## PERSONAL INFORMATION

The first step is to input your basic personal and contact details.
- Full Name: Enter your complete name.
- Contact Info: Provide your email address, phone number, and LinkedIn URL.

# PROFESSIONAL SUMMARY

Your professional summary is a concise overview of your career.
- Summary Textarea: Type a brief summary of your professional background, achievements, and career goals.

## PROFESSIONAL SUMMARY

"AI Suggest Summary" Button: Click this button to get AI-powered suggestions for your summary based on other information you've provided.

# EXPERIENCE

LIST YOUR PAST AND CURRENT WORK EXPERIENCES.

- JOB TITLE, COMPANY, DURATION: FILL IN THESE DETAILS FOR EACH ROLE.
- DESCRIPTION: PROVIDE KEY RESPONSIBILITIES AND QUANTIFIABLE ACHIEVEMENTS FOR THE ROLE.
- "AI REFINE DESCRIPTION" BUTTON: FOR EACH EXPERIENCE ENTRY, YOU CAN CLICK THIS BUTTON TO GET AI SUGGESTIONS ON HOW TO MAKE YOUR DESCRIPTIONS MORE ACTION-ORIENTED AND IMPACTFUL.
- "ADD ANOTHER EXPERIENCE" BUTTON: CLICK TO ADD MORE WORK EXPERIENCE ENTRIES.

Summary

A concise overview of your professional background and goals.

