

Admission Procedure

1. UG Admission procedure in a nut-shell

The admissions to various colleges of the University of Delhi are based on merit/entrance criteria depending on the course selected by an aspiring student.

Applicants seeking admission to UG merit-based programmes/courses & UG entrance test based must register on a centralized admission Web Portal <http://admission.du.ac.in> , for which the details are given in this Bulletin.

2. UG Merit-based Admission procedure

i. Online Registration: The applicants seeking admission to UG merit-based programme/course must register through online registration, as given in Section 2.4.

ii. Cut-offs: The applicants must check the centralized Admission Web Portal (<http://admission.du.ac.in>) and the respective college website for detailed cut-offs for different programmes/courses.

iii. Selection of Colleges/Programmes: The applicants who meet the requisite cut-off should login to the UG admission portal using their registration account and select college/programme where the applicant wishes to take admission and meets the desired cut-off criterion.

iv. Verification of documents at Colleges: The applicant shall take the print out of the Oadmission/registration form and together with the list of documents/certificates (see Section 8 for details), proceed to the respective college for verification of mark-sheet/certificates, calculation of cut-off percentage depending on the programme/course. The schedule for verification of documents in the colleges.

v. Approval of admission: The College will retain the original certificates of an approved applicant in order to avoid multiple admissions. The certificates will remain with the colleges during the admission process. After this, the college will approve the admission on the UG admission portal. However, the colleges shall promptly return the documents in case the student withdraws/cancels the admission or student wishes to appear in counselling of any other university/ institute.

vi. Online payment of admission fee: The applicant will then be required to log-in to the UG admission portal to make the online admission fee payment through the available online payment options. The approved applicant is permitted to make online admission fee payment till 12 noon of the next day of the last day of admission cut-off list (in which the admission is sought).

3. Process after registration for merit-based admissions:

- i. The applicants must check the centralized Admission Web Portal and the respective college websites for the announcements of cut-offs of different programmes.
- ii. The applicants who meet the requisite cut-off should login to the UG admission portal using their registration account and select college/programme where she/he wishes to take admission and meets the desired cut-off criterion.
- iii. The applicant shall take a print out of the admission/registration form and along with the list of documents/certificates (see Section 8 for details), proceed to the respective college for verification of mark-sheets/certificates, calculated marks percentage with relation to the cut-off, depending on the programme/course.
- iv. The college will retain the original certificates of the approved applicants in order to avoid multiple admissions. The certificates will remain with the colleges during the admission process. However, the colleges shall promptly return the documents in case student withdraws/cancels her/his admission or the applicant who wishes to appear in counselling of any other university/ institute.
- v. After this, the college will approve the admission on the UG admissions portal. The applicant will then be required to log-on to the UG admission portal to make the online Admission Fee payment (it varies from college to college) through the available online payment options. The approved applicant is permitted to make online admission fee payment till 12 noon of the next day of the last day of admission cut-off list (in which the admission is sought) (see Section 2.6).
- vi. Please note that an applicant's admission in a college is completed only after realization of the fee payment on the UG admission portal within the prescribed time-limit.
- vii. An applicant can take admission only in one programme in one college at any given time. In case an admitted student wishes to withdraw/cancel the admission in any programme/college, she/he may cancel her/his admission online (cancellation fee will be charged as per the University Cancellation Policy), and approach the college to collect her/his certificates where the admission was taken. The applicant can proceed to take admission in another programme/college. Admission fee will be adjusted automatically and the applicant will need to pay only the balance, if the fee is more in the new college/programme in which the admission is being sought. In case the fee is less in the new college/programme, the balance would be refunded to the applicant's account as per the College/University rules after the admissions are closed (refer Annexure X).
- viii. The requirements for admissions to various Programmes/Courses are provided in Section 4 and Section 5. The applicants may also check the details given in Annexure II for calculation of —Best Four|| subjects' percentage in various programmes.
- ix. The reservation and relaxation policy of the University of Delhi for admission under various categories is provided in Section 9.

