



MEMORANDUM

To: Management

From: Union Bank IT Department / IT Security

Date: January 20, 2025

Subject: Notification of Website and Unauthorized Application Blocking under IT Security Policy

This letter is to formally inform Management that the **blocking of websites and unauthorized applications** is implemented and managed under the authority of **Union Bank IT Security / Union Bank IT Department**, in accordance with the Bank's Information Technology and Information Security policies.

As part of ongoing efforts to protect Union Bank's information assets, systems, and network infrastructure, IT Security enforces technical controls that may include, but are not limited to:

- Blocking access to certain websites deemed non-compliant or high risk
- Blocking, restricting, or removing unauthorized, unlicensed, or non-approved applications
- Preventing the installation and use of applications that are not approved by Union Bank IT

These controls are necessary to mitigate cybersecurity risks, ensure regulatory compliance, and maintain operational integrity across the organization.

This communication also serves to inform Management that employees and concerned parties may be required to acknowledge awareness of these controls through a signed memorandum or policy acknowledgment, confirming their understanding and compliance with Union Bank IT and Information Security policies.

All website and application blocking actions are performed in alignment with internal policies and are subject to review as required by management or regulatory bodies.

Should Management require further clarification or additional information regarding these controls, Union Bank IT Security remains available for discussion.

Respectfully submitted,

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IT Department



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