

Position Held: Student Assistant, Demonstrator and Tutor (Cartography, Map Analysis and Interpretation and theoretical work in Geography)

Tasks and Responsibilities: Provision of academic support to first year students; Marking practical, test scripts and assignments; Assisting with administrative work.

Position Held: Research Assistant (Junior Level in the field of Environmental Management) (2009-2010)

Tasks and Responsibilities: Undertaking of projects; Compilation of reports; Data gathering and disseminating; Completing administrative and academic tasks for the department; Attending research conferences and seminars.

Position Held: Student Assistant (International Festival and International Office) (November 2009-June 2010)

Tasks and Responsibilities: Administrative tasks; Dealing with students queries; Updating of database; Handing over flyers; Coordinating and Guiding participants; Receiving guests; Assisting the committee members; Marketing the Festival to various stakeholders.

Institution: Tshikovha Environmental Communication & Consulting (2009)

Position: Environmental Consultant (Internship)

Tasks and Responsibilities: Background Information Documents; Basic Impact Assessment Reports; Scoping (Full-EIA); Site Adverts & Visits; Public Participation; Administrative tasks.

Institution: Growthpoint Properties (Sandton) (2009)

Position: Call Centre Agent (Temporary)

Tasks and Responsibilities: Managing incoming calls, complaints and messages from clients

Institution: Hotel Meridien Re-Ndama (GABON) (July-September 2001)

Position: Reservation and Call Agent

Tasks and Responsibilities: **Check-in and out of clients; Call management; General Reception**

ACHIEVEMENTS

Academic Achievement: **Ranked among the Top Five Achiever in the Department of Geography, Environmental Management and Energy Studies (UJ) (2004-2008)**
Presentation of Honours Research Paper at the Society of South African Geographers Students Conference in 2007 in Port Elizabeth (South Africa)
Top Five Achiever at Primary School (1988-1992) and high School (1993-1999) (GABON)
Finalist for High School Olympiads in French in 1994, 1995, 1996
Participant in Drawing Competition in 1993

Symposia Attended: **Sustainable Energy Issues (Enerkey, The South African National Energy Association) (2008-2010)**
Atmospheric Sciences (National Association for Clean Air)

Social Commitment: **Involved in the facilitation of Nature Conservation and Social Upliftment Programmes in Gabon (Current)**
Chorographer for the International Students Dance Festival (Rand Afrikaans University) in 2003
Voluntary teaching work in various primary and secondary school subjects (GABON) (1992-2001)
Voluntary assistance to the elderly (GABON) (1990-2001)
Leader for a Socio-Cultural Group (GABON) (1996-1998)

SKILLS AND HOBBIES

- **Can excel in living and working with multiple partners from diverse countries;**
- **Good inter-personal and inter-cultural skills;**
- **Good communication, presentation; analytical and synthesis skills;**
- **Information gathering, analysing, monitoring and disseminating;**
- **Able to work under pressure, independently as well as in a team setting;**
- **Writing of reports and undertaking research;**
- **Good Computer Skills (Linux, Ubuntu; Microsoft Word, Power Point, Excel, Outlook, Internet and Information Management);**
- **Paying attention to detail; good organisational, administrative skills and telephone manners;**
- **Medium knowledge of Visual Basic 2003, Idrisi, Ilwis, ArcView GIS, GPS;**
- **Socialising and Debating on various issues;**
- **Reading, Religion, Music, Sport (Martial arts) and Arts (Drawing, Piano, Cooking).**

REFERENCES

- **Prof. J.T. Harmse (Associate Professor in Physical Geography and Pedology)**
Email: tharmse@uj.ac.za - Telephone: +27 (0)11 559 2428
- **Prof. H. Annegarn (Professor in Atmospheric Sciences)**
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