**AI Suggest Summary**

## Work Experience

Job Title

Software Engineer

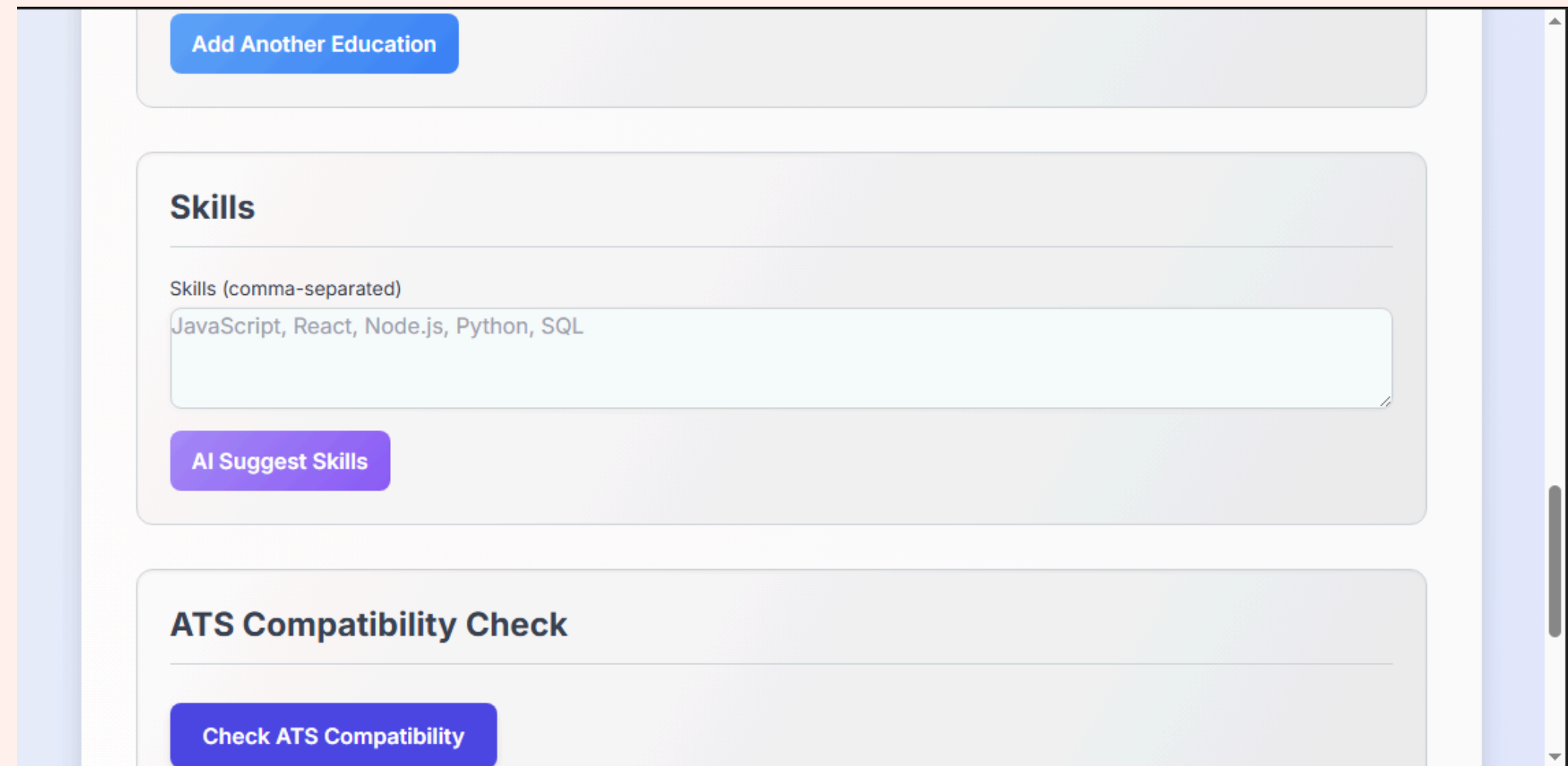Company

Tech Innovations Inc.

Duration

Jan 2020 - Present

Description (Key responsibilities & achievements)

# SKILLS

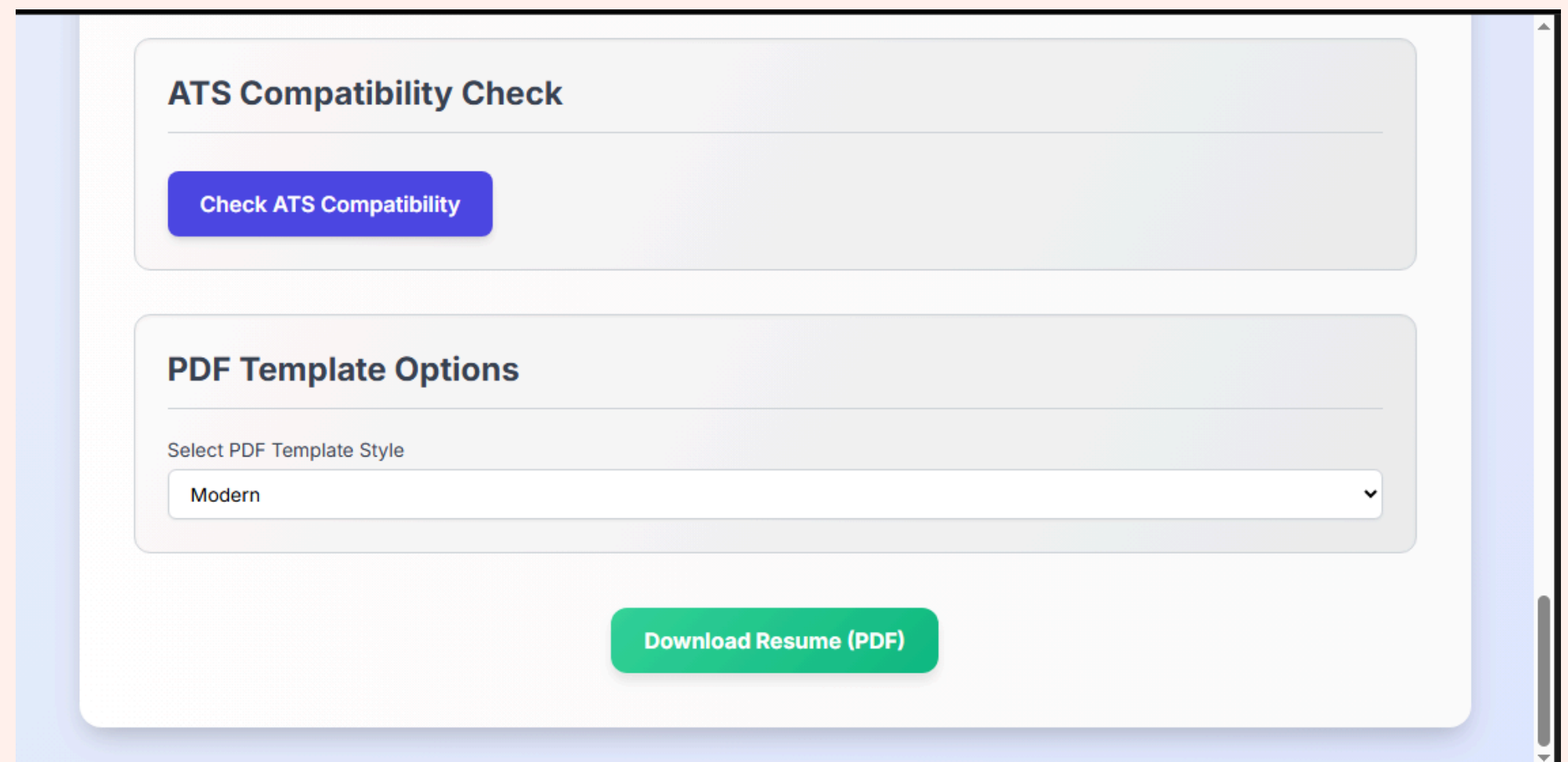Showcase your technical and soft skills.

