



ENGLISH

TIN APPLICATION ENTERPRISE - DOMESTIC

SECTION 1 - GENERAL INFORMATION

(Legal base: Under the sec. 48 of UNTAET REGULATION 2000/18 as amended)

Enterprise Name : _____ **Trade Name:** _____

Enterprise Type:	<input type="checkbox"/> UNIPESSOAL LDA	<input type="checkbox"/> LDA	<input type="checkbox"/> BRANCH OF FOREIGN COMPANY	<input type="checkbox"/> S.A	<input type="checkbox"/> COOPERATIVE
	<input type="checkbox"/> E.N.I.N. (SOLE TRADER)	<input type="checkbox"/> FOUNDATION	<input type="checkbox"/> STATE OWNED ENTERPRISE	<input type="checkbox"/> ASSOCIATION	

Trading\ Mailing Address:	Enterprise Contact Information :		
Country :	<input type="text"/>		
District:	<input type="text"/>		
Sub-District:	<input type="text"/>		
Village:	<input type="text"/>		
Street Name:	<input type="text"/>		
Postcode:	<input type="text"/>		
For official correspondence !			
<input type="checkbox"/> Email Address <input type="checkbox"/> Mailing Address			

Preferred Language of Correspondence: Tetun Portuguese English

SECTION 2 - OWNER OF THIS ENTERPRISE

Owner Name : _____ *** TIN :** _____

Important: at least one Director or Representative living in Timor-Leste must be designated as responsible for tax matters.

Name of Director or Representative in Timor-Leste :

* TIN (*proof required*):

List of Ownership's share participation of this Enterprise (100%):

SECTION 3 - DESCRIPTION OF BUSINESS ACTIVITIES

* Primary Activity : _____ ISIC Code: _____

Enterprise Started Date: _____ / _____ / _____

ISIC Code of secondary activities: (if none, put N/A)

1. _____ 3. _____ 5. _____ 7. _____ 9. _____
2. _____ 4. _____ 6. _____ 8. _____ 10. _____

Questions:

1. Do the enterprise has an investment certificate?	<input type="checkbox"/> No <input type="checkbox"/> Yes	Non-resident: _____ ; Resident: _____
2. How many employees will you have?		
3. What is the expected gross income during the first 12 months of operations?	_____ USD	
4. Will the enterprise be paying rent for land, buildings, or apartments?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes, Please provide Withholdee TIN: _____
5. Will the enterprise be paying for services/subcontracts to individuals or enterprises outside Timor-Leste?	<input type="checkbox"/> No <input type="checkbox"/> Yes	
6. Will the enterprise be receiving royalties?	<input type="checkbox"/> No <input type="checkbox"/> Yes	
7. Will the enterprise provide construction and consulting services?	<input type="checkbox"/> No <input type="checkbox"/> Yes	
8. Will the enterprise provide air or sea transportation services?	<input type="checkbox"/> No <input type="checkbox"/> Yes	
9. Will the enterprise be providing designate services?	<input type="checkbox"/> No <input type="checkbox"/> Yes	If Yes, <input type="checkbox"/> Catering <input type="checkbox"/> Hotel <input type="checkbox"/> Bar <input type="checkbox"/> Restaurant <input type="checkbox"/> Telecommunication

SECTION 4 - SUPPORTING DOCUMENT

- Copy of the Articles of Company
 Copy of Certidão Registro Comercial - CRC
 Map location of each establishment

List of Employee Citizen and Non - Resident (TIN)

Important: If Employee does not has a TIN, please fill up Individual form and submit with employment contract.

SECTION 5 - TAXPAYER DECLARATION

I, _____ (name of Owner applicant or official Representative) certify that all of the information provided by me is true and accurate. I am aware that providing false information is punishable by Law.

Signature of applicant or official Representative: _____ Date: ____ / ____ / ____

Please contact the National Directorate of Domestic Revenue if you have any questions about this application form, tax matters or tax obligations. You are responsible to know the tax laws of Timor-Leste as they apply to you. The tax laws and explanations are available on <https://attl.gov.tl/>.

OFFICE USE ONLY

- Approved TIN Registered: _____
 Rejected Reason: _____

Tax Division assigned to: Dili Baucau Bobonaro RAEOA Lautem Viqueque Manatuto Aileu
 Suai Ermera Maliana Ainaro Bobonaro

Official Name: _____ Signature: _____ Date: ____ / ____ / ____