

CONSENT AND AUTHORISATION:

I hereby provide my authorisation and consent for HireRight, on behalf of Requestor to:

1. process my Personal Data in accordance with the verifications set out in the Information Notice and below:
 - Global Education This check confirms academic credentials by verifying relevant education as determined by the Requestor, for example a degree, certificate or diploma claim directly with the awarding institution or its authorized agent
 - Global Employment A check to confirm your work history. You will be asked to provide company name, location dates worked and position or title held. This information will then be verified by contacting HR or official sources at each company to be verified. The Requestor has also requested that your reason for leaving prior roles is collected. This list is a predetermined list and you will complete this within the screening form. The same list will then be sent to your prior employers to complete. Any discrepancies will be sent to the Requestor. Self-employment (if applicable) will be verified via documentation provided by you.
2. contact Source(s) in order to verify the Personal Data provided by me during the screening process and to provide to Source(s) my:
 - a. name
 - b. date of birth
 - c. ID Number (where lawful); and
 - d. Supporting documents provided by myself or via my Prospective Employer during the pre-employment screening process
3. transfer the Personal Data (including sensitive Personal Data) outside of either the United Kingdom, the EEA or my country of residence to Source(s) and/or Representatives, if required to complete the verifications;
4. store the Personal Data for a period of 6 months on the HireRight Portal;
5. to prepare the Report and share with my Prospective Employer.

I further authorise any third party source contacted by HireRight to respond to any enquiries made and to provide the Personal Data requested of them, where applicable to the background screening. For the avoidance of doubt this may include:

- Current Employer
- Previous Employer
- Academic Institutions
- Professional Bodies

I confirm that my consent is provided voluntarily and that I understand that I can withdraw my consent at any time. To do so please contact your recruiter

I declare to the best of my knowledge that any information that I have provided with my application for employment is true, complete and correct.

Applicant Last Name _____

First _____

Middle _____

Applicant Signature _____ Date _____

Please print this page, sign, date, scan or photograph and send to customerserviceemea@hireright.com.