

# Laptop Onboarding

1

## Start-up and Initial Login

Power on the laptop and log in using the administrator account. Ensure connection to the secure network.

2

## Operating System and Security Updates

Install any pending operating system updates and antivirus software. Make sure to install wsl-2 on Windows

3

## Installing Necessary Software

Install all standard company software, including office applications, email clients, and any department-specific applications. Install VPN client software.

4

## Setting Up the UB Key

Insert the UB Key into the laptop's USB port. Install and configure the UB Key software. Register the UB Key with the company's security system.

5

## Configuring VPN Access

Open the VPN client software, enter configuration details, and verify the employee's login credentials. Ensure a stable VPN connection.



## Congratulations!