

Health and Safety Policy

This is the statement of general policy and arrangements for Electromagnetic Field Ltd.

Overall and final responsibility for health and safety is that of Russell Garrett. Day-to-day responsibility for ensuring this policy is put into practice is delegated to the appropriate team leads.

Statement of general policy	Responsibility of	Action/Arrangements
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities	Russell Garrett	Risk assesment to be completed in Event Management Plan, and reviewed per event, with actions arising implemented.
To provide adequate training to ensure employees are competent to do their work	Team Leads	Volunteers to be given training where necessary.
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health	Russell Garrett, Team Leads	Volunteers to be encouraged to report health and safety concerns.
To implement emergency procedures and evacuation in case of fire or other significant incident.	Russell Garrett	Emergency plans will be documented and included in the event management plan. Stewards to be advised on emergency procedures before they start work.
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage / use of substances	Team Leads	Regular inspections of site and facilities safety. Rented equipment to come from reputable suppliers.

Health and safety law poster and accident book will be stored in the HQ/Volunteer tent. First aid cover is provided by the first aid team.

Policy last updated by Russell Garrett on 2014/05/17. This policy is subject to review and revision before each event.