- x. The announcement of cut-off lists for all programmes/categories (UR/OBC/SC/ST/PwD/KM) will be made through University website only. The schedule for announcement of cut-off lists is given in Section 2.6.
- xi. The CW applicants shall check the admission schedule and procedure in Section 2.8.
- xii. The applicants seeking admission in NCWEB shall check the admission schedule in Section 2.9 and also check Section 14 for more details.
- xiii. The admission schedule for admissions under Sports/ECA categories will be announced on the centralized admission Web Portal after the registration process is completed.
- xiv. The admission schedule for admissions under Ward Quota (Wards of University/College Employees) will be made during the fourth cut-off list and subsequently thereof.
- xv. The consolidated last cut-offs course/college-wise are provided in Annexure XIII for the academic year 2017-18.
- xvi. The list of colleges/Programmes, where women applicants are provided a concession of 1% in the cut-off for the year 2018-19, is given in Annexure III.
- xvii. The colleges shall admit all the applicants who meet the announced cut-off criteria. There will not be any —first come first serve|| policy.
- xviii. The applicants who could not take admission in a given cut-off list (where they indeed met the criterion) may be considered for admission on the last day of admission in the immediate next cut-off list only, subject to availability of seats. For Boards, like International Baccalaureate and others, whose results are declared late, the applicants may be considered for admission during whichever cut-off list their results are declared, subject to availability of seats and provided the applicant had successfully completed the online registration process.
- xix. There shall not be any ‘_Additional Eligibility Criterion’ for any category in any college/programme.
- xx. The colleges shall strictly follow the University guidelines with respect to gap year policy. The applicants with gap year(s) will not be at any disadvantage for the purpose of admission to the undergraduate programmes.
- xxi. The applicants seeking admission under ECA category may check the Section 9.10.1 and Annexure IV for further details.
- xxii. The applicants seeking admission under Sports category may check the Section 9.10.2 and Annexure V for further details.

3. Programmes/ Courses (Merit - based) offered by the University

3.1 Undergraduate Merit-based Programmes/Courses

Undergraduate programmes are offered by the University through its affiliated colleges in various streams of studies under different faculties namely Arts, Social Sciences, Applied Social Sciences & Humanities, Commerce& Business Studies, Mathematical Sciences, Sciences and Inter-Disciplinary and Applied Sciences. The same are summarized below:

3.1.1 Faculty of Arts/Social Sciences/Applied Social Sciences & Humanities

Bachelor of Arts [Vocational Studies]

Bachelor of Arts [Hons.]

Bachelor of Vocation (B.Voc.) Programme and Advanced Diploma Programme

Faculty of Arts: B.A. Programme, B.A. (Hons.) in Arabic, Bengali, English, French, German, Italian, Hindi, Persian, Philosophy, Psychology, Applied Psychology, Punjabi, Sanskrit, Spanish, and Urdu.

Faculty of Social Sciences: B.A. (Hons.) in Economics, Geography, History, Political Sciences, Social Work, and Sociology.

Faculty of Applied Social Sciences& Humanities: B.A. (Hons.) in Hindi Patrakarita, Journalism, B.Voc. in Health Care Management, Retail Management & IT, Web Designing, Printing Technology, Banking Operations, Software Development, Advanced Diploma in TV Programme & News Production.

3.1.2 Faculty of Commerce & Business Studies

Bachelor of Commerce

Bachelor of Commerce [Hons.]

3.1.3 Faculty of Mathematical Sciences

Bachelor of Science – Mathematical Sciences

Bachelor of Science [Hons.] – Mathematics

Bachelor of Science [Hons.] – Statistics

Bachelor of Science [Hons.] – Computer Science

3.1.4 Faculty of Sciences/ Inter-Disciplinary and Applied Sciences

Bachelor of Science [Hons.] in Anthropology, Bio-Chemistry, Bio-Medical Science, Biological Sciences, Botany, Chemistry, Electronics, Food Technology, Geology, Home Science, Instrumentation, Microbiology, Physics, Polymer Sciences, Zoology. Applied Physical Sciences (Analytical Methods in Chemistry and Bio-chemistry), Applied Physical Sciences (Industrial Chemistry), Applied Life Sciences, Physical Sciences, Life Sciences, Bachelor of Science (Pass) - Home Science.

