

Abdelrahman Abdelrazik

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 01092946499

 Cairo

Education

Faculty of Commerce Accounting department Sep 2015 - Jun 2019
Cairo university, Cairo
Marketing and Accounting ,Income Tax and Company Laws
,Entrepreneurship, Business,Communications Management

Google Data Analytics Professional Certificate.
EUI university, Cairo
Completed a comprehensive program covering data analysis, visualization, and statistical techniques.
Developed skills in data cleaning, transformation, and interpretation for decision-making.
Proficient in Power BI, Tableau, SQL, and Python for data manipulation and visualization.
Hands-on experience with real-world datasets and business problem-solving.

WORK EXPERIENCE

Financial Analyst Octane

- Develop and maintain interactive dashboards and automated reports to provide real-time insights and support data-driven decision-making.Monitor and manage cash flow positions to ensure sufficient liquidity
- Prepare and analyze financial reports, including bank reconciliations, cash flow statements, and other relevant reports
- Perform data cleansing, validation, and transformation to ensure accuracy and completeness of datasets.
- Provide financial insights and analysis to support strategic initiatives, investment decisions, and business development opportunities
- Deliver financial analysis and forecasting to support investment decisions, strategic planning, and business development opportunities.Communicate effectively with internal and external stakeholders, including banks, auditors, and regulators
- Strategically aligned funding sources with operational requirements to optimize the company's capital structure and liquidity.

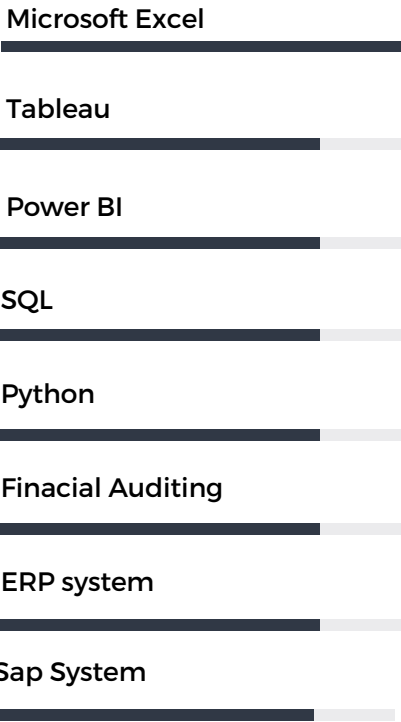
Senior Fin-Ops. Jan 2022 - Jan 2024 NowPay Fintech

- Managed daily bank transactions, including ACH operations as a maker.
- Oversaw all cash transactions and led the logistics team to ensure smooth daily operations.
- Acted as the main point of contact with bank account managers to resolve transaction issues.
- Handled 24/7 trucking transactions and all related operational processes.
- Opened user accounts, issued debit cards, and maintained trucking user data.
- Worked with product and tech teams to develop tools that enhanced operational workflows.
- Monitored and analyzed performance metrics, providing regular reports to leadership.

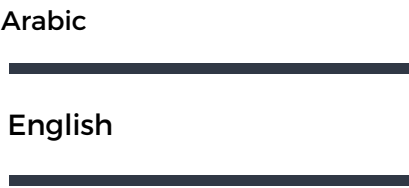
Personal Information

Date of birth
October 17, 1997
Place of birth
Cairo

Skills



Languages



Financial Operation Seera Group

Feb 2021- 2022

- Managed financial transactions, reconciliations, and reporting using SAP, Salesforce, and DMC.
- Processed and verified payments, refunds, and invoices while ensuring compliance.
- Monitored revenue streams, identified discrepancies, and resolved financial issues.
- Supported budgeting and forecasting with data-driven insights.
- Coordinated with vendors, suppliers, and internal teams for efficient financial operations.
- Handled customer billing inquiries and disputes, ensuring smooth financial experiences.
- Maintained accurate financial records to support audits and compliance efforts.

Masters Office for Accounting Consulting. Mar 2017 - Dec 2019

- Prepared balance sheets, profit & loss statements, and handled monthly, quarterly, and annual closings in line with accounting standards.
- Audited financial transactions, conducted bank reconciliations, and ensured compliance with regulatory requirements.
- Managed accounts payable and receivable, processed tax documentation, and supported local tax compliance.
- Generated detailed financial reports and presented insights to senior management to support strategic decisions.
- Collaborated with auditors and implemented process improvements to enhance efficiency and reduce costs.

Telesales - Marketing Jan 2016- March 2017. MED MISR, Maadi

- Wrote and edited creative and technical content across various mediums to reach out to consumers.
- Adapted marketing plans in response to data-tracking efforts to
- Developing performance campaigns on Facebook / Instagram and Twitter.
- Creating media plans and media strategy.
- Responsible for designing and executing integrated digital media campaigns.

Portfolio

[View Portfolio](#)

Courses

EUI Google Data analytics Diploma.

Tableau (UDEMY)

Power BI (UDEMY)

SQL

Online Digital Marketing MOOC (UDEMY)