**OMAR SUFIANI CHANGU**  
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0769565800

3/February/2025.

Hiring Manager  
Plan International   
Nairobi, P.O Box 25196-00603.0709.

Dear Sir/Madam,

**RE: Application for the position of Data Clerk for the COSME project at Plan International**.

I am writing to express my interest in the Data Clerk position for the COSME Project at Plan International, as advertised. With my strong background in data entry, attention to detail, and enthusiasm for contributing to meaningful projects, I am confident in my ability to provide valuable support to the team.

I hold a degree in Information Technology, and I have developed excellent organizational and data management skills through previous roles. In particular, my experience at Kenya Ports Authority as an Intern has allowed me to refine my abilities in handling large datasets, ensuring accuracy, and maintaining confidentiality. I am proficient in MS Excel, Google Sheets, and I have a keen eye for detail when performing data validation and cleaning tasks.

What excites me about this opportunity is the chance to contribute to the COSME Project, which aligns with my passion for supporting initiatives that drive positive social impact. I am particularly motivated by Plan International's commitment to advancing children's rights and gender equality, and I would be honored to contribute to this mission through effective service delivery.

Hope my request to work with you shall be considered favorably.

Thank you in advance.

Sincerely,

Omar Sufiani Changu