- Skills Textarea: Enter your skills, preferably comma-separated.
- "AI Suggest Skills" Button: Use this to get AI suggestions for additional relevant skills or to categorize your existing ones.

# ATS COMPACTIBILITY

Ensure your resume is ready for Applicant Tracking Systems.

- "Check ATS Compatibility" Button: Click this button to have the AI analyze your entire resume content for ATS friendliness.
- ATS Analysis Results: The results will appear in a box below the button, providing a score and specific recommendations to improve your resume's parsability by ATS.

**ATS Compatibility Check**

Check ATS Compatibility

**PDF Template Options**

Select PDF Template Style

Modern

Download Resume (PDF)

# PDF TEMPLATE

**ATS Compatibility Check**

Check ATS Compatibility

**PDF Template Options**

Select PDF Template Style

Modern

Download Resume (PDF)

Choose a visual style for your downloadable resume.
- "Select PDF Template Style" Dropdown: Choose from "Modern", "Classic", or "Creative" to apply a distinct visual design to your PDF resume.

# PDF DOCUMENT

Once downloaded, your resume will be a professionally formatted PDF.

Page 1 Preview

Page 2 Preview

- The PDF will display your Name, Contact Info, Professional Summary, Work Experience, Education, and Skills sections, formatted according to the template you selected.

10. Downloading Your Resume

After filling in all your details and refining your content, it's time to download your resume.

- "Download Resume (PDF)" Button: Click this button to generate and download your resume as a PDF file, ready for your job applications.

We hope this AI Resume Builder helps you in your job search!

**ATS Compatibility Check**

Check ATS Compatibility

**PDF Template Options**

Select PDF Template Style

Modern

Download Resume (PDF)

# OUTPUT

## Ondela Citywayo

0785904775 || ondela.citywayo@capaciti.org.za

### Professional Summary

Professional young man, who loves being productive. I am responsible man. I am a problem solver, I am a technical young man. I am person who love to come with creative or innovative ideas and be able to implement them.

### Work Experience

Digital Associate CapaCiti

Digital Associate CapaCiti                                           April 2025 - April 2026

AI Bootcamp, Cyber Security, IT Support, Software Development.

### Education

Diploma in Information Technology in Software Development Rosebank College (2022-2024)

### Skills

JavaScript, Java, PHP, HTML, CSS, Oracle, SQL, Kotlin

THE PDF WILL DISPLAY YOUR NAME, CONTACT INFO, PROFESSIONAL SUMMARY, WORK EXPERIENCE, EDUCATION, AND SKILLS SECTIONS, FORMATTED ACCORDING TO THE TEMPLATE YOU SELECTED.

# OUR TEAM



## GROUP MEMBERS

- MTHUNZI MALEBADI (GROUP LEADER)
- SINESIPHO SIBULO
- ONDELA CITYWAYO
- VHUVHWAVHO MAWELA MASELESA
- SEGAI BRYTON MAMPSHIKA