



Behavior Agreement

Please read through each item thoroughly. If you have any questions or need further clarification on any item, please contact the DKK Main Office (daviskidsklub@aol.com).

- **Our expectations for all students:**
 - * Cooperate with peers and DKK staff.
 - * Be courteous, polite, and respectful.
 - * Play fair.
 - * Be kind.
 - * Be safe.
 - * Be responsible and trustworthy.
 - * Be helpful.
 - * Follow all safety rules.
 - * Bring any concerns or issues to the attention of DKK staff immediately.
- Davis Kids Klub follows the DJUSD Standards of Student Behavior Code. A copy of these standards is available at site for your review.
- DKK staff works diligently to support students and keep them safe and happy. We recognize that an after school program is inherently different than the school day with mixed-ages in one location, less structure than a school day, and more opportunities for students to engage and interact in an informal, play-based way. As a result, we do our best to minimize conflict and intervene before students act out.
- Typical Action Plan for behavioral intervention:
 1. A student who struggles to follow the DKK expectations/rules will be reminded of the rules, redirected and encouraged to comply with the redirection/rules.
 2. If a student continues to need redirection and correction, he/she may be asked to sit separately from the group in a place that is meant to be calm, safe, and to give the student time to deescalate and/or think.

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3. If the student behaves in a way that is unsafe or unkind to any student or adult in the program, including the student themselves, an Incident/Accident Report may be written.
 4. In the event that a student is behaving in a way that is unsafe, disrespectful and/or increasingly difficult for site staff to manage, a parent/guardian may need to be called to pick the child up.
 5. We may ask a parent/guardian to sign an Incident/Accident Report to confirm that they were notified of the report. These reports are not sent home. Parents are welcome to take a picture of the report at pick up time. A full discussion is available with the Director at that time.
- Behavior Incident Report
If your child receives 3 behavior incident reports during a school year, your student may be dropped from the program without a refund of fees. Additionally, a major infraction that compromises the safety of your student and/or the staff or students of the program, may result in your child being dismissed from the program at the discretion of DKK and without a refund in fees.

Program Details

MOVIE POLICY

- Movies may be shown at DKK on a Friday at the end of each month as a group reward for positive behavior. Movies are shown between the hours of 4:00-6:00 p.m. after outdoor activities and snack time.
- Movies are sent from the DKK Office, and all movies are G-rated. Movies are shown in their entirety.
- Movies are delivered to the site with a related coloring project, a game and/or an additional learning activity. The alternative activities are presented to students prior to showing the movie so they have an opportunity to opt out.
- Parents are emailed the week of the movie with the title and optional activities. Parents have the opportunity to speak with their student and decide if he/she prefers to watch the movie or to participate in the alternate

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activities. Parents and/or the student him/herself can make their Site Director aware of their wishes to opt out of the movie time.

- Homework completion or reading is always welcome during movie time.

TECHNOLOGY

- Davis Kids Klub Tech Time will be scheduled each Tuesday, Wednesday and Thursday from 4:15-5:15 pm. Site Directors will rotate students every 20 minutes during the hour in groups of 8 (at most sites). The goal is for all students to have the opportunity to access technology at least once a week. While students are using the computers/devices, Site Directors will be actively monitoring their screens to make sure students are **only** accessing educational programs via **Chrome Academy**, which is a district approved set of websites and games on the DJUSD website or their classroom teacher's website/page. Students will be reminded of the technology rules (attached) before logging on each day. Students are expected to follow the rules and treat all equipment with care.
- Davis Kids Klub utilizes the DJUSD Student Acceptable Use of Technology Agreement for all programs. A copy of these standards is available at site for your review.

CHECKING IN AT DKK & PARENT ALERT EMAIL SYSTEM

- **STUDENTS ARE RESPONSIBLE FOR MAKING THEIR WAY TO THE DKK SITE AT EACH SCHOOL. DKK STAFF WILL MEET AND ESCORT KINDERGARTEN AND TK STUDENTS ONLY.**
- Site Directors check students in and out electronically on an iPad.
- DKK will send parents an alert via email if a student has not checked in with their Site Director within 10 minutes after they are dismissed from school.
 - IT IS THE PARENT'S RESPONSIBILITY TO CALL THEIR SITE DIRECTOR IF THEIR STUDENT WILL BE ABSENT FROM DKK BY 1:00 PM THE DAY THEY ARE GOING TO BE ABSENT. If you have already called in your absence, please ignore the email alert.
 - If you forgot to call in the absence, please call your Site Director immediately upon receiving the email alert. We appreciate parents working together to keep students safe after-school.

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DAVIS KIDS KLUB

- DAVIS KIDS KLUB WILL NOT CALL PARENTS IF A CHILD DOES NOT ARRIVE AT DKK.

Parent Communication Forms

Each school year, we ask that parents complete a Parent Communication Form (Tell Us About Your Child) to provide more detailed information about their child and his/her interests and needs. By you sharing critical health, behavioral, communication, and/or social needs of your child, our staff can better meet the needs of your child, and to help him/her be socially, academically and behaviorally successful in our after-school program. Please help us get to know your child better by turning in your form ASAP when you enroll. Forms are available **online**, at each site and can be requested via e-mail (daviskidsklub@aol.com),

Note: The information you supply is kept confidential by DKK staff.

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