

## Rules for Roof Access - Atkinson Hall

- Only activities related directly to university or departmental business may be conducted on roofs.
- Personal fall protection may be required. This will be required if researchers will come within 6 feet of the edge of the roof, and proper guarding is not in place. Fall protection equipment, such as railing, skylight covers, etc may be required as well.
- Lifting or lowering objects from the edge of the roof is prohibited.
- Sharp or pointed objects may not be placed directly on roof membrane.
- All equipment placed or installed on the roof must be approved by central Facilities Maintenance (Rich Cota), as well as Atkinson Hall Facilities Management.
- All equipment on university roofs must be labeled with the group name, contact person information and a 24/7 contact number.
- Loose objects that can blow off the roof may not be left unattended.
- Ensure safe operation of equipment and roof for all roof users. This includes amongst other things: protect electrical outlets from the elements when cords are plugged in; cables should not cross walking paths; avoid trip hazards; minimize/remove hazards or obstacles; etc.
- All users must stay on established walking paths (roof pads) to protect the roof
- Tampering with any existing roof equipment is strictly prohibited.
- Penetration through a roof membrane or roof component must be approved in advance by Atkinson Hall Facilities Management.
- Roof access doors must remain locked at all times.
- The “buddy” system must be used for every access.
- Roof keys may not be loaned to another individual for any reason.
- All equipment no longer in use must be removed from roof.
- Roof access is prohibited in rain, wind, night, or any other potentially dangerous condition.
- Limit time on the roof by arriving prepared with everything you may need.
- Notify Facilities Management of any damage immediately.
- Users must ensure their actions on the roof do not cause any danger or harm to others

I have read and agree to follow the stated rules governing roof access. I understand that failure to follow these rules may result in the forfeiture of my privilege to access university roofs.

Name of PI/supervisor:

Signature:

Date:

Name of users:

Signature:

Date:

Carl Demolder

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3/6/18