Faith Wanjiru Kimaru

Email:kmac.kimaru93@gmail.com
LinkedIn:https://www.linkedin.com/in/faith-kimaru-b49b8094/
Github:https://github.com/One-G-Row/
Phone: +254704343638

WORK EXPERIENCE

Salesperson, Ex-Germany Goods Shop
Nairobi, Kenya, March 2023-May 2023
- Sold second-hand goods such as electronics, furniture, clothes, shoes and utensils.
- Created advertisements and managed inventory

Deputy Presiding Officer, D.P.O, Independent Electoral and Boundaries Commission
Nyeri, Kenya, September 2022
• Trained clerks on election procedures and managed the counting and tallying process.
• Ensure an efficient election process and provide voter education.

Hotel Manager, Grace Delicacies
Self-employed
Nyeri, Kenya, July 2020 – December 2021
Opened and managed hotel operations
- Oversaw business operations such as stock inventory, sales and marketing.
- Implemented new business ideas.

Salesperson, Self-employed
Nyeri, Kenya, September 2019- April 2020
- Managed an online retail business that involved selling cosmetics, jewellery, and shoes, among others.
- Improved sales through customer interaction and negotiation with suppliers.

Volunteer Secretary, Umbrella of Hope, U.O.H
Nyeri, Kenya, January 2015 - CURRENT
- Effective organization of meetings and taking down of minutes
- Maintaining accurate records
- Communicating and updating members on current events.

Data Collector and Observer
Nyeri, Kenya, April 2019-February 2023
We researched disaster risk preparedness in Nyeri County's informal settlements.
- We investigated gender poverty solutions through table banking groups, focusing on the Simbara Initiative in Amboni, Mweiga.

ATTACHMENT EXPERIENCE

I.TOfficer(Intern)
Consolata Mathari Hospital, January2018-April 2018
- I worked with Syhos Integrated Hospital Management System, handling modules for patient management, treatment and inventory.
- Provided staff and customer support, troubleshoot equipment, and set up LAN networks.

Lab Technician,
Dedan Kimathi University, January - April 2014
- Supported faculty and students with computer maintenance and lab operations.
- Updated and installed software and ensured smooth running of the computer lab.

EDUCATION
Moringa School, Nairobi, Kenya
Certificate in Software Engineering, Software Engineering, 2024

Kenya Institute Of Information and Technology, Nyeri, Kenya
CCNA 2 (Cisco Certified Network Associate), 2019
- Focused on switching technologies and router operations supporting business networks.

Dedan Kimathi University, Nyeri, Kenya
Bachelor of Science, Information Technology, 2016 – 2019

Jomo Kenyatta University, Nakuru, Kenya
Diploma in Information Technology, 2012 – 2014

Nyeri Baptist High School, Nyeri, Kenya
Kenya Certificate of SecondaryEducation, 2008 - 2011

Nyeri Good Shepherd Academy, Nyeri, Kenya
Kenya Certificate of Primary Education, 1999 - 2007

SKILLS
- **HTML**
- **CSS**
- **Javascript**
- **React.js**
- **Data Collection**
- **Customer Service**
- **Sales and Marketing**