



# India International Chamber of Knowledge & Commerce (IICKC)

*Empowering Global Trade Through Knowledge Partnerships*

## Documentation Required for Importing Goods into India

Importing goods into India requires compliance with customs, regulatory, and trade laws. Below is a comprehensive checklist of mandatory and conditional documents for importers. This reference guide is provided by India International Chamber of Knowledge & Commerce (IICKC) for MSMEs and businesses.

### 1. Mandatory Documents for All Imports

Document	Issued By	Purpose	Mandatory/Conditional
Import Export Code (IEC)	DGFT	Authorization to import/export	Mandatory
Bill of Entry (BoE)	Indian Customs	Filed electronically for customs clearance	Mandatory
Commercial Invoice	Exporter	Declares product details, value, Incoterms	Mandatory
Packing List	Exporter	Provides packaging details (weight, volume, description)	Mandatory
Bill of Lading (Sea) / Bill (Air)	Shipping Line / Airline	Proof of shipment & ownership of goods	Mandatory
Importer's Declaration	Importer	Compliance with Customs Act & regulations	Mandatory



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## 2. Regulatory / Licensing Documents (as applicable)

Document	Issued By	Purpose	Mandatory/Conditional
Import License / Authorisation	DGFT	Required for restricted/prohibited goods	Conditional
Certificate of Origin (CoO)	Exporter's Chamber of Commerce Agency	Proof of origin, enables FTA duty benefits	Conditional
Insurance Certificate	Insurer	Covers loss/damage in transit	Conditional (CIF shipments)
Letter of Credit / Bank Documents	Importer's Bank (AD Bank)	Payment proof & RBI compliance	Conditional

## 3. Special Certificates Depending on Goods

Document	Issued By	Required For
BIS / ISI Certification	Bureau of Standards	Indian Electronics, engineering items
Health / Sanitary / Phytosanitary Certificate	Exporter's Authority	Govt. Food, agriculture, dairy, meat, plants
FSSAI Import Clearance	FSSAI	All food-related imports
Drug / Cosmetic License (CDSCO Approval)	CDSCO	Pharmaceuticals, cosmetics, medical devices



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Plant Certificate	Quarantine	Plant Authority	Quarantine	Seeds, wood, plants
Wildlife (CITES)	Clearance	Ministry of Environment & Forests		Leather, exotic/wildlife products
Radio/Telecom Approval	WPC	Wireless Planning & Coordination Wing		Wireless, telecom equipment
Textile Certificate	Committee	Textile Committee		Textile imports

## 4. Post-Clearance / Compliance Documents

Document	Issued By	Purpose
GST Certificate	Registration GSTN	To claim Input Tax Credit (ITC)
E-Way Bill / Transport Docs	GST Portal Transporter	/ For movement of goods post-clearance
Warehouse Bill of Entry / Bond Documents	Indian Customs	For bonded warehousing

## Quick Reference – Core Documents (Always Needed)

- Import Export Code (IEC)
- Commercial Invoice
- Bill of Lading / Airway Bill
- Certificate of Origin (if FTA claimed)
- Bill of Entry (BoE)
- Packing List
- Insurance Certificate

Please contact us for